

***Sandwich Community Fire Protection District
Monthly Meeting Notice***

*The Board of Trustee regular monthly meeting for December 2021 has been changed to Tuesday
December 7, 2021 at 5:00 P.M*

Posted November 17, 2021 at 9:00 A.M. by Jackie Gramme, Secretary

***Sandwich Community Fire Protection District
Special Meeting Agenda***

December 7, 2021

5:00 P.M.

Call to Order

Approve End of Year Payroll, Regular Payroll and Pay Bills

Approve 2021 Tax Levy

Examine & Possibly Approve Snow Removal Bids

New Business

- Equipment Purchase*
- Training Requests*
- Personnel (In House Mechanic)*
- Elevator Light Assembly*
- Insurance Renewal Approval Coverage Includes: General Liability
Property
Crime
Auto Liability
Emergency Apparatus
Umbrella Liability
Cyber Liability
Group Life*

Adjournment

Posted: December 2, 2021 at 9:30 A.M. by Jackie Gramme, Secretary

Sandwich Community Fire Protection District
Special Meeting Minutes

December 7, 2021

5:00 P.M.

Present: Trustee President – Jeff Beverage
 Trustee Secretary – Chuck Fish
 Trustee Treasurer – Matt Weismiller
 Chief – Derek Hagerty
 Assistant Chief – Mike Pruski
 FF – Nick Moersch
 FF – Brian Voelkel
 FF – Jayson Darby
 District Secretary – Jackie Gramme

Call to Order

Trustee Beverage called the meeting to order at 5:00 P.M. followed by the Pledge of Allegiance and a moment of silence for Pearl Harbor remembrance.

Approve End of Year Payroll, Regular Payroll and Monthly Bills

Trustee Fish made a motion to approve the payment of the monthly bills totaling \$64,331.60, seconded by Trustee Beverage, Trustee Beverage, Fish and Weismiller all voted yes. Trustee Weismiller stated that the total payroll is \$88,587.73, Trustee Beverage made a motion to accept the payroll as stated, seconded by Trustee Fish, Trustee Beverage, Fish and Weismiller all voted yes.

2021 Tax Levy

Trustee Fish made a motion to set the Tax Levy at 4.3%, seconded by Trustee Weismiller, Trustee Beverage, Fish and Weismiller all voted yes.

Snow Removal Bids

Trustee Beverage made a motion to accept Bernie Frieder's snow removal bid, seconded by Trustee Weismiller, Trustee Beverage, Fish and Weismiller all voted yes.

New Business (Attached)

-Equipment Purchase Requests

There was a brief discussion regarding purchases for the Weight Room, office chairs and an Elkhart Brass Nozzle, Trustee Fish made a motion to approve the equipment purchase requests, seconded by Trustee Weismiller, Trustee Beverage, Fish and Weismiller all voted yes.

- Training Requests

There are 3 more FF's attending the free IFSI BOF academy, Nick and Curtis Moersch and Dominick Eliopoulos and Chief Hagerty would like to attend Instructor II class with hotel costs for 2 weekends totaling \$300.00, Trustee Weismiller made a motion to approve the Training Requests, seconded by Trustee Fish, Trustee Beverage, Fish and Weismiller all voted yes.

- Personnel

There was a brief discussion regarding the in house mechanic start up costs, Trustee Beverage made a motion to approve \$2000.00 for the purchase of tools, parts and oil, seconded by Trustee Weismiller, Trustee Beverage, Fish and Weismiller all voted yes.

- Elevator Light Assembly

Trustee Weismiller made a motion to approve the proposal for the light assembly from DME (attached), seconded by Trustee Fish, Trustee Beverage, Fish and Weismiller all voted yes.

- Insurance Renewal Approval

There was a brief discussion regarding the insurance policy and coverage, Trustee Beverage made a motion to approve the Insurance Policy and noted that at a future date Inc's name change is registered with the State and approved or disapproved by the Sandwich Board of Trustees they will remain or be removed from the Insurance Policy seconded by Trustee Weismiller, Trustee Beverage, Fish and Weismiller all voted yes.

Adjournment

Trustee Fish made a motion to adjourn the Special Meeting at 5:45 P.M. seconded by Trustee Beverage, Trustee Beverage, Fish and Weismiller all voted yes.