

# **Agenda for Craftsman at Greenview Crossing Owners Association**

**Type of Meeting** Regular Board Meeting

**Meeting Date** Thursday, January 15, 2026

**Meeting Time** 6:00 pm

**Property Management provided by Property Management by Design (PMbD)**

## **Call to Order - 6:07 PM**

### **HOA Board Members Present:**

- Elise Smith - President
- Marie Kline - Vice President, AVR Chair
- Alison Whale - Secretary
- Tom Reese - Member at Large, Grounds Chair
- John Newell - Finance Committee

### **Approval of Previous Meeting Minutes (November) - Elise**

- **Motion: Approve minutes from November 2025**
  - Move - Marie
  - Second - Tom
  - All approved

### **Treasurer's Report - John (please review his email before the meeting)**

- Review December 2025 financials
  - **Motion: Approve financials as of December 2025**
  - Move - Alison
  - Second - Marie
  - All approved
- Possible street light improvement in 2026, will ask PMbD for bids.
- De-icing to be approved on a case by case basis.

### **Unfinished Business - Elise**

- Discuss Covenant Summary & Rules & Regulation document draft, board to read and discuss February 2026.

### **New Business - Elise**

- Concrete levelling at 3601 Raintree to commence, weather permitting
- Landscaping bids
  - Bids to be requested to include mowing, treatment, and bush trimmings
- Driveway snow removal suggestion by PMbD for further discussion at a later date
- Community Connection - Issue 2 topics

### **Executive Session - Board Members Only**

### **Meeting Adjourned - Elise**

- Motion: Adjourn at 7:30 PM
- Move - Marie
- Second - Tom
- All approved

### **Next Meeting Regular Board Meeting**

**Date:** February 19, 2026

**Time:** 6:00 PM – 7:30 pm

**Location:** Ankeny First United Methodist Church Rm 105