

For Office Use:
Booth(s) _____

Electric: _____

Water _____



For Office Use:
Paid \$ _____
Cash _____
Check _____
CC _____
Date _____

Food/Food Truck/Beverage Vendor Booth Rental Contract

(This contract is intended for vendors selling **Food and Beverages Prepared On-Site** and intended for on-site consumption. *(For produce, canned goods, honey, etc., complete the Farmers Market application.)*)

VENDOR HOURS:

Set-Up begins at 7:00 AM on April 27, 2024. All booths MUST be set up by 10:00 AM – no exceptions!

Breakdown – Vendors may NOT begin breaking down prior to 8:00 PM. Booths MUST be removed by 10:00 PM

Please Print:

Vendor Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Primary Phone: _____

Website (if applicable): _____

Email: _____

Tax ID # (if applicable): _____

Items for Sale:

List the items you will be offering:

Booth Space

Please indicate the number of booths you will require. Vendor booth spaces are 10’ wide by 12’ deep (for each 10x10 tent). Your booth, plus allowed space for the next vendor, should not exceed these dimensions. If you need more space than the standard, you will be required to purchase additional space to accommodate your area. Please ensure that your tent is securely tied down on all four corners or there is a minimum 100 lbs. sandbag per tent leg. If there is a choice of tent color, the festival would appreciate you using a white tent. If not white, red and blue tents are acceptable as well.

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Quantity	Description	Fee on or before 4/1/24	Fee after 4/1/24	Total
	Each 10 x 20 Booth Space FOOD-BEV VENDOR	\$250	\$300	
	Each add'l 10x12 booth space: FOOD -BEV	\$50	\$65	
	6' or 8' Table Rental	\$12	\$15	
	Folding Chairs	\$5	\$6	
	220v (50amp) electrical service	\$20	\$25	
	220v (60amp) electrical service	\$20	\$25	
	Water hook Up	\$10	\$12	
TOTAL				\$

- Please be aware that wifi is not provided at the festival. If you plan to make credit card transactions, please be aware that you must provide your own internet connection.
- The vendor is responsible for cleaning his/her area at the end of the festival and returning the space to its original condition.
- Inappropriate or offensive signage, materials or merchandise are not permitted. If an item is deemed inappropriate, the Texas Hot Link Festival committee reserves the right to ask that it be removed from the booth.

Please sign below to enter into a booth space lease agreement:

Printed Name of Vendor

Signature of Vendor

Date

Amount Enclosed \$ _____ (Payment is due no later than **Friday, April 19, 2024**. No exceptions!)

Please sign below also to indicate receipt of the attached copy of the Food/Beverage Vendor Rules and Guidelines.

I have read and understand the guidelines set forth in this application and do agree to abide by all rules as outlined.

I also acknowledge that I have received a copy of the rules and guidelines for my records.

Please note that there will be NO refunds for any exception after payment has been made.

Signature of Vendor

Date

****ANY APPLICATION RETURNED UNSIGNED AND WITHOUT PAYMENT WILL NOT BE PROCESSED. ****

Please mail in, complete/scan/email or bring your completed application, fees and certificate of liability insurance (as applies) to:

Texas Hot Link Festival

212 Market Street--Pittsburg, TX 75686

Make all checks payable to: Texas Hot Link Festival

Any additional questions should be addressed to:

Sabin Warrick, President

903-946-0407

texashotlinkfestival@gmail.com



TexasHotLinkFestival.com



Food/Food Truck/Beverage Vendor Rules and Guidelines

Booth Spaces:

- In order to receive preferential booth space, your application must be received on or before April 1, 2024 along with payment. Booth rentals accepted after April 1, 2023 will be limited to the booth spaces that are still available.
- Booth spaces requiring electricity and/or water are available; however, the Texas Hot Link Festival will NOT provide electrical cords or water hoses. You must indicate your need for electricity and/or water in advance of the event on your application. You will be required to provide no less than 150 feet of heavy-duty extension cord for electricity and no less than 200 feet of water hose.
- Vendors can rent tables and chairs needed for their booth space. No covered area is provided for vendor booth spaces. Lessee is responsible for all expenses of their booth construction. Booth spaces must be soundly constructed and all stakes or other obstructions clearly marked.
- Booths should be kept clean and neat at all times. Signs, banners, and decorations must be constructed in such a manner as not to obstruct the view of other booths. Crepe paper or other highly flammable materials are not permitted.
- No type of horns or similar instruments may be used to attract patrons. Exhibits displaying televisions, radios, musical instruments or speakers must be kept at a volume that is not distracting to patrons or other area booths. The erection of antennas or any similar instrument is not permitted.
- Each vendor's designated space shall be used solely for the purpose outlined in the contract for booth rental. No part of any space under the contract shall be transferred or sublet to another person.

Prohibited Items:

- All items to be sold must be listed on the booth application contract.
- Vendors are not permitted to sell or give away lighters, knives or guns of any type. Silly string and poppers are also prohibited. No items displaying satanic, cult or pornographic materials may be displayed or sold.
- In the event Texas Hot Link Festival officials find restricted items at your booth, you will be asked to remove them promptly. In the event you do not comply, you will be asked to leave the event.

Booth Setup/Removal:

- No booths will be allowed to begin set up prior to 7:00 a.m. on Saturday, April 27, 2024 and must be set up by 10:00 a.m.
 - Please be aware that the Texas Hot Link Festival will not close the public downtown streets until 7:00 a.m. the day of the festival. At that point, the police department and Texas Hot Link Festival officials will begin making attempts to remove any vehicles that are parked on the streets blocking Hot Links Festival booth spaces. If a vehicle is blocking your booth space, please understand that every attempt will be made to find the owner and remove it quickly. If the owner is not found, the vehicle will be towed. Your patience with this process is appreciated.
- Booths are required to remain open until 4:00 p.m. Your booth must be removed no later than 6:00 p.m.

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Camping:

- We do not have space designated downtown for overnight camping.
- The Texas Hot Link Festival will provide information on area lodging facilities. The Texas Hot Link Festival will advise vendors prior to the event of any designated parking areas for vendors during the event. This information will be provided with your Assigned Booth Space/Vendor Information Letter. In order to receive this letter, you MUST provide an email address with your completed application.

Booth rental payment:

- Payment for booth space must be made in full with the completed application. Vendors who have not paid in full prior to the event will not be guaranteed a booth space. Payment must be made by Friday, April 19, 2024 provided space is still available.
- Payments must be by check, money order or cashier's check made payable to the Texas Hot Link Festival.
- Booths are assigned to vendors on a first come, first served basis.
- Booth spaces will not be held for vendors who have not completed an application and paid in full.

Additional terms:

- The terms of this contract may not be altered, changed, cancelled, or refunded after approval. If the booth lease contract is accepted, NO REFUNDS will be made to the vendor/lessee.
- It is mutually agreed and made a part of this lease contract for booth space that the Vendor(s) shall comply in all respects with the rules, regulations, and insurance and tax requirements of the Texas Hot Link Festival officials as well as all local, state and federal laws.
- Lessee(s) agree(s) to indemnify and hold harmless the Texas Hot Link Festival, its agents, officers, volunteers and contract employees from all claims, losses, costs, damages or expenses resulting or arising from any and all injuries to or death of any person or damage to any property caused by an act, omission or neglect of Lessee(s) or Lessee's agents, employees, invitees, contractors, or guests which occurs in or about the leased space.
- Lessee(s) agree(s) to use and occupy the leased space at lessee's own risk and hereby release(s) Lessor, its agents, officers, employees and invitees from all claims for damage, loss, or injury to persons or property to the full extent permitted by law occurring in or about the leased space, including, but not limited to, damages resulting from the acts of other lessees, theft, vandalism, fire and other casualty damage or damage arising out of any defect in the premises.
- Lessee(s) grant(s) the irrevocable right and permission to the Texas Hot Link Festival, its agents, officers, volunteers and contract employees to use photographs and/or video recordings and images on websites, social media platforms and in publications, promotional materials or for any other similar purpose without compensation. The lessee(s) waive(s) the right to any prior review/approval of images/videos and understand(s) that all images/videos remain the property of the Texas Hot Link Festival.

SALES TAX:

Vendors are responsible for displaying their Texas Sales Tax Permit and collecting and submitting sales tax on items sold. Contact the Comptroller of Public Accounts at 1-800-252-5555

**For more information, contact Sabin Warrick
by phone: (903) 946-0407 or
by email: texas hotlinkfestival@gmail.com**



TexasHotLinkFestival.com