

## Provider Access Policy

### Caradon AP Academy

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Version History			
Date	Version	Author/Editor	Comments

Document retention	
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**Introduction**

This policy statement sets out the academy’s arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider’s education or training offer. This complies with the academy’s legal obligations under Section 42B of the Education Act 1997.

**Student entitlement**

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests**

Procedure

A provider wishing to request access should contact Jayne Darlington Work Related Learning Co-ordinator, Telephone: 01579 340405 Email: jdarlington@wavemat.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 8 &amp; 9</b>	PSHE – Careers Assembly	KS4 options event	Assembly Careers – opportunities for providers
<b>Year 10</b>	Work related learning opportunities	Careers South West	Assembly Careers – opportunities for providers
<b>Year 11</b>	Careers South West	PSHE – Careers Assembly	Post 16 options event

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school’s approach to allowing providers into school as visitors to talk to our students.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

### **Approval and review**

Approved 9<sup>th</sup> May 2018 by Governors at PPSG

Next review: *14/05/2019*

Signed:



Chair of PPSG

Principal

*Haydn Pearse*