

MINUTES  
Windsor Village Plat 3 HOA Board Meeting  
March 8, 2023

Board Officers Present: Diana Shafer, Tim Lallier, Pam Ritchhart, Cindy Eckhart

Old Business

1. Snow Removal  
-Board members discussed the continued issue with snow removal. The Board voted unanimously to contact other companies for quotes and report back at the next meeting.
  
2. Annual Meeting Update  
-Pam and Cindy notified the Board that they will be resigning their Secretary and Treasurer Officer positions. The Board agreed to mail a notification letter to all Owners about the open positions. The resignations will be discussed at the Annual Meeting on April 22, 2023.  
  
-The Proxy letters and forms will be mailed to all Owners on April 3, 2023.

New Business

1. Insurance Claim-Unit 1403 NE Falstaff Lane  
The Owner of 1403 NE Falstaff Lane had his lawyer send the Board a letter indicating he fell on the sidewalk or driveway due to ice on January 31, 2023. The letter was forwarded to the Associations insurance company for investigation.

The next Board meeting to be determined.

Meeting Adjourned at 7:30 pm

Submitted by:

Cindy Eckhart, Secretary  
[cleckhart@hotmail.com](mailto:cleckhart@hotmail.com), 515-290-8247

Tim Lallier, Vice-President  
[tlallier@alliedcinst.com](mailto:tlallier@alliedcinst.com), 515-371-8278

Diana Shafer, President  
[dshafer2104@outlook.com](mailto:dshafer2104@outlook.com), 319-775-2288

Pam Ritchhart, Treasurer  
[dcrpar7@live.com](mailto:dcrpar7@live.com), 515-321-6637