

Eagle Creek Townhouse Association

February 3, 2026 / 1:00 PM

ATTENDEES

Al Grimm, Doug Walter, Kim Nelson (secretary), Mary Kiester, Tracy Jackson - Author

AGENDA

Last Meeting Follow-up

1. CDs

- a. We have 2 CDs for a total of around 106,000 that matured this past week. It was agreed we will reinvest them at Vision Bank at 4% to keep earning some extra funds. Jeff volunteered that By Design could manage this for us, we agreed to this so that we don't have to update the bank information with changes in Board Members.

***Tracy will contact Vision Bank for signature. Jeff also needs to be on this.**

***CD's mature 3/20/26, 2nd one 6/19/2016**

2. Snow removal - Contract/status

*** Doug will contact Jeff about the contract. Which contract is in place? More information needed on the use of salt on sidewalks and driveways.**

New Business

- Keep minutes for each month even when we don't meet? yes/no?

***We will not be keeping minutes for each month unless we meet**

- Location of meetings going forward

*** Next meeting on March 2 @ 1:00 at Doug's house**

- Financial Reports - Tracy & Mary

- What do we want to review in the meeting
- How to share information on costs
- Do we want access to the bank accounts?

***Mary & Jeff will have access to bank accounts, all info. will be on PPD website**

- Snow Damage followup

***Stakes have been added to the villas, board is making contact with Jeff and snow removal company on damages.**

- Tax preparer quotes decision

***Tracy will contact Jeff to see what the fee is to have the property management company prepare taxes since they have all the information.**

- Spring start up open tasks review.

***Doug will ask Jeff about contacting Scott Pottebaum about fountain service. More discussion on painting of the townhomes next month.**

- Welcoming new neighbors/map update

***Tracy will have Jeff contact the board when a new resident moves in so that map can be updated. Kim will update the map.**

- Deleted emails - today

***Still a mystery-until we figure this out lets try not to delete any mail from personal email.**

NOTES

- Minutes will be posted via the Resident Center, rather than distributed via email.

- [Resident Center Website](#)

ACTION ITEMS

1. Mary & Tracy

- a. CD's
- b. Bank signatures

2. Doug

- a. contact Jeff and snow removal about damages and when and if ice should be used.
- b. contact Jeff about fountain spring start up

3. Kim

- a. update map with new residents

4. Tracy, Mary & Jeff

- a. Renew 2 CDs, get Jeff in place to manage CDs on our behalf.

NEXT MEETING'S AGENDA

- **update on CD's**
- **make bank accounts visible online**
- **townhome paint for 2026**