



SANDWICH COMMUNITY FIRE PROTECTION DISTRICT.

EDUCATION

13 **CIRCLE HIGHEST GRADE COMPLETED**

GED CERTIFICATE

HIGH SCHOOL

COLLEGE 1 2 3 4

OTHER _____

IF no GED/High School Certificate please explain why _____

	Name and Address of School (Include City and State)	Date(s) Attended	Graduate Yes No
14	High School _____		
15	Undergraduate Education _____		
16	Graduate Education _____		
17	Trade Schools _____		
18	What college degrees have you attained? _____		
19	List course work relevant to position applied for: _____ _____		
20	Have you ever been convicted of a crime other than minor traffic violations? Yes _____ No _____ If "Yes," please explain: _____ _____		
21	Have you ever been refused a driver's license? Yes No If yes, explain: _____		
22	Has your driver's license ever been suspended or revoked? Yes No If yes, explain: _____		

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EMPLOYMENT HISTORY

List all jobs you have held for the last 3 years. Include periods of unemployment. Put your present or most recent job first. Include military service in proper time sequence along with temporary or part-time jobs.

23 **Present (most recent) employer's name**_____

Phone _____

Address				
Number & Street	City	State	Zip	

Job Description _____

Supervisor's Name _____

Do you object to our contacting them? _____

Reason for leaving _____

Employed _____ to _____
month-year month-year

24 **Employer's name** _____ **Phone** _____

Address	Number & Street	City	State	Zip
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Job Description
<p>1. Job Title: [Job Title]</p> <p>2. Department: [Department]</p> <p>3. Reporting Manager: [Reporting Manager]</p> <p>4. Job Summary: [Job Summary]</p> <p>5. Key Responsibilities:</p> <ul style="list-style-type: none"> [Key Responsibility 1] [Key Responsibility 2] [Key Responsibility 3] [Key Responsibility 4] [Key Responsibility 5] <p>6. Qualifications:</p> <ul style="list-style-type: none"> [Qualification 1] [Qualification 2] [Qualification 3] <p>7. Skills:</p> <ul style="list-style-type: none"> [Skill 1] [Skill 2] [Skill 3] <p>8. Education:</p> <ul style="list-style-type: none"> [Education 1] [Education 2] <p>9. Experience:</p> <ul style="list-style-type: none"> [Experience 1] [Experience 2] <p>10. Other Information:</p> <ul style="list-style-type: none"> [Other Information 1] [Other Information 2]

Supervisor's Name _____

Do you object to our contacting them? _____

Reason for leaving _____

Employed _____ to _____
month-year month-year

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REFERENCES

Please list two references not related to you and not former employers, who have known you for more than three years. All persons to whom you refer will be asked to appraise your character, ability, experience, personality, and other qualities.

28 Name _____ Address _____
Home Phone _____ Business Phone _____
Occupation _____ Relationship _____

29 Name _____ Address _____
Home Phone _____ Business Phone _____
Occupation _____ Relationship _____

30 List any organizations in which you are a member of that relates to the position that you are applying for.

31 Why do you want to be a Firefighter? What makes you want to be a member of the Sandwich Community Fire Protection District?

SANDWICH COMMUNITY FIRE PROTECTION DISTRICT.

32 Person(s) to be notified in case of emergency.

Name _____ Address _____

Phone _____ Relationship _____

Name _____ Address _____

Phone _____ Relationship _____

33 **Prior to employment**, all applicants must produce a valid driver's license or state identification card and submit a health physical and background check that you the applicant is responsible for **ALL** costs.

I HEREBY CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND STATEMENTS, AND I CERTIFY THAT THERE ARE NO WILLFUL MISREPRESENTATIONS, OMISSIONS, OR FALSIFICATION IN THIS QUESTIONNAIRE, AND THAT ALL MY ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT ANY MISREPRESENTATIONS, OMISSIONS OR FALSIFICATIONS ON THIS QUESTIONNAIRE MAY RESULT IN MY APPLICATION NO LONGER BEING CONSIDERED OR IN TERMINATION OF MY EMPLOYMENT WITH SANDWICH COMMUNITY FIRE PROTECTION DISTRICT.

Signature in Full _____ Date _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. This organization is committed to the policy of equal employment opportunity in recruitment, hiring, career advancement, and all other personnel practices. Your job-related experience and other qualifications will be considered without discrimination on the grounds of race, color, religion, sex, national origin, age, or physical or mental handicap. All information provided in this application will be treated confidentially and will be used only to help assure the best use of your abilities if you are employed with us.

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