

Christ the King Lutheran Church, Delafield

CREMATION MEMORIAL SERVICES

Family Planning Guide

Memorial services without funeral home participation.

INTRODUCTION

Dealing with death and grief over the loss of a loved one is very painful. During such an emotional time, it is hard to make decisions, and yet, there are necessary arrangements that must be made. It is for this purpose that Christ the King Lutheran Church has assembled this informational packet for you.

Ideally, a funeral home of your choice should be contacted prior to the death of a loved one to help you with the many decisions and details that surround this life transition. If families opt for cremation services other than funeral homes, these details are left for the families to handle on their own.

In recognition of this, as well as in recognition of the fact the church is not staffed or skilled in all facets of funeral arranging, we provide the following guide to help you during this time. It clearly spells out what the church can do for you in planning as well as those things for which you as a family need to be responsible for in lieu of a funeral home.

Please note: At this time, we are able to provide “non-funeral home” services only to Christ the King members. *Members are defined as those who are currently active, worshipping and supporting of Christ the King.

Christ the King offerings (see “Preparing for a Christian Funeral” and “Funeral Fees” handouts

Family Responsibilities (at time of death)

- Alert cremation service immediately upon death
- Pick out urn for loved one's remains
- Arrange for death certificates
- Arrange for pick up of loved ones remains
- Write and submit obituary to newspaper(s), local radio stations
- Contact and make burial arrangements with cemetery of choice
- Contact the County Veteran's Service Officer (CVSO) for Waukesha County or Veterans Affairs.

Family Responsibilities (service planning)

- Contact church and arrange time to meet with pastor and set date for service
- Arrange for transportation of loved ones remains to church and to cemetery
- Arrange timing for burial with cemetery
- Notify Sherriff/ police about procession to cemetery, if needed
- Purchase/create memorial cards for service

- ___ Arrange for guest sign-in book and card basket at church
- ___ Set up and remove all flowers before and after service (and visitation, if needed)
- ___ Arrange for flower stands with CTK office staff.
- ___ Set up whatever picture display(s) is appropriate (or video display)
- ___ Responsible for removing all items related to the service from church
- ___ Decide where you would prefer memorials to be directed

Service details to be worked out with pastor/church staff

- ___ Date and time of service, luncheon, burial
- ___ Number of guests expected at luncheon and luncheon choice selection
- ___ Select music with pastoral approval
- ___ Select scripture verses
- ___ Go over any and all other details as explained by the pastor for the memorial service

God bless you in your planning and in your loss.

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