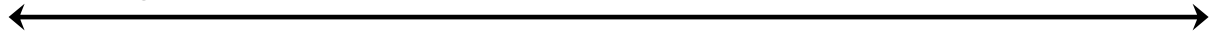




Kiowa Tribe

PO Box 369
Carnegie, OK 73015

P. (580)654-2300



JOB DESCRIPTION

Job Title:	Department:
Reports To:	Prepared By:
Prepared Date:	Revision Date:
Salary Range:	

SUMMARY:

QUALIFICATIONS:

ESSENTIAL DUTIES AND RESPONSIBILITIES *include the following. Other duties may be assigned:*

REQUIREMENTS:

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIROMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SUPERVISORY CERTIFICATION:

I certify that this is an accurate statement of the major duties, responsibilities, and qualification requirements of this position.

SIGNATURE

JOB TITLE/DEPT.

DATE

HR/PERSONNEL REVIEW CERTIFICATION:

SIGNATURE

JOB TITLE/DEPT.

DATE