

## **Family Education Leader**

Christ the King Lutheran Church of Delafield, WI

### **Position Summary**

The Family Educational Leader at Christ the King Lutheran Church (CTK) collaboratively assists CTK's pastor in ministries related to faith development for the congregation. They will assist with developing, planning, teaching, and supporting activities related to faith formation. They will be primarily responsible for teaching Sunday School and planning and implementing Vacation Bible School and assisting with Confirmation.

The Family Education Leader will support children and youth and their families in their connection with Christ, each other, and the community, in accordance with CTK's mission statement "Alive and Growing through God's grace."

This is a part-time position (averaging 15hrs/week) that reports directly to the Pastor and also the Education Committee. Hours will vary depending on the church season, during VBS week or youth gatherings. This position does not include pension or health care benefits.

### **Desired Qualification and Experience**

1. Experience working with youth and families in a church, camp, or educational setting.
2. Interested in faith development through education and fellowship activities with all ages, primarily youth and families.
3. Familiar with the Evangelical Lutheran Church in America (ELCA) theology or openness to learning.

### **Specific Duties:**

1. Work collaboratively with the Pastor and the Education Committee in creating, planning, promoting, and implementing programs for Sunday School, VBS, Confirmation and intergenerational activities.
  - a. Build relationships with all the members of the congregation especially with the children and parents.
  - b. Assisting with recruitment, training and supporting teachers and other volunteer staff.
  - c. Regularly communicate information to families, teachers and volunteers, Pastor, committees, and church.
  - d. Assist with and lead annual events including but not limited to the Christmas program, Easter Breakfast, Bible Education Sunday, recognition of teachers and volunteer staff, Rally Day and occasional community events.
2. Assist in creating, planning, promoting, and implementing activities for fellowship, community outreach, service/mission trips and retreats.
3. Promote and encourage congregation and community events.
4. Participate in the life of the Congregation through attending worship twice per month (especially the Christmas program, Christmas, Easter, Rally Sunday, and other church holidays/ events.) Crafting and delivering a Children's message using available resources during those services.

### **Personal and Professional Expectations:**

1. Growing in Christian Faith and practices.
2. Clearly articulate their faith.
3. Demonstrate effective teaching, communication and organizational skills.
4. Attend worship at CTK twice per month. (See #4 above)
5. Lead and attend the Education Committee meetings.
6. Attend staff meetings as time allows.
7. Exhibit enthusiasm and be joyful. Enjoys spending time with children and youth.
8. Familiar with email, word and technology.