

**ASPEN GLEN HOA  
DIRECTORS BOARD MEETING  
January 13, 2026**

**Present:** Carli Schaffner (President), Ryan Comer (Vice-President), Phyllis Sanders (Treasurer), Megan Kacmarynski (Secretary), Linda Whitehill and Carissa Williams

**Guest:** Jake Hamilton

Meeting called to order at 5:58 pm by Carli Schaffner, President.

Guest, Jake Hamilton addressed the board regarding number of pets. After much discussion the matter was tabled pending additional documentation for the board's review.

**Minutes:**

Minutes of November 20, 2025 were reviewed. On a motion made and seconded, the Board

**VOTED** to approve the minutes of November 20, 2025.

**Treasurer's Report:** Phyllis Sanders, Treasurer, reported that the checking account balance as of December 31, 2025 was \$32,798.77 and the money market balance was \$92,253.18, totaling \$125,051.95. She reported that the expenses for December amounted to \$14,483.

**OLD BUSINESS**

**Budget for 2026**

Ms. Sanders discussed the 2026 budget, noting that insurance and concrete are the most significant expenses. The Board decided to postpone further budget discussion until the next meeting. Ms. Schaffner also proposed transferring \$10,000 from the checking account to the money market account, noting there are no fees for moving funds between the two. On a motion made and seconded, the Board

**VOTED** to approve the \$10,000 to be moved to money market.

**Irrigation Costs & Dues discussion**

Ms. Sanders revisited the irrigation costs as a recap from the November meeting. It was discussed the possibility of sending a poll to residents regarding irrigation

and current dues. The Board decided to postpone this discussion to a future meeting.

#### Garbage bin

Ms. Whitehill reported that the Ankeny Sanitation came and removed the bin that had been sitting outside for the past few months.

#### Payment Update

Ms. Sanders reported that a payment has been received this month, toward the lien on delinquent dues.

#### Drive Chain

Ms. Schaffner reported that Sonya Smith was concerned that a delivery truck struck and damaged her drive chain and poles. Discussion followed, as the poles and chain do not align with the community's aesthetic. Ms. Smith was also concerned her drive may be damaged. If there is damage done to the concrete, that will be addressed by the board at that time. The Board made a motion, which was seconded, and

**VOTED** to have Ms. Smith remove her poles and chains across her driveway so that it maintains the uniform appearance in the complex.

#### **NEW BUSINESS:**

#### Delivery truck sign

Ms. Smith requested that signs be installed instructing delivery trucks not to turn around or park in residents' driveways. Upon a motion duly made and seconded, the Board

**VOTED** not to install signs restricting delivery trucks from pulling into driveways.

#### Damaged Fence

Ms. Schaffner reported that snow removal equipment has damaged the fence on the north side of property. We will request Latitude 41 to repair the fence.

#### Solicitations

Ms. Sanders and Ms. Whitehill reported that residents have experienced individuals coming door to door soliciting. The Board discussed installing a "No Soliciting" sign that would match the existing private property signage at the entrance to the community. Upon a motion duly made and seconded, the Board

**VOTED** to install a "No Soliciting" sign at the front of the community.

Meeting adjourned 7:14 pm.

Respectfully submitted,

Megan Kacmarynski, Secretary