

# Agenda for Craftsman at Greenview Crossing Owners Association

**Type of Meeting** Regular

**Meeting Date** Thursday, May 21, 2026

**Meeting Time** 6:00 pm

**Property Management provided by** Property Management by Design (PmBD)

## Call to Order - Elise

- Meeting called to order at 6:01

**The positions for 2026-2027 Board have been decided and are as follows, all board members are present:**

- Elise Smith - President
- Marie Kline - Vice President
- Alison Whale - Secretary
- Beto Hernandez - Treasurer
- Tom Reese - Member at Large, Grounds Chair

## Homeowner Forum – Open time for homeowners attending

- Resident concerns regarding the streetlight at the neighborhood entrance (Raintree and 36th). PmBD to contact the Master Association or City of Ankeny regarding repair.
- Resident concerns regarding covenant enforcement.
- Discussion regarding covenant validity and reinstatement. Marie to provide an update on reinstatement status.
- Resident concerns regarding parking on streets and sidewalks.
- Resident concerns regarding noise and time of day.
- Concerns that new homeowners are not receiving copies of the covenants.
- **PmBD to send covenants to 811 NE Redwood. The homeowner has agreed to address parking issues within the next 30 days (6/30/2026).**
- Discussion regarding replacement of neighborhood lightbulbs. Homeowners are not to replace lightbulbs on behalf of the Board unless they choose to do so on their own property.

## Approval of Previous Meeting Minutes

- **Motion: Approve April 2026 regular board meeting minutes**
  - Tom moved
  - Marie seconded
  - All approved

## Treasurer's Report

- Treasurer transition questions regarding quarterly tax payment, internal accounts, and current contracts.
- **Motion: Approve April 2026 financial report**
  - Marie moved
  - Tom seconded
  - All approved

## Unfinished Business

- Landscaping contract status
  - Landscaping contract has been signed and is contained in the google drive.

- Edging bid status & scheduling
  - Beto & Tom will follow up
- PMbD walk around scheduling status
  - Tom will schedule a walkaround date with PMbD with the expectation that a report including pictures and recommendations will be presented to the board.

### **New Business**

- Look into initiating the street light fixture replacement if the concrete replacement slated for 2026 comes in less.
  - Need to confirm requirements:
    - Replaceable lightbulbs
    - Match the style of the house
- Streetlight bulb changing policy:
  - A ticket needs to be sent to PMbD for tracking purposes.
  - Either Tom or Beto will replace the lightbulbs.
  - Tom will have Jeff order more bulbs to keep on hand.
  - Homeowners are able to change their lightbulbs themselves, but are not approved by the Board to change lightbulbs on other homeowner's property.
- River rock around houses is the homeowner's responsibility. River rock replacement or addition are not included in the edging projects.
- Newsletter:
  - Reminder to remove weeds otherwise the edging order may be changed.
  - Reminder about parking on the street, the board is addressing the current complaints and may assess fines.
- Architectural Variance Requests (AVR)
  - 812 Redwood: Remove overgrown bushes on SW corner
    - Approved online
- Tom to schedule bush and shrub trimming, will contact homeowners in advance of the scheduled trimming date to sign up for the opt out.

### **Executive Session - Board Members Only**

- Discussion regarding parking policy and enforcement.

### **Meeting Adjourned**

- **Motion: Adjourn at 7:56PM**
  - Alison motioned
  - Marie seconded
  - All approved

### **Next Meeting Regular Board Meeting**

**Date:** June 18, 2026

**Time:** 6:00 PM – 7:30 pm

**Location:** Ankeny First United Methodist Church Rm 105