

Sandwich Community Fire Protection District
Agenda

April 19, 2023

3:30 P.M.

Call to Order / Pledge of Allegiance

Open Forum / Comments from the Public

Review, Correct and Approve Previous Meeting Minutes and Special Hearing Minutes

Treasurer's Report

Correspondence

Attorney's Report

Chief's Report

*Executive Session
(Roll Call/Reason)
ILSC120/2©(1):*

Old Business

- Chief Vehicle
- Facility Transfers
- District Employee Proposal

New Business

- Equipment Purchase Request
- Training Request
- Personnel
- Line Item Transfer
- Ambulance Purchase
- New Decennial Committee
- Capital Outlay / Savings
- James Howard "Forecast" District
- District Employees Approval
- Non-Emergency Transport Approval
- ROG Transport Approval
- Nick's Payroll
- Approve 2023-2024 Budget
- Insurance Quote/Change Broker

Adjournment

Posted: April 10, 2023 at 1:15 P.M. by Jackie Gramme, District Secretary

Sandwich Community Fire Protection District

Meeting Minutes

April 20, 2023

3:30 P.M.

Present: *Trustee President – Jeff Beverage*
 Trustee Secretary – Chuck Fish
 Trustee Treasurer – Matt Weismiller
 Chief – Derek Hagerty
 District Secretary – Jackie Gramme

1. Call to Order / Pledge of Allegiance

Trustee Beverage opened the meeting at 3:37 P.M. followed by the Pledge of Allegiance.

2. Open Forum / Comments from the Public

None

3. Review, Correct and Approve Previous Meeting Minutes

Trustee Fish made a motion to approve the previous meeting minutes seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

4. Treasurer's Report

Trustee Weismiller stated that the Cash on Hand is \$1,965,228.61 and the total Disbursements are \$97,914.12 Trustee Beverage made a motion to approve the Treasurer's Report seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.

5. Correspondence

Trustee Beverage stated that the District received a thank you card and a monetary donation from Nancy Strever from Sandwich.

6. Attorney's Report

None

7. Chief's Report

Chief Hagerty asked that the meeting go directly to New Business.

Old Business

New Business

- Equipment Purchase

Chief requested \$2400.00 for gifts for the EMS staff for EMS week in May, Trustee Fish made a motion to approve the request, seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes. Chief requested 5 Firefighter helmets and 5 pairs of Firefighter gloves to be taken from Line Item #5240 (Turn Out Gear) not to exceed \$3000.00, Trustee Fish made a motion to approve the request seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes. Chief requested 10 restroom stalls and installation from S & B Sales Group, Inc. for a total of \$12,000.00 with a half payment from the 2022-2023 Fiscal Budget and the remaining payment from the 2023-2024 Fiscal Budget, Trustee Weismiller made a motion to approve the request seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.

- Training

None

- Personnel

None

- Line Item Transfer

There was a brief discussion regarding end of the Fiscal year Capital Outlay Line Item transfers.

- Ambulance Purchase

This request was tabled.

- New Decennial Committee

Trustee Weismiller briefly explained what and who makes up the Decennial Committee and that it has to be decided upon by June 10, 2023.

- District Forecast

The gentleman presenting this will attend the next monthly Board meeting.

- Non-Emergency Transport

(Attached) Trustee Beverage made a motion to approve this program for 6 months beginning June 1, 2023, seconded by Trustee Weismiller Trustees Beverage, Fish and Weismiller all voted yes. Trustee Fish made a motion to approve the ROG Non-Emergency Transport seconded by Trustee Weismiller, Trustees Beverage, Fish and Weismiller all voted yes.

- Mechanic's Payroll

This was tabled. The mechanic's report is attached.

- Insurance Quote

Trustee Fish made a motion to change Insurance Brokers seconded by Trustee Beverage, Trustees Beverage, Fish and Weismiller all voted yes.

- Executive Session

Roll Call for Executive Session is Jeff Beverage, Chuck Fish, Matt Weismiller and Chief Derek Hagerty / the reason is employee payroll. Executive Session started at 5:23 P.M. and ended at 5:40P.M.

- Re-Open Regular Meeting at 5:40P.M.

- Approve 2023-2024 Budget

Trustee Weismiller made a motion to approve the 2023-2024 Budget, seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.

Adjournment

Trustee Beverage made a motion to adjourn the meeting at 5:50P.M. seconded by Trustee Fish, Trustees Beverage, Fish and Weismiller all voted yes.