

Augustinian Ministries



Volunteer Application Form, Declaration Form, Agreement Form with the Code of Behaviour included.

Church Name _____ Ministry _____

First Name _____ Surname _____ Previous surname: _____

Address _____

Phone _____ Email _____

Every Volunteer must nominate two referees who are not related to them.

Referee No 1: Name: _____ Referee No 2: Name: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Email: _____ Email: _____

OR if the volunteer is well known to the Prior or friar, the following must be signed:

The person on this form is known to me and I believe he/she has the requisite skills and experience to fulfil this role. This person is a member of good standing in this church and I have no hesitation in recommending him/her to undertake this role.

Signed: _____ Prior/Friar

Any ministry involving children or adults at risk of harm requires Garda Vetting and Augustinians Safeguarding Training. Training will be given by the OSA Safeguarding Officer.

Declaration: The welfare of children and adults at risk of harm is the paramount consideration for the church. Therefore, it is essential that everyone working or volunteering for the church signs this form and commits to complying with the Augustinian Safeguarding Policies and Procedures.

- Do you have any prosecutions pending or have you ever been convicted of a criminal offense or been the subject of a Caution or of a Bound over Order? ☐ Yes ☐ No
- Have you ever been the subject of disciplinary procedures or been asked to leave employment or voluntary activity due to inappropriate behaviour towards a child or adult at risk of harm? ☐ Yes ☐ No

If yes, to either of these questions, please attach further information with this form.

I understand that, if it is found that I have withheld information or included any false or misleading information above, I may be removed from my post without notice. I understand that the information will be kept securely by the Augustinians. I hereby declare the information I have provided is accurate.

Signed: _____ Date: _____



Augustinian Ministries



Code of Behaviour and Agreement Form

Love is at the centre and the heart of every act and interaction and respect for each person, as children of God, is primary.

Healthy Relationships: As followers of Jesus who act in his name:

We will not:

- use inappropriate language, place children or adults at risk of any harm
- ask children for their personal contact details
- take photographs of children or adults at risk
- plan to be on our own with a child/children
- develop relationships that could be deemed exploitative or abusive, including relationships developed using social media
- condone or participate in behaviour that is illegal, unsafe or abusive,
- act in any way that is intended to intimidate, shame, belittle or degrade
- expose children or adults at risk to drug use or invite children or adults at risk to our home.

It is important for all staff and volunteers and others in contact with children and adults at risk to:

Undertake to report any safeguarding concerns that come to our attention.

Be aware of the Augustinian Safeguarding Policies and procedures, please see augustinians.ie SAFEGUARDING - Promoting Safe & Sacred Spaces

- ☐ I commit and agree to honour this code in word and in deed while active in my Augustinian role.
- ☐ I confirm there is nothing within my background and/or experience that would make me unsuitable to have contact with children and/or to work with children and young people.
- ☐ I accept that any breach of these standards will be taken very seriously by the Prior in the interest of ensuring children's, young people's and adults at risk's safety and protection within our shared and sacred spaces.

Signed: _____ **Date:** _____

Training/ Information Sessions: All volunteers working with children must complete Safeguarding Training. All other volunteers will be invited to attend regular Safeguarding Awareness Sessions. Communicating the Safeguarding message to all in Church ministry is a requirement of the National Board for Safeguarding of Children in the Catholic Church in Ireland.

Data Protection: Data will be held on file in accordance with data protection policy of the Augustinian Order. The data entered will be used only for the purpose indicated on the form.

