

# Minutes for Craftsman at Greenview Crossing Owners Association

**Type of Meeting** Regular Board Meeting

**Meeting Date** Thursday, March 19, 2026

**Meeting Time** 6:00 pm

**Property Management provided by** Property Management by Design (PMBD)

## Call to Order - Elise

- Called to Order at 6:05 PM

## HOA Board Members Present:

- Elise Smith - President
- Alison Whale - Secretary
- Tom Reese - Member at Large, Grounds Chair

## Homeowner Forum – Open time for homeowners attending

## Approval of Previous Meeting Minutes

- **Motion: Approve February 2026 minutes**
  - Alison motioned
  - Tom second
  - All approve

## Treasurer's Report

- **Motion: Approve February 2026 financial report**
  - Alison motioned
  - Tom seconded
  - All approved

## Unfinished Business

- Schedule special meeting to discuss Summary & Rules & Regulation document draft
  - Schedule for Saturday, April 4th pending Marie Kline's Availability
- Fascia repair at 810 Rosewood has been completed.
- Concrete leveling at 3701 Raintree is deferred until weather permits.
- Landscaping bids
  - **Motion: Contract with Shades of Green with one bush/shrub/trimming included, second optional at listed price**
    - Alison motioned
    - Tom seconded
    - All approved
- Irrigation bid
  - Need the second page of bid with terms and conditions to assess. Will have Jeff contact Iowa Irrigation for the second page of the contract, and discuss with the board and Ken Johnson. Will table for a vote until T&Cs are finalized.

## **New Business**

- Annual meeting date and agenda
  - Elise will reach out to Jeff to reserve the library rooms and discuss details.
- Irrigation schedule under review
- AVR review
  - 816 NE Rosewood - Deck flooring replacement, railing replacement
    - **Motion: Approve**
      - Alison Moved
      - Tom Seconded
      - All approved
  - 3701 Raintree - Window replacement
    - **Motion: Approve**
      - Tom Moved
      - Alison Seconded
      - All Approved
  - 3704 Raintree - Deck flooring replacement
    - **Motion: Approve**
      - Tom Moved
      - Alison Seconded
      - All Approved

## **Executive Session - Board Members Only**

### **Meeting Adjourned**

Meeting adjourned at 7:31 PM

### **Next Meeting Regular Board Meeting**

**Date:** April 16, 2026

**Time:** 6:00 PM – 7:30 pm

**Location:** Ankeny First United Methodist Church Rm 105