

# **Agenda for Craftsman at Greenview Crossing Owners Association**

**Type of Meeting** Regular Board Meeting

**Meeting Date** Thursday, February 19, 2026

**Meeting Time** 6:00 pm

**Property Management provided by Property Management by Design (PMbD)**

**Call to Order - Elise**

**Call to order 6:03**

## **HOA Board Members Present:**

- Elise Smith - President
- Marie Kline - Vice President, AVR Chair
- Alison Whale - Secretary
- Tom Reese - Member at Large, Grounds Chair

Also present, Jeff Horner - Property Manager (Property Management by Design)

## **Homeowner Forum – Open time for homeowners attending**

## **Approval of Previous Meeting Minutes**

- **Motion: Approve January 2026 meeting minutes**
- Tom Motion
- Marie Second
- All Approve

## **Treasurer's Report**

- **Motion: Approve January Financials**
- Marie Motion
- Alison Second
- All approve

## **Unfinished Business**

- Discuss Covenant Summary & Rules & Regulation document draft
  - Previous version was recorded (original)
  - Based on bylaws, board is able to review, revoke, and change rules & regulations, should be filed with the county recorder since original was recorded
  - Board is to review the current rules and regulations and bring suggestions to next month's meeting
- The Architectural Variance Request (AVR) form will be edited to function as a fillable pdf. PMbD will create a video on how to complete the form and upload into an AVR request online for board review.
- Fascia repair at 810 Rosewood
  - Parts on order, will be completed when weather permits
- Concrete leveling at 3701 Raintree
  - Deferred until weather permits.

## **New Business**

- Landscaping bids
  - Bids are currently being collected and placed in the share drive for review. Alison will send out an email linking the bids for review.
- AVR review
  - 816 NE Rosewood - New deck
    - AVR incomplete, more information requested
  - 3701 Raintree Dr - Deck staining
    - Approved
- Community Connection - Issue forthcoming

## **Executive Session - Board Members Only**

## **Meeting Adjourned**

- Meeting adjourned at 7:34 PM

## **Next Meeting Regular Board Meeting**

**Date:** March 19, 2026

**Time:** 6:00 PM – 7:30 pm

**Location:** Ankeny First United Methodist Church Rm 105