

Provider Access Policy Nine Maidens AP Academy

Current Document Status			
Version	V0.1	Approving body	Wave MAT Board
Date	June 2018	Date of formal approval (if applicable)	June 2018
Responsible officer	Principal	Review date	July 2019
Version History			
Date	Version	Author/Editor	Comments
Document retention			
Document retention period	Until superseded		

Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Andrea Parker Jones, Humanities and PSHE Teacher*, Telephone: 01209 217046; Email: aparker-jones@wavemat.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
KS3			PSHE Programme
Year 10		PSHE Programme – “Employment” Visit from HR worker to discuss rights and responsibilities at work	PSHE Programme – Writing CVs
Year 11	<ul style="list-style-type: none"> • Contact with RIO • CSW to meet with all Year 11 students • Visit from Cornwall College • Updating CVs 	<ul style="list-style-type: none"> • Open day at College • Taster Days can be arranged for student if necessary • Complete and submit application forms for College • Continuing CSW contact • BTEC Employability (Cornwall Marine Network) • RIO 	RIO CSW contact BTEC Employability (Cornwall Marine Network)

Please speak to our named Careers Leader to identify the most suitable opportunity for you. The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved  by Governors at PPSG

Next review July 2019

Signed: *Alex Kettlewell*
Chair of PPSG



Jonathan Stocker
Principal

