

Springwood Townhome Board of Directors Meeting

Date: 4-9-2026
Meeting Facilitator: Peg Propst
Minutes done by: Deb Myers
Present: Robin Sanger, Peg Propst, Deb Myers

AGENDA/MINUTES

Topic	Presenter	Discussion
Approval of Minutes		3-4-2026 meeting minutes were approved via email.
Old Business		
Delinquent Updates	Peg Propst	One member in delinquency.
Snow Removal	Peg Propst	Supreme Snow Removal were out this week to repair damage done to grass during snow removal.
3204 Mulch Issue	Peg Propst	3204 was notified about NOT using mulch in their rock garden.
Concrete work	Peg Propst	This work will be moving forward next week or once rain subsides.
New Business		
Budget		Budget needs to be reduced by \$8,000. Suggested to reduce Landscaping budget by this amount by holding off on the entrance rock gardens but go forward with the two common area rock gardens.
Late fee policy		Recommend we require monthly HOA fee payment due on the 1 st of the month, however, will not be considered late until the 15 th of the month; at that time there will be a late fee charge of \$25 and after 30 days interest will be accrued and charged according to Association documents.
Maintenance Requests		Waiting for further information for requests from 3207 and 3101. Revisited all other open maintenance requests.
Financials	Peg Propst	We do not have the March financials from our Management Company to approve as of this date.
		Next meeting May 6, 2026 at 5:00 p.m.
Adjournment		Motion to adjourn at 6:10 p.m. by Peg Propst, 2 nd by Robin Sanger.

ACTION ITEM(S)

Item	Person(s) Responsible
Street light issue continues	Jeff
Perficut – walk thru with Peg and Deb	Robin/Jeff
Late fee policy	BOD