

**Sandwich Community Fire Protection District**  
**Agenda**

September 14, 2023

7:00 P.M.

*Call to Order / Pledge of Allegiance*

*Open Forum / Comments from the Public*

*Review, Correct and Approve Previous Meeting Minutes (Meetings A & B from August 10<sup>th</sup>, Special Meeting Minutes from August 15<sup>th</sup>)*

*Treasurer's Report*

*Correspondence*

*Attorney's Report*

*Chief's Report*

*Executive Session  
(Roll Call/Reason)  
OLSC120/2©(1):*

**Old Business**

*- GEMT (Speaker Tom Deegan)*

**New Business**

- Equipment Purchase Request*
- Training Requests*
- Personnel*
- FLSA Fair Labor Standards Act*
- Bank Problems*
- Intergovernmental Agreement/Somonauk*

*Posted Tuesday September 12, 2023 at 9:00 A.M. by Jackie Gramme, District Secretary*

# **Sandwich Community Fire Protection District**

## **Meeting Minutes**

September 14, 2023

7:00 P.M.

**Present:** Trustee President – Jeff Beverage  
Trustee Secretary – Chuck Fish  
Trustee Treasurer – Matt Weismiller  
Assistant Chief – Jayson Darby  
District Secretary – Jackie Gramme

### **1. Call to Order / Pledge of Allegiance**

Trustee Beverage opened the meeting at 7:00 P.M. followed by the Pledge of Allegiance.

### **2. Open Forum / Comments from the Public**

None

### **3. Review, Correct and Approve Previous Meeting Minutes**

Trustee Fish made a motion to approve the previous meeting minutes for both A & B meetings, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

### **4. Treasurer's Report**

Trustee Weismiller stated that the Cash on Hand and the Disbursements have a late bill that came in so the adjusted numbers are as follows, Cash on Hand is \$2,202,952.25 and the Disbursements are \$53,793.33, Trustee Beverage made a motion to approve the Treasurer's Report for Cash on Hand as presented, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes. Trustee Beverage made a motion to accept the Disbursements as presented, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.

### **5. Correspondence**

Trustee Beverage stated that the District received a thank you card from Diane Drake for helping with smoke alarms.

### **6. Attorney's Report**

Attorney Flaherty sent an e-mail regarding the FLSA Work Cycle Resolution, Trustee Beverage made a motion to approve the FLSA Resolution number 2023-05, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

### **7. Chief's Report**

Assistant Darby stated that the Fair went well. Fair pay is in the disbursements for this meeting, an invoice was sent to the Fair. 441 is still out of service, waiting on a part on backorder, the Open House will be October 21<sup>st</sup> with the Boy Scouts having a Pancake Breakfast. Trustee Beverage asked that a Thank you be sent to the Chief of the Sheridan for the use of one of their ambulances during the Fair and an invite to our Holiday Party, Trustee Beverage made a motion to approve the purchase of a Thank You Plaque with a spending limit under \$100.00, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

### **Old Business**

- GEMT

District Secretary Gramme stated that the paperwork was sent to our Auditor to help us fill out, before it's due.

**New Business****- Equipment Purchase Request**

*None*

**- Training Requests**

*None*

**- Personnel**

*None*

**- Bank Problems**

*There was a discussion regarding problems with the District's bank.*

**- Intergovernmental Agreement w/ Somonauk**

*There was a discussion regarding an increase in fees for Ambulance Service User Fees, Trustee Beverage made a motion to approve the First Amended contract with Somonauk for Ambulance Service User Fees, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.*

**Adjournment**

*Trustee Weismiller made a motion to adjourn the meeting at 7:28 P.M., seconded by Trustee Beverage, Trustees Beverage, Fish and Weismiller all voted yes.*