



Textile art for you and your home

## Workshop cancellation & refund policy

Scope: this policy applies to workshops held by Alison Whateley Design at Silverton Church Hall

Full payment is required at the time of booking. Your place will not be deemed booked until full payment has been received.

### If you need to cancel or change your booking.

If you need to cancel your booking you can do so and obtain a full refund up to two weeks before the workshop date.

Alternatively you can transfer that payment to a future workshop as long as there is a place available. If that workshop is more expensive then the balance of payment will need to be paid before that place is deemed booked.

If you cancel within two weeks of the workshop date you will only receive a refund if it is possible to rebook that place.

### If I need to cancel the workshop.

It is possible that there may be circumstances where I would need to cancel the workshop myself.

If this is the case you will be offered a full refund or the opportunity to transfer to a future workshop depending on availability.

Please note that I cannot be held responsible for any expenses (for example booked accommodation etc.) you may incur as a result of this.