

Alison Whateley

Studio Workshop Terms & Conditions

Thank you for your interest in participating in one of my workshops. Please take a moment to review the following terms and conditions.

Payments

Payment is required in full at the time of booking. You can make payment by either of the following methods:

- Bank transfer to Alison Whateley, Lloyds Bank, Sort Code: 30-98-61, Account Number: 29182560. Please use your name (as used for the booking) and workshop date as a reference.
- Cheque made payable to 'Alison Whateley' and posted to 5 Fortescue Court, Thorverton, Devon, EX5 5JN. Please write your email address and date of the workshop on the reverse of the cheque.

Please note that your booking will only be confirmed once the payment has cleared my bank account.

Sewing machine hire

If you are unable to bring a sewing machine to the workshop I now have a Janome machine available or hire at a cost of £10 per workshop. Please request this service at the time of booking to ensure the machine is available. The additional payment should be made with your workshop fee.

Cancellations

If you need to cancel your booking, you can do so up to two weeks before the workshop date and receive a full refund. Alternatively, you may transfer to another available workshop date if there is a place available. For cancellations within fourteen days of the workshop, no refund will be given unless I am able to fill your place with another participant.

If for any reason I need to cancel a workshop I will try to give you as much notice as possible depending on the circumstances. You will either be able to request a refund or, alternatively, you may choose to transfer your booking to a future date. However, my liability will be limited to the cost of the workshop only; I will not be liable for any travel, accommodation or other additional costs associated with the cancellation.

Copyright

When enrolling in any of my workshops, you must be aware that the intellectual property rights to my ideas are retained by me. Engaging in any business activities involving copying of my work is not permitted. This includes, but is not limited to, producing copies of my work for sale or conducting workshops using my ideas or artwork.

By making your booking you indicate that you accept these terms and conditions in full.