

**Sandwich Community Fire Protection District**  
**Agenda**

*July 13, 2023*

*7:00 P.M.*

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*Call to Order / Pledge of Allegiance*

*Open Forum / Comments from the Public*

*Review, Correct and Approve Previous Meeting Minutes and the two (2) Previous Work Meetings  
June 19<sup>th</sup> and June 26<sup>th</sup>*

*Treasurer's Report*

*Correspondence*

*Attorney's Report*

*Chief's Report*

*Executive Session  
(Roll Call/Reason)  
OLSC120/2©(1):*

***Old Business***

- Savings Account*
- Official Appointment Decennial Committee Appointees (Fill out Ordinance Attached)*

***New Business***

- Equipment Purchase Request*
- Training Requests*
- Personnel*
- Appoint Commissioners (Page 177 Trustee Handbook)*
- Review District Applications*

*Adjournment*

*Posted Tuesday July 11, 2023 at 9:00 A.M. by Jackie Gramme, Secretary*

**Sandwich Community Fire Protection District**  
**Meeting Minutes**

July 13, 2023

7:00 P.M.

**Present:**            *Trustee President – Jeff Beverage*  
                         *Trustee Secretary – Chuck Fish*  
                         *Trustee Treasurer – Matt Weismiller*  
                         *Chief – Derek Hagerty*  
                         *District Secretary – Jackie Gramme*

**1. Call to Order / Pledge of Allegiance**

*Trustee Beverage opened the meeting at 7:06 P.M. followed by the Pledge of Allegiance.*

**2. Open Forum / Comments from the Public**

*None*

**3. Review, Correct and Approve previous Meeting Minutes**

*Trustee Fish made a motion to approve the previous meeting minutes for June 8<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup>, seconded by Trustee Beverage, Trustees Beverage, Fish and Weismiller all voted yes.*

**4. Treasurer's Report**

*Trustee Weismiller stated that the Cash on Hand is \$1,799,119.56 and the Total Disbursements are \$67,745.97, Trustee Beverage made a motion to approve the Treasurer's Report for the Cash on Hand, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes. Trustee Fish made a motion to approve the Treasurer's Report with regards for the Disbursements, seconded by Trustee Beverage, Trustees Beverage, Fish and Weismiller all voted yes.*

**5. Correspondence**

*Trustee Beverage stated that the District received thank you notes from the Sandwich Historical Society and Bridgett Pruski who also baked some mini cakes for the Firefighters.*

**6. Attorney's Report**

*See Chief's Notes (Attached)*

**7. Chief's Report**

*(Attached) Chief Hagerty stated that the Harvest Chapel donated their labor to paint the Officer's hallway, the Sandwich Fair will pay \$15.00 an hour for EMS employees and \$150.00 an hour for the Ambulance to be stationed at the Fairgrounds July 29<sup>th</sup> from 4pm to 9pm. Chief stated that applications have been handed in for the full-time positions. Chief stated that the District is applying for a grant for a new outside generator. There was a brief discussion regarding MABAS.*

**8. Executive Session**

*Trustee Beverage made a motion to enter into Executive Session to discuss employees at 19:41, seconded by Trustee Weismiller, Roll Call was taken and Trustees Beverage, Fish, Weismiller, Chief Hagerty and District Secretary Gramme were in attendance. Trustee Beverage made a motion to exit the Executive Session at 19:49, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes. Trustee Beverage made a motion to enter back into the regular meeting at 19:49, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.*

**Old Business**

- *Trustee Beverage stated that Rick Olson and Justin Gifford have accepted the appointments for the Decennial Committee.*
- *Trustee Weismiller stated that the District will be opening a savings/checking account strictly for Capitol Outlay with payment for tires purchased by Dan's Repair & Sales for \$1000.00.*

**New Business**

- *Trustee Fish made a motion to conduct appointments for the Fire Commission at the next regular meeting, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.*

- *Equipment Purchase Request*

*Chief asked to purchase a Nozzle, Chain Saw, 2 Gas Monitors and a new computer for Asst. Chief Darby not to exceed \$3000.00, Trustee Beverage made a motion to approve the equipment purchase request, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.*

- *Training Request*

*Chief Hagerty stated that Ashley Pruski and Andrew Zarbock will be attending the Fire Academy at Cherry Valley at no cost to the District.*

**Adjournment**

*Trustee Weismiller made a motion to adjourn the meeting at 7:40 P.M., seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.*

## **Chief Notes:**

The last Months happenings.

July 13<sup>th</sup>, 2023

**Meetings attended:** (1) KenCom, (2) Mabas Chiefs, (1) Kishwaukee Council, Chamber of Commerce, (3) Officers

**Inspections:** 2     **Reviews:** 2     **Car Seats:** 6     **Smoke Detectors:** 4

**Non-Emergency Transfers:** 0

Sending two to the Fire Academy at Cherry Valley Starting Aug 5<sup>th</sup>. Free to the District.

Ashley Pruski and Andrew Zarbock

Adding two additional Cadets from IVVC next month giving us three cadets this year

Chase Hagerty, Jacob Gruca, and Riley Gerali

Adding recruit Andrew Zarbock and Molly Feitlich to the Roster. Both EMT certified

Nevada Beatty resigned.

ATT phone bill for the transfer line has doubled. Jackie is working with KenCom to get it straightened out. May take another month.

Harvest Chapel was here and painted half of the upstairs hallways. Waiting on second coat and they will be back to finish the other halls as well. We supplied paint and they supplied the rest and labor.

The hospital is doing another remodel including a new cat scan machine.

The installation of the new radios has begun. About 60% done. We do have to get two more heads. Each ambulance has one brain and two heads for the radio. We did not buy a second head unit for each radio. Waiting on pricing.

Would like to purchase one Computer, two gas monitors, nozzle, and a chain saw not to exceed \$3,000 from Line # 5285 leaving \$17,000 and Line # 6030 leaving \$1400

All bathroom stalls are in and looking good. Still waiting on a couple grab bars for ADA

Fair is coming up:

1<sup>st</sup> Aid was able to get them to Pay \$15/hr with my proposal.

All infield events they will still pay \$150/hr for crew. They will need us.

Next year's hourly rates: not this year.

Fire engine staffing for in town

I won't be helping with anything that the inc does as its their cup of tea.

Working on a new IAP

Application for District hiring has ended. Was published in the Sandwich record for two weeks and was put on our website as well. Had 10 submit their packets. Was more picked up but they never submitted.

July 24<sup>th</sup> will be orientation night for those that submitted the packets. If you would like to join you are more than welcome, but don't have too. 1800 hrs

Written Test and Physical agility will be discussed at the next meeting and 1<sup>st</sup> commissioners meeting.

Chief 401 won't be at the August meeting.

The guys wanted to start a new schedule. It's a new schedule that is new and has much positive feedback. 48/96 is the schedule. You work 48 hrs. on than your off 96 hours. Hours worked per pay period will remain the same. We start this August 7<sup>th</sup> starting of the next pay period.

My car seat cert expires in August and I'm thinking of letting it go. Just an FYI

Working with Kendall County about getting a grant to cover a new generator. We are in the running. Working on more with this. Keep them fingers crossed.