

Sandwich Community Fire Protection District

Agenda

November 9, 2023

7:00 P.M.

Call to Order / Pledge of Allegiance

Open Forum / Comments from the Public

Review, Correct and Approve Previous Meeting Minutes and Special Meeting Minutes (From October 12th and 16th)

Treasurer's Report

Correspondence

Attorney's Report

Chief's Report

Executive Session

(Roll Call/Reason) OLSC120/2©(1):

Old Business

- Snow Plow Bids*
- Pallet Salt*
- Pension Ordinance*

New Business

- Equipment Purchase Request (Jackie Computer)*
- Training Requests*
- Personnel*
- Tax Levy*
- Gift Card*
- Direct Deposit for Part Time Payroll*

CD - RATES (MOVE \$)

Posted Tuesday November 7, 2023 at 9:30 A.M. by Jackie Gramme, Secretary

Sandwich Community Fire Protection District Meeting Minutes

November 9, 2023

7:00 P.M.

Present: *Trustee President – Jeff Beverage*
 Trustee Secretary – Chuck Fish
 Trustee Treasurer – Matt Weismiller
 Chief – Derek Hagerty
 FF EMT – Mike Platt
 FF EMT – Matt Davis
 FF EMT – Bri Bell
 FF EMT – Rob Cannon
 Mechanic – Nick Moersch
 District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance

Trustee Beverage called the meeting to order at 7:10 P.M. followed by the Pledge of Allegiance.

2. Open Forum / Comments from the Public
None

3. Review, Correct and Approve Previous Meeting Minutes

Trustee Weismiller made a motion to approve the previous meeting minutes, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.

4. Treasurer's Report

Trustee Weismiller stated that the Cash on Hand is \$2,420,649.73 and the total disbursements were \$63,098.67, Trustee Beverage made a motion to accept the Treasurer's Report as presented, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.

5. Correspondence

Trustee Beverage stated that the District has received memorial donations in honor of Jacob Dykstra from; The Anderson Family, The Prosek Family, The Hess Family, Cord Construction Company, The Brucks Family, The Jacob & Lisa Dykstra Family, The Youngblood Family, The Picha Family, The Arco Family, The Griessecke Family, The Tronc Family, The Adolfsen Family, The Absolute Fire Protection, Inc., The Hess Family, The Baltz Family, The Tumilowicz, The Skopek Family, The Stauffer Family, The Lutkus Family and The Zepp Family.

6. Attorney's Report
None

7. Chief's Report

Attached, Chief asked if the District would purchase Sweatshirts and Water Jug as Christmas Gifts for the Department not to exceed \$2000.00, an Easter Bunny Suit not to exceed \$520.00 and Radios(3) not to exceed \$4500.00, Trustee Beverage made a motion to approve these purchases, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

Old Business

- Snow Plow Bids

Trustee Weismiller made a motion to accept the Snow Plow bid from Chad Frieders for the 2023-2024 season, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.

New Business

- *Equipment Purchase Request*
Trustee Beverage made a motion to approve the purchase of a new computer tower for the District Secretary not to exceed \$500.00, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.
- *Training Requests*
None
- *Personnel*
None
- *Tax Levy*
Tabled for Special Meeting on Monday November 13, 2023
- *Direct Deposit*
Trustee Beverage made a motion to approve Direct Deposit for part-time employees, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.
- *CD Rates*
Trustee Fish made a motion to explore new CD Rates, seconded by Trustee Beverage, Trustees Beverage, Fish and Weismiller all voted yes.

Adjournment

Trustee Beverage made a motion to adjourn the meeting at 7:45 P.M., seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

Chief Notes:

The last Months happenings.

November 9th, 2023

Meetings attended: (1) KenCom, (1) Mabas Chiefs, (1) Kishwaukee Council, Chamber of Commerce, (5) Officers (1) ESO PCR (2) school Safety.

Inspections: 2 **Reviews:** 3 **Car Seats:** 0 **Smoke Detectors:** 7

Non-Emergency Transfers: 0 **EMS calls:** 135 **Fire Calls:** 34

Reviews given to city:

- 1120 E. Church Street
- 320 W Church Street
- 120 Indian Springs

Inspections made:

- 217 S. West St.
- 120 Indian Springs

Storage lockers next to Caseys are ready for the third phase of buildings.

Blue Cross insurance has been updated and priced locked in for 48 months.

Medic 441 was not inspected by IDPH but rather was taken out of service by the state due to inactivity. Since then it is finally up and running. We have the paperwork filed with the state and must get it reinspected by IDPH and Kish health. Not sure how long this will take. Hopefully soon we will be back up to two running ambulances.

441 is at International getting ABS Module installed and programmed.

A pension board has been created and meetings scheduled for every 2nd Monday of the month until it is set up and running. Then reassess meeting dates after that. Board members are Zach Morel, Austin Childers, Mike Platt, Matthew Davis, and Curtis Moersch.

Would like to put every paid employee on a biweekly Direct deposit.

Hose testing has been about 90% completed. Two sets of 5 inch left to test. Next meeting, we will bring up to purchase hose to replace what has failed.

Had an IPRF audit. Went well. Have a couple things we need to work on. Safety things.

I attended a 8 hour free ESO PCR class on billing and auditing. I am currently working on training for the EMS division. We will be changing our reports to collect as much billing as possible. Hopefully we will see a difference.

Chili with Santa

- December 23rd at 1700 Hrs.
- Free Event
- Bill McMann will be Santa 50/Hr will donate. (assuming back)
- Be making chili in house.
- Getting a donation from Walmart to help fund.

Santa Paws

- December 2nd 10 am to noon
- Free Event
- Bill McMann will be Santa 50/Hr. will donate.
- Only Dogs and Santa Bill is okay with this.
- Thinking we put a boot out accepting donations and use those donations to fund the chili and something for Santa to hand out to kids. Thoughts?

Hardship request. I contacted the mother of that patient. I informed her that the patient is an adult, and she will have to reach out to us so we can proceed further. She agreed. I reached out to her but have not heard from her yet. PBS was told to wait until 12/1. If no contact has been received by then we will bill in full.

Would like to use foreign fire tax to spend up to \$600.00 for a easter bunny mascot.

Thoughts about paying engineers more per call when they drive. \$25 per call. Try and pull in more engineers. Thoughts?

Fire Gifts Foreign Fire Tax \$2000

Hire Dalton Morris as a FT district employee.

December annual party is planned. Invitations have been sent out. They will keep the dollar amount around the same price as last year. Checking different dinner options as well.

Ambulance Remount.

October safety month and all pr events