

Minutes

Wave Multi Academy Trust MAT Board – full minute

Quorum	One half of the number of Governors in post
Chair	Debbie Wilshire
Clerk	Emma Tennant, Wave MAT

Date of Meeting	12 July 2018
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Attendance

Name	Trustee*	Present/ Apologies/ Absent
Rob Gasson, CEO, Wave MAT	x	P
Gaynor Boyden, CFO, Wave MAT		P
Debbie Wilshire, Chair	x	P
Chris Challis	x	Ap
David Allison	x	P
Chris Liles	x	P
Julieann Carter	x	P
Christian Jenkins	x	P
Clare Barden, Senior Principal, Wave MAT		P
Emma Tennant, Clerk to MAT Board		P

Issues Discussed

1. Apologies

Apologies were noted from CC.

2. Declarations of Interests

DA noted that he is a director of Venture MAT.

3. Minutes of Previous Meetings

March 2018 Minutes

In terms of accuracy, DW noted that under Item 5 recommendations regarding the appointment of new Trustees were made to the Members, and not to the Board as stated in the minutes.

The minutes were agreed subject to this amendment.

4 July 2018 Minutes

The minutes were amended.

4. Chair Update

Approval of Scheme of Delegation

The updated Scheme of Delegation was considered and approved.

Appointment of Safeguarding and SEN Governors

Discussion took place regarding the appointment of the Safeguarding and SEN Governor.

JC agreed to take up the role of Safeguarding Governor, and CL agreed to take up the role of SEN Governor. The Board thanked JC and CL for taking up these roles.

Sub-Committee Membership

The Committee approved the proposed sub-committee membership.

5. CEO Update

RG provided an update regarding ongoing projects.

CEO Report

RG noted that this year has been very successful in terms of pupil support. The APAs have continued to meet the needs of young people, and staff have been working very hard to provide quality support.

LA monitoring visits have been positive. RG informed the Board that the SSQC noted that progress academically and emotionally continues to improve.

Free School

RG provided an update to the Board.

LA Review

The LA have produced a report about alternative provision and discussion took place.

It was noted that there are currently 40 vacancies across the Trust, which are likely to fill very quickly in the new term. Discussion took place regarding strategies that the APAs use when their pupil numbers are high.

Discussion took place regarding proposed tier 4 provision in Cornwall.

RG informed the Board about recent work on a project to work with parents.

HR Issues

GB informed the Board about current HR issues.

Health and Wellbeing

GB updated the Board regarding work that takes place across the Trust.

The Board noted their support of the initiatives that are taking place.

6. GDPR Update

GB presented her report.

DW asked that GDPR is kept as a standard agenda item for the next two meetings.

ACTION

GDPR to be kept as a standard agenda item for the next two meetings

7. Finance Committee Update

GB presented the finance report for month ending 31 May 2018.

Approval of 18-19 Budget

DW noted that GB has put together a budget for Cornwall, and also one for Devon using the information that is available to her at present.

GB presented each section of the proposed budget to the Board.

Discussion took place.

There were no questions regarding expenditure.

AGREED

The Board unanimously approved the budget

8. Safeguarding, Standards and Quality Committee (SSQC) Update

CL updated the Board regarding the June SSQC meeting.

9. H&S Committee Update

GB updated the Board regarding the meeting that took place recently.

10. Governance Skills Audit 17-18

The report was considered, and DW suggested carrying out another audit in 3 or 4 months' time, the results of which can determine a governor development plan.

ACTION

A further skills audit to be carried out in 3 or 4 months

11. Governor Handbook Training

DW noted the report on how the Board can provide challenge to the Trust, and asked the Trustees to consider the report and discuss at the next meeting how they will use this in order to provide challenge.

ACTION

Trustees to consider the report and discuss at the next meeting how they will use it in order to provide challenge

12. Dates of Future Meetings

Dates of future meetings were approved.

13. Any Other Business

DW noted that an additional meeting may be required in September.

Duration of Meeting	Date of Next Meeting
2.5 hours	11 October 2018