

*Sandwich Community Fire Protection District
Agenda*

February 8, 2024

7:00 P.M.

Call to Order / Pledge of Allegiance

Open Forum / Comments from the Public

Review, Correct and Approve Previous Meeting Minutes

Treasurer's Report

Correspondence

Attorney's Report

Mechanic's Report

Chief's Report

*Executive Session
(Roll Call/Reason)
ILSC120/2©(1):*

Old Business

- Settlement of an Invoice (Was Tabled Last Meeting)*
- Pension Auditor (Was Tabled Last Meeting)*

New Business

- Equipment Purchase Request*
- Training Request*
- Personnel*
- Assessment*
- Marion Recall*

Adjournment

Posted: February 6, 2024 at 9:30 A.M. by Jackie Gramme, District Secretary

Sandwich Community Fire Protection District
Meeting Minutes

February 8, 2024

7:00 P.M.

Present: Trustee President - Jeff Beverage
 Trustee Secretary - Chuck Fish
 Trustee Treasurer - Matt Weismiller
 Chief - Derek Hagerty
 EMT's - Mike Platt

Call to Order / Pledge of Allegiance

Trustee Beverage called the meeting to order at 7:04 P.M. followed by the Pledge of Allegiance.

Open Forum / Comments from the Public

None

Review, Correct and Approve Previous Meeting Minutes

Trustee Fish made a motion to approve the previous meeting minutes as presented, seconded by Trustee Beverage, Trustees Beverage, Fish and Weismiller all voted yes.

Treasurer's Report

Trustee Weismiller stated that the Cash on Hand is \$2,248,903.51, Trustee Beverage made a motion to accept the Treasurer's Cash on Hand as presented, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes. Trustee Weismiller stated that the disbursements total is \$122,481.41, Trustee Fish made a motion to accept the disbursements as presented seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

Correspondence

Trustee Beverage read Thank You cards from the Sandwich Historical Society for the use of a meeting room, Gary and Lisa Bein for numerous lift assists, the Village of Leland for assisting a downtown fire. There was also an e-mail from Tom Deegan (PBS) for a deadline to revalidate with Medicare. Trustee Beverage read a Marion Part recall letter.

Chief's Report with Old & New Business

(Attached) Trustee Weismiller made a motion to transfer \$49,000.00 to the Sandwich Firefighters Pension Fund 4312 using Line Item # 5010 seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes. Trustee Weismiller made a motion to hire Bob Reitz as the Pension Fund Auditor, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes. Chief Hagerty stated that the Plow driver Chad Frieders sent a check for \$935.00 for damage to the bay door, Chief Hagerty still trying to find a new letter sign that was also damaged. Chief has asked that Roy's Custom Decorating, Inc. patch and paint the back stairwell's walls, rails and spindles for a total of \$4800.00. Trustee Weismiller made a motion to accept the bid for the painting, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes. Chief wants to have a retirement party for Gene Leopold on March 15th at 5:30 P.M. having Sweet & Savory to cater and present a retirement gift, Trustee Weismiller made a motion to not exceed \$600.00 for the retirement party, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes. There was a brief discussion regarding delivery of the new ambulance, Trustee Beverage made a motion to pay \$500.00 for delivery seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes. Chief stated that everyone has to go through Sexual Harassment Training. There was a brief discussion regarding the Power Load for the new ambulance. Trustee Beverage made a motion to accept the negotiated price for MultiPlan's client, our transported patient, the original bill was for \$2020.00 and the negotiated amount is for \$1515.00, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes. Chief Hagerty asked to spend \$600.00 to purchase a new grill to be taken from Line Item# 5248, Trustee Fish made a motion to approve the purchase of a new grill, seconded by Trustee Beverage, Trustees Beverage and Fish voted yes, Trustee Weismiller voted nay. Chief Hagerty stated that Assistant Darby and Lieutenant Gruca are attending an Instructor Class and EMT Moersch will attend a confined rescue class, all of the classes are free.

Chief Notes:

The last Months happenings.

February 8th, 2024

Meetings attended: (1) KenCom, (2) Mabas Chiefs, (1) Kishwaukee Council, Chamber of Commerce, (6) Officers (2) Fire Bureau

Inspections: 2 **Reviews:** 1 **Car Seats:** 1 **Smoke Detectors:** 3

Non-Emergency Transfers: 0 **EMS calls:** 143 **Fire Calls:** 28

Reviews given to city:

- 95 N Main St. (work in progress) (17,500 Sq. ft new addition) (Henderson)

Inspections made:

- 217 S. West St. Final (Open Door)
- 320 W. Church St. Final (Lake Holiday Properties)
-

Updating ordinances to 2020 codes? Will the board be okay with signing new ordinances?

Pension board update:

Pension has their own EIN number and opened a bank account at Old National Bank

The board needs to hire a pension attorney/auditor. Shawn F recommended his partner (Bob) through the process. Paperwork to be signed at meeting. Came in about 1400 less than we were quoted. He will take care of all the reporting, audits, and anything between us and the state.

Update: I spoke with our auditor, and they do not deal with Pensions. I spoke with another local auditor, and they don't either. They both referred us to Bob. (Shawns Partner) I spoke with Bristol Kendall, Oswego, Romeoville, Ottawa and Dekalb. They all use Bob as well.

Our state name for pension fund is **Sandwich Firefighters' Pension Fund #4312**

Once we get Bob started, we will look at the budget and plan accordingly to start putting it into the pension.

Chad Freiders and plowing

Did start painting Doors off the Bay as well.

Basement Update: Doors are almost all paints. Door plates have been ordered. Closets and rooms have been cleaned out. Know any good Floor Paint?

Tyler Eberly has been named Director of EMA. I went down and did some First Aid training and CPR with them. I will be learning how to operate the tornado siren... YEAH.

We are starting an in-house FAE program. Will run on Saturdays for a couple months. This will be SFD specific and the ones attending will be able to be state certified and Engineers for us after. We have 8 so far that will be going through this. Since its in-house there will be no cost to us other than a book or two.

Chief Contract is ending come 4/23

SOG Update: New SOG/ROG have been updated. Please look through these. I will leave a copy in the trustee office for you to review. If you would like a copy or take it home that would be great. There are new policies for the District employees to be reviewed. If any changes please let me know in the next month or two?

Back stair well:

- Painting \$4,800.00
- Stair Treads: \$13,600.00

I don't think we should spend that much to replace them. They don't look horrible. Thoughts?

Started working on 24-25 Budget.

Gene Retired Feb 2nd, 2024. Working on dates and details with Family. Sweet and Savory will be doing some Pulled BBQ, Potato Salad, and a cake.

- Sweet N Savory \$285
- Chips and Beverages: \$
- Retirement Gift: \$ 240

Brian Volkel made sure to tell us he will also be retiring June 2025. Asking to be a honorary member so he can still run the car shows in summer.

Ambulance Update:

Pictures of updates. Will be ready by the end of the month.

Trade in: \$15-18,000.00

Pick up/Delivery: 50/50

Stripping: Waiting on specs still.

Move power load: \$500-\$1000

Marion Recall: Nick

Doc in a box: NFPA physical that come to us. Cost us \$645 per person. We budgeted \$2000.00. Morris physician gave us a quote of \$738 per person.

Id like to send three each year. Giving FT employees a physical every other year.

Sexual Harassment training