

The Adam Ridge Rowhomes Owners Association, Inc.  
Board Meeting Minutes  
Wednesday, April 17, 2024  
Zoom Meeting

**Attendance:**

Brenda Burditt – President  
Michelle Johnson – Vice President  
Prajith Kakkunnath – Treasurer  
Jeff Horner – Property Manager

**CALL TO ORDER:**

The meeting was called to order at 6:30pm by President Brenda Burditt.

**READING OF MINUTES:**

No previous minutes to approve.

**NEW BUSINESS:**

- Schedule annual meeting for Monday, September 23, 2024, at Johnston Library
- 6120 Bradford Lane Inspection Requests - It was determined after further discussion that all items requested were not items that needed repaired based on other units.
- Rentals – The maximum number of rentals allowed within the association is 4. Currently there are 2 rentals that are approved with proper documentation on file with the property management company. The board requested an email be sent to all homeowners to make sure there was not any additional prior to moving to the wait list. Notice was sent on April 17<sup>th</sup> allowing 10 day's notice for any owner renting to respond.

**OLD BUSINESS:**

- Parking – Discussed that parking is only for guests and a reminder email to be sent out to all homeowners.
- Garbage Cans – Board requested an email go out reminding homeowners to have their trash cans pulled up within 24 hours.
- Pets – Board requested an email go out reminding homeowners to pick up after their pets and to have them on a leash.

**ADJOURNMENT:**

A future meeting was not scheduled and a motion to adjourn the meeting was done by Michelle Johnson. A second was made by Prajith Kakkunnath. All in favor- yes. The meeting was adjourned at 7:03pm.

Submitted by Jeff Horner, Property Management by Design