

**SOUTHWICKE TOWNHOME ASSOCIATION**  
**BOARD of DIRECTORS MEETING**  
**Date: September 9, 2025**

**CALL TO ORDER:** 5 p.m.

**ATTENDANCE:** Janet Johnson, Phil Betts, Carolyn Buseman, Keith Sandvig, Charles May

**GUESTS:** Sharon Dixon

**SECRETARY'S REPORT:** Meeting minutes for August 12, 2025 were moved approved by Charles May, seconded by Phil Betts. Approved as written.

**TREASURER'S REPORT:** Bills were presented and approved by Phil Betts, seconded by Charles May.

**OLD BUSINESS:**

- ACH update. All residents are enrolled, saving the association an additional \$141 per month.
- Midwest Construction regarding facia, coiling and soffit repair is still being negotiated.
- Annual meeting notice and proxy will be sent in an appropriate manner. Date for the annual meeting is Tuesday, September 30<sup>th</sup> at 7 p.m. at the West Des Moines Library.
- Amendments were proposed and will be presented at the annual meeting. Changes to Article XIII, Sections 2 & 4 (pertaining to pets and weeds).
- Extreme Tree is scheduled to be here September 16<sup>th</sup>.
- L&R Roofing fixed leaks in units #8, 24, & 51.
- Retaining wall: survey is in process, no results received yet.
- Tiling quotes were received, work tabled for future.

**NEW BUSINESS:**

- Gutter cleaning bids were received and discussed.
- Leaf and fall cleanup will be completed after the first frost.
- Resident issues and concerns were addressed; homeowners will be notified.
- Board walk-around is scheduled for October 12 to ascertain needed improvements.

Meeting adjourned. Moved by Phil Betts, seconded by Charles May.

**NEXT MONTHLY BOARD MEETING: October 14, 2025 at 5 p.m. Unit 20.**