



Sandwich Community Fire Protection district

Agenda

October 9th, 2025

7:00 PM

Call to Order / Pledge of Allegiance

Open Forum / Comments from the Public

Review, Correct and Approve Previous Meeting Minutes Including Special Meeting

Treasurer's Report

Correspondence

Attorney's Report

Chief's Report

Executive Session

ILCS120/2©(1):

Old Business

- Union Negotiation discussion

New Business

- Equipment Purchase request
- Training Requests
- New Personnel
- Testing dates to create eligibility list for full time district employees

Posted: Tuesday October 7th, 2025, At 1658 hrs. by Derek Hagerty

*Sandwich Community Fire Protection District
Meeting Minutes*

September 11, 2025

7:00 P.M.

Present: *Trustee President – Jeff Beverage*
 Trustee Secretary – Justin Gifford
 Trustee Treasurer – Matt Weismiller
 Chief – Derek Hagerty
 Administrative Assistant – Ashley Benitez

Call to Order / Pledge of Allegiance

*Trustee Beverage opened the meeting at 7:00 P.M. followed by the Pledge of Allegiance.
Trustee Beverage requested a moment of silence in remembrance of 9/11 and the loss of Charlie Kirk.*

Open Forum / Comments from the Public

None – no public present.

Review, Correct and Approve Previous Meeting Minutes

Trustee Beverage made a motion to approve the previous regular meeting minutes, seconded by Trustee Weismiller, Trustees Beverage, Gifford and Weismiller all voted yes.

Treasurer's Report

Trustee Weismiller stated that the Cash on Hand is \$2,833,403.60 and the Disbursements total is \$33,640.70. The cash on hand balance as of 8/31/25 was \$2,871,612.92. Trustee Gifford made a motion to approve the Cash on Hand as stated, seconded by Trustee Beverage, Trustees Beverage, Gifford and Weismiller all voted yes. Trustee Beverage made a motion to approve the disbursements as stated, seconded by Trustee Gifford, Trustees Beverage, Gifford and Weismiller all voted yes.

Correspondence

None

Attorney's Report

None

Chief's Report

(Attached)

*Executive Session
(Roll Call/Reason)
ILSC120/2©(1):*

Executive Session

Trustee Beverage asked if the Trustees and Chief could enter into Executive Session at 7:04 P.M. regarding personnel.

Trustees re- opened the regular meeting at 8:23 P.M

Old Business

-Union Negotiation discussion

-Trustee Weismiller & Chief Hagerty are to go to the Union meeting 9/15/25.

New Business

- Equipment Purchase Requests

Working on a grant to purchase 2 seek thermal imagers. There is a 4-yr warranty that is not covered by the grant. Trustee Beverage made a motion to pay no more than \$500 for the warranty under line #5285, Trustee Gifford seconded the motion. Trustees Beverage, Gifford and Weismiller all voted yes.

-Training Requests

Matt Davis and Mike Platt are to go to a Hazmat Tech training next month; it is a free class. Trustee Beverage made a motion to approve the request, seconded by Trustee Weismiller. Trustees Beverage, Gifford and Weismiller all voted yes.

- Personnel

Teddy and Brian are new hired part-time to help cover holes in the schedule when staff is in medic school. This saves the district money from paying out overtime.

Lt. Olson retired as of 9/8/25 after 17 years of service.

-GEMT bill – Pay the bill out of the income account it's going into. Ashley will talk with Gabriela about if there is a better way to do it. Next budget will add an expense line item for it.

Adjournment

Trustee Weismiller made a motion to adjourn the meeting at 8:37 P.M. seconded by Trustee Beverage, Trustees Beverage, Gifford and Weismiller all voted yes.

Chief Notes:

The last Months happenings.

October 9th, 2025

- Engine 425- Check status with Matt
- Squad 471- Throwing engine codes and going into “Limp mode” Cummins is looking into. Unknown problem as of 10/8
- Engine 421- All repairs and service has been done. Back up to par running strong!
- Truck 481 – AC Compressor and belts need replaced. Hydraulic hose for the basket. Cables and safeties need work, air primer needs replaced and does not work, Needs its yearly PM done
- 441 had major air leak problems, they seemed to be repaired....for now. No AC in the front
- Union conversation: Friday October 24th Matt and I will be in negotiations at 9am
- Shawn revised the Union Contract for us to present to the Union. We must go through and let Shawn know of any changes we must what he made. He is out of the country for a couple weeks. I will go through this as well. This contract proposal does not include pay, Vaca, etc. as this will be a long process and he will add that later.
- Received our Foreign Fire Tax for the year \$33,588
- Mike Platt and Matt Davis have passed HazMat Tech class. We now have four Hazmat Tech individuals on our roster.
- EMT class is over. Of all the individuals that passed only two have yet to pass the national test. Great results so far!
- Kishwaukee system talk:
- IPRF audit done and went great! Zero recommendations for this year. In my 6 years of Fire chief, we have paid out \$109,000 in injury. One main injury in 2023. We are sitting at 23% of our premium which he stated is great! Goal is under 50%.
- Meeting with the school district they are implementing new policies on Active shooter and intruder alerts. Going to the ALICE system. Training starts this Friday for all schools.
- October is our month for fire safety. This month's dates and activities:
 - 1 – Fire drill and safety talk FVOAS
 - 5 – Trunk or treat Sandwich Moose
 - 6 – Haskin school assembly
 - 7 – Woodbury school assembly
 - 9 – Preschool fire safety – Somonauk Baptist

- 10 – Preschool fire safety – Kids only
- 12 – Church invited us to speak to congregation for safety and who we are
- 17 – Prairie View school assembly
- 19 – OPEN HOUSE / Pancake breakfast
- 19 – Silent light parade
- 19 – 481 to go to Big band event at the High school
- 25 – Spooky downtown event
- 26 – YMCA event

➤ Fire Bureau Update:

- Hotel has finally let us in the basement. Not sure what they did before we went down. Inspection was complete. There were a lot of Life safety issue and many things expired out of dates
- Valley west is in the middle of some projects. Couple minor and couple major. Over the next year they will be doing many conversions and re models.
- Taco Bell is having its final inspection with us and the City Friday. Hopefully they will be opening back up soon
- Solar farm is going strong. They are about 80% complete. They are actually going to come to the station and do a class for us so we can learn more about it. They are looking to go live with power in the spring.
- No update on the dollar tree really. They updated their sprinkler plans but still coasting through.
- Open space next to Caseys to the West Mike the mechanic is looking to build a mechanic shop there. He is currently at the gas station on Main St.
- Looking to Add a 3 or 4 story building similar to the Manor at Indian Springs. 55 an older.

➤ Frontier Bill

➤ EVS Bill

➤ Dec 2nd yearly dinner. This will also include a retirement / parting gift for Brian Olson. Also, Ryan Waller and Logan Franzen will be coming off probation getting their black shields. Also have some years of service awards to give out.

➤ Mitch Johns has resigned his position.

➤ The application for next year's GEMT is done and filed with the state.

➤ Ride along policy has been updated: New update no children on fire trucks, unless PR event.

➤ The elevator: Another repair. Let's chat about DME. We finally found a replacement company!

- Audit is underway and off to a good start. Ashley is working well with them. An extension has been filed waiting on pension audit from state. Auditor going on two week vaca as well.
- Roof had its inspection as planned. Had a great review with very minimal repairs.
- All of the Airgas rental bottles have officially been picked up and replaced with SFD owned bottles. They picked up the remaining bottles 10/2
- Training: We brought in Wes to revamp our training. He lives in Lake Holiday. He is a career FF from Downers Grove, and he is an instructor with Romeoville Fire Academy. Looking forward to the structure he will provide us. Going to focus on two categories of training. Volunteers and Paid staff. It's getting harder to mix them anymore.
- Thoughts on December 2nd event?
- December 6th SFD is going to decorate cookies with kids for the downtown event
- We are currently working with the new owner of 714 E. Church St. and 304 Dayton St. houses for training and maybe burns. Looking into everything now. We will have until late spring to train in these acquired structures.
- Nothing further on the Blaze incident.
- Franklin Mall project will be starting Nov 10th. Using the station again for sorting and storage
- Our Liability insurance was renewed for next year. Same price as this year.
- Shaw media bill is for that budget ordinance.
- MABAS 14 has invited us to be a part of their Swift water team
- MABAS 14 is starting a MABAS Fire Investigators team and our two investigators were also invited to join this team.
- Passport and accountability system has been updated. This is for any fireground operations. All MABAS divisions utilize this system for accountability.
- Handed out 27 smoke detectors this last month. Installed only 7.
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Creating eligibility list

Applications: \$30.00 Application fee.

- Available for pick up October 20th, 2025.
- Deadline to submit December 1st, 2025, by 4 pm.

Orientation and Written Test:

- December 15th, at 1800 Hrs.

Physical agility test:

- Show proof of CPAT upon conditional offer of hire.

Distribute eligibility list:

- 1st list goes out before January 15th, 2025
- 2nd and final list go out before February 1st, 2025

Preference points:

- Veterans:
 - Veterans will be awarded 5 preference points.
- Residency:
 - If you reside within district limits, you will be awarded 5 preference points.
- Sandwich Fire member
 - If you are rostered as a SFD member you will be awarded 5 preference points.
- Sandwich Fire full time work experience
 - If you have worked as a FT SFD member you will be awarded 5 preference points

Maximum number of points to receive is: 20