



NUR AIN BINTI ZAKARIA

Contact Info

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401, Kg Seri Damai Batu 7 Jalan Gambang Lorong Sepakat 17, 25150, Kuantan, Pahang, Malaysia.

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Personal Particulars

Age : 26 years
Date of Birth : 1st Dec 1999
Nationality : Malaysia
Gender : Female
Marital Status : Single
I/C No : 991201-06-5506

Educational Background

Highest Education

Level : Master's Degree **CGPA** : 3.67
Field of Study : Science
Major : Physics
Institute/University: University Teknologi Malaysia
Located In : Malaysia **Graduation Date:** Nov 2024

Second Highest Education

Level : Bachelor's Degree **CGPA** : 3.18
Field of Study : Science
Major : Physics
Institute/University: University Teknologi Malaysia
Located In : Malaysia **Graduation Date:** Aug 2022

Employment History

1.

Company Name : NUZA Tuition Centre
Position Title : Academician
Position Level : Teacher
Industry : Education
Monthly Salary : RM 3000.00
Date Joined : July 2025 **Date Left:** Recent

Work Description:

- Prepare lesson according to KSSR, KSSM and IGCSE subject.
- Prepare and implement the Science curriculum for students with the goals of helping students to develop confidence and proficiency in the subject.
- Prepare class learning materials, lesson plans and schemes of work, assignments, quizzes, and assessments.
- To maintain records and documentation of each student's learning and progress in line with the school's assessment policy.
- Adhere to school rules, policies and department requirements.
- Conduct diagnostic tests for new students to assess their learning level and develop personalized learning plans.
- Support new enrollments, including introducing new students to the center's programs and ensuring a smooth onboarding experience.
- Stay updated on educational trends and best practices to continually improve teaching strategies.
- Participate in center events and promotional roadshows, including on off-days, to support the growth and community engagement of the learning centers.
- Any ad hoc tasks that may be assigned from time to time
- To delivered lessons based on students-center learning.

2.

Company Name : Highlands International Boarding School
Position Title : Academician
Position Level : Teacher
Industry : Education
Monthly Salary : RM 2050.00
Date Joined : November 2024 **Date Left:** July 2025

Work Description:

- Prepare lesson according to IGCSE Additional Mathematics and Mathematics subject.
- Prepare and implement the Science curriculum for students with the goals of helping students to develop confidence and proficiency in the subject.
- Prepare class learning materials, lesson plans and schemes of work, assignments, quizzes, assessments, tests, and examinations.
- Mark and assess students' assignments, tests and examination scripts.
- Participate in special school events.
- To maintain records and documentation of each student's learning and progress in line with the school's assessment policy.
- Adhere to school rules, policies and department requirements.

3.

Company Name : Inspirasi Baihaqi Tuition Centre
Position Title : Academician
Position Level : Teacher Part-Time
Industry : Education
Monthly Salary : RM 360.00
Date Joined : March 2024

Date Left: Nov 2024

Work Description:

- Teaching primary and secondary school student of Mata Pelajaran Sekolah Rendah (KSSR) and Mata Pelajaran Sekolah Menengah (KSSM) – Science, Mathematics, Bahasa Melayu and English.
- Develop and implement lesson plans in accordance with the learning center's curriculum.
- Provide individualized learning plan in secondary school mathematics.
- Assess student progress and adjust teaching methods to ensure learning objectives are met.
- Maintain accurate records of student attendance, performance, and progress.
- Foster a safe and engaging environment that encourages student participation and growth.
- Communicate regularly with parents or guardians regarding student performance and address any concerns.
- Consult with parents regarding their child's progress and offer strategies for improvement.
- Meet with new parents to understand their children's needs and provide an overview of the center's services.
- Conduct diagnostic tests for new students to assess their learning level and develop personalized learning plans.
- Support new enrollments, including introducing new students to the center's programs and ensuring a smooth onboarding experience.
- Stay updated on educational trends and best practices to continually improve teaching strategies.
- Participate in center events and promotional roadshows, including on off-days, to support the growth and community engagement of the learning centers.
- Marking student books and test assessments.
- Assisting with general administrative duties to support the smooth operation of the center.
- Develop and implement new method of teaching
- Design, prepare and develop teaching materials
- Assess student's assignments
- Evaluate student's progress and report their progress to the Manager
- Perform other administrative-related tasks as assigned by Manager
- Any ad hoc tasks that may be assigned from time to time
- To delivered lessons based on students-center learning.

4.

Company Name : Belwin Tuition Centre
Position Title : Academician
Position Level : Teacher Part-Time
Industry : Education
Monthly Salary : RM 480.00
Date Joined : August 2024

Date Left: Nov 2024

Work Description:

- Teaching primary and secondary school students – Mathematics, Science, Chemistry, Physics, Bahasa Melayu, and English.
- Lectured, directed, and taught advanced lessons, provided presentation support, and developed courses' material and tools.
- Schemes of work as well as monitor student progress, achievement and attendance.
- Maintain professional relationships with all students and able to provide pastoral care and support to students.
- Develop and implement lesson plans in accordance with the learning center's curriculum.
- Provide individualized learning plan in secondary school mathematics.
- Assess student progress and adjust teaching methods to ensure learning objectives are met.
- Maintain accurate records of student attendance, performance, and progress.
- Foster a safe and engaging environment that encourages student participation and growth.
- Communicate regularly with parents or guardians regarding student performance and address any concerns.
- Consult with parents regarding their child's progress and offer strategies for improvement.
- Meet with new parents to understand their children's needs and provide an overview of the center's services.
- Conduct diagnostic tests for new students to assess their learning level and develop personalized learning plans.
- Support new enrollments, including introducing new students to the center's programs and ensuring a smooth onboarding experience.
- Stay updated on educational trends and best practices to continually improve teaching strategies.
- Participate in center events and promotional roadshows, including on off-days, to support the growth and community engagement of the learning centers.
- Marking student books and test assessments.
- Assisting with general administrative duties to support the smooth operation of the center.
- Develop and implement new method of teaching
- Design, prepare and develop teaching materials
- Assess student's assignments
- Evaluate student's progress and report their progress to the Manager
- Perform other administrative-related tasks as assigned by Manager

- Any ad hoc tasks that may be assigned from time to time
- To delivered lessons based on students-center learning

5.

Company Name : International Islamic University Malaysia
Position Title : Internship
Position Level : Internship
Industry : Education
Monthly Salary : RM 0
Date Joined : July 2021

Date Left: Sept 2021

Work Description:

- Contributions to assignment-related activities under specific, outlined and detailed direction Follows standard practices and procedures under close management
- Limited use and application of basic principles, theories and concepts to develop resolutions to problems of limited scope
- Failure to accomplish results can normally be overcome without a significant effect on the organization
- Contacts are primarily with direct supervisor and other exempt professionals in the group or department
- Participate in refresh and improvement research project that contribute to enhancement of services offered
- Contribute to documentations on work processes, guidelines and others

Top Skills

Skill	Years	Proficiency
Research	6	Advanced
Event Management	5	Intermediate
Corporate Communication	4	Intermediate
Media Management	1	Beginner
Coaching & Mentoring	2	Intermediate

Research Contribution

Research Thesis

- Chitosan-Doped Zinc Lithium Strontium Phosphate Glass System: Mechanical and Surface Properties for Self-Cleaning Application (2024)
- Physical and Optical Properties of Erbium Oxide Doped Zinc Lead Phosphate Glass (2022)

Languages

Proficiency (0=Poor – 10=Excelent)

Language	Spoken	Written
Bahasa Malaysia	10	10
English	8	9
Japanese	4	4
Mandarin	4	4

Additional Info

A committed teacher with two years of experience at leading school teaching students from various social and cultural backgrounds. Possessing excellent administrative, verbal communication and written skills along with constructive and effective teaching methods that promote a stimulating learning environment. Able to work in a managerial role or as part of team and having the proven ability to successfully work to tight schedules and deadlines. I am also highly computer literate and my software skill includes Microsoft Words, Excel, Database and Power Point. I am confident and that my qualification and skill could make significant contribution to your organization. Currently looking for suitable academic opportunities in universities or colleges of further education.

Competitive salary based on experience and qualifications.

Professional development and career advancement opportunities within the organization.

Safe and stress-free work environment.

Positive and supportive work environment.

Other performance-base incentives.

My personalities:

- Pleasant
- Ambitious
- Self Motivated
- Independent

Miscellaneous

Willing to Travel: Heavy (>50%)

Willing to Relocate: Will Consider

Possess Own Transport: Yes

References

Name : Mr Sudarshan Nair
Position : Former Academic Director
Company : Concord College International School
Phone No : +6019-6550186
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Name : Dr. Nurhafizah Hasim
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