

*Sandwich Community Fire Protection District
Agenda*

March 14, 2024

7:00 P.M.

Call to Order / Pledge of Allegiance

Open Forum / Comments from the Public

Review, Correct and Approve Previous Meeting Minutes

Treasurer's Report

Correspondence

Attorney's Report

Chief's Report

*Executive Session
(Roll Call/Reason)
ILSC120/2©(1):*

*Old Business
- Marion Recall*

*New Business
- Equipment Purchase Requests
- Training Requests
- Personnel
- Budget/Legal Notice Dates for Final Budget Hearing
- Pratt Road Property Rental Agreement
- Medical Evaluation
- Annual Hepatitis Vaccinations
- Decennial Committee
- Payroll Ashley Stolp*

Posted : March 12, 2024 at 2:10 P.M. by Jackie Gramme, District Secretary

*Sandwich Community Fire Protection District
Meeting Minutes*

March 14, 2024

7:00 P.M.

Present:
Trustee President - Jeff Beverage
Trustee Secretary - Chuck Fish
Trustee Treasurer - Matt Weismiller
Chief - Derek Hagerty
EMT - Mike Platt
EMT - Dalton Morris
EMT - Bri Bell

Call to Order / Pledge of Allegiance
Trustee Weismiller opened the meeting at 7:00 P.M.

Open Forum / Comments from the Public
None

Review, Correct and Approve Previous Meeting Minutes
Trustee Fish made a motion to approve the previous meeting minutes, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

Treasurer's Report
Trustee Weismiller stated that the Cash on Hand is \$2,053,283.23, Trustee Fish made a motion to approve the Cash on Hand seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes. Trustee Weismiller stated that the total disbursements are \$106,157.60, Trustee Fish made a motion to approve the disbursements including payroll, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

Correspondence
Trustee Beverage read a thank you from a resident naming Bri Bell as helpful and kind, and a letter from DeKalb County stating that Arneson's is expanding their facility.

Chief's Report
(Attached) Chief stated that the dates for the Centennial & Commissioner's meeting will be posted and appear on the Website. There was a discussion of Chief taking over the website.

Old Business
- Marion Recall
Chief stated that the recall is in process and completed

New Business
- Equipment Purchase
Chief stated that Captain Gruca and Assistant Chief Darby will need sets of Turn Out Gear, Trustee Weismiller made a motion to approve not more than \$7400.00, to be taken from Line Item# 5240, seconded by Trustee Fish Trustees Beverage, Fish and Weismiller all voted yes.

- Training Requests
Chief stated that everyone attending classes right now are in classes that are fee free.

- Personnel
Chief stated that Julian Kremnitzer and Dillon Young are new recruits.

- Pratt Road Property
Trustee Weismiller made a motion to extend the Pratt Road Property rental agreement with G. Frieders for another year.

- Medical Evaluations
Chief stated that every year, every employee will be offered the Hep-B shot.

- Payroll

Chief stated that Freedom Life, owned by Ashley Stolp is offering her payroll services for \$237.00 a month with a one time set up fee of \$550.00, Trustee Fish made a motion to accept Freedom Life's proposal for payroll services, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

Adjournment

Trustee Fish made a motion to adjourn the meeting at 7:40 P.M., seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

Chief Notes:

The last Months happenings.

March 14th, 2024

Meetings attended: (1) KenCom, (2) Mabas Chiefs, (1) Kishwaukee Council, Chamber of Commerce, (5) Officers (0) Fire Bureau

Inspections: 0 **Reviews:** 0 **Car Seats:** 1 **Smoke Detectors:** 4

Non-Emergency Transfers: 0 **EMS calls:** 127 **Fire Calls:** 31

FAE program has started and is going well. 9 total in class all from SFD

Chief Contract is ending come 4/24.

Genes Retirement is this Friday. 530 pm. Gift is done, and food will be warm.

Ambulance Update: Its back from Stripping and looks great. Going to safety lane, being stocked, must go to Legacy to get power load put in, then Inspections. Hopefully be in service in a couple weeks. Once we take 442 out of service and decommission the new medic will become 442.

Grants applied for or in process. All rewards to be chosen into next fiscal year:

- Fire house subs: \$30,000.00 New power load
- Leary Firefighter Foundation: \$25,000.00 for E-Tools
- Savvik: \$2,000.00 for Glidescope
- SamHSA: \$10,000.00 for EMS Training
- LaSalle County: \$160,000.00 for new medic unit
- Unimac: \$12,000.00 for Gear Extractor
- IDPH: \$5000.00 for PPE and Glidescope
- Mabas 25: \$17,000.00 for Lucas. This was rewarded and put in service already
- Almost \$100,000 in free education through grants in the last four years.

With this being said we started to submit Restitution paperwork to the state and hopefully this will help our revenue better.

Been going through Policy and procedures for IDOL, OSHA, ISO, IPRF, Trustee handbook and updating some outdated things that need to be updated. Training requirements, EMS division, Building codes and mandates, mandatory policies, and etc. Working on a new MSDS system. Making sure we are ready for future audits.

Switching to our new insurance broker we saved almost 55,000 and I am working on reducing that more. Creating new policies on safety and training. Hopefully get our rate a little more lower.

Sexual harassment, Lock Out Tag out, Blood borne pathogens have all been updated.

Sexual harassment training has been completed by all but three members. This is good.

Working with KenCom to work on that transfer line. I gave the phone company the okay to work with KenCom to release that phone line. KenCom is working on updating SFD to mirror other departments. When this goes live it will save approximately \$400 a month on phone bill

Basement is looking nice. Diamond plates are at IVVC getting cut to size to be installed on doors. The doors and trim look good. Walls being painted next.

Easter bunny will be here March 23rd. Should be a great turn out.

A group of unknown people nominated me to be part of a YouTube blogger. I was chosen. On April 6th this lady is coming from out of state to showcase our department and cook me food. They will be filming all day. It's a cooking show, I will be picking a sandwich of three choices. The sandwich I like most will be cooking for the entire department. I'll be escorting them around town for the day. Should be fun and great PR. You're more than welcome to join us.

Brought on three new cadets/recruits.

- Julian Kremnitzer (SR. in High school)
- Dillon Young 19 BOF complete getting ready to start EMT
- Jonathon Carlson 31 EMT at A-tec we will send him to fire academy

Per IDOL we are required to offer Hep B vaccines if any new employee wants them. Working on prices and different angles.

Per IDOL we are required to do FIT testing annually. It says that each individual must be cleared to perform duties using respirator by a medical licensed physician. Trying to figure out the medical evaluation part of this. If its once upon hire or annually. I know there is a yearly questionnaire to be filled out but not sure what further. Looking into this as well.

Ashley Benitez from Freedom Life Bookkeeping Recommendation. Paper attached.

Chief Witek is having a retirement party. We are invited if you guys would like to go. It will be held May 18th 2024 10am to noon at Station 1.

Purchase two sets of gear not to exceed \$7400.00 Leaves \$2,097 in Line item

New hands-off laws by PD are affecting psych calls. They are being taught that its not illegal to kill yourself. As long as they are not a threat to others PD is hands off. Drs are saying these patients need to go to the ER as required by law. EMS is in the middle. System and State are working on a fix. Causing lots of arguments in the field.

Would like some feedback on the budget. Have you looked over it?

Would like to set the calendar for Meetings: Trustee, Commissioner and Centennial

Attached are the two pages of information on the Centennial Committee.

Meeting room to be used by Fairwinds HOA. They don't have enough room and asked to use our meeting room until they figure it out. Their 2024 dates are. 4/4, 5/14, 7/18, 9/19, 11/14 at 7pm.

The quilters used our room for their retreat and really liked the room. They fed the staff while they were here. Asked to use the room again 5/8-10, 8/21-23, and 11/13-16. They did a great job cleaning up after themselves and really enjoyed being here. They also come the first Saturday of every month.

Boys tball and baseball would like to use for registration 3/22 from 5 to 8pm.

Lathem street project starts this week.

Be working on New Dept ID's soon. Will most likely use photos from last year.

The new ladders came in and are ready for use, 421 is off getting prepared for the new ladder. When 421 gets back 481 will be going for a simple modification for its new ladder.



2024 Meeting Nights

Trustees
Commissioners
Centennial



Trustees Meetings
7pm

Commissioners Meetings
6:30 pm

March 14th

April 11th

April 11th

July 11th

May 9th

October 10th

June 13th

July 11th

Centennial Members
To Join our Regular Meeting

August 8th

September 12th

April 11th

October 10th

August 8th

November 14th

November 14th

December 3rd

*** 5 PM ***

This does not include any Special meetings.