



SIRIM 50 SOCIAL ACCOUNTABILITY – UNDERSTANDING AND IMPLEMENTING TRAINING



MTBM Group Sdn. Bhd. (1600656-M)

Level 8, MCT Tower, Sky Park, One City, Jalan USJ 25/1, 47650 Subang Jaya, Selangor

Course Title: SIRIM 50 Social Accountability – Understanding and Implementing Training

Course Validity: 2 Days

Validity: Not Applicable

HRD Corp Scheme: Claimable

INTRODUCTION

This training provides participants with an in-depth and practical understanding of SIRIM 50 Social Accountability, focusing on how organisations can develop, implement and maintain effective social accountability systems aligned with ethical, legal and responsible business practices. The course explains the principles of social responsibility, including human rights protection, fair labour conditions, non-discrimination, worker welfare, community engagement and supply chain responsibility. Through case studies, workshops and practical implementation exercises, participants will gain the skills to operationalise SIRIM 50 requirements, maintain continuous compliance and strengthen the organisation's overall ethical and social governance performance.

OBJECTIVE(S):

- Understand the structure, intent and requirements of SIRIM 50 Social Accountability.
- Learn how to develop and implement social accountability policies and procedures.
- Identify, evaluate and control social risks in workplace and supply chain contexts.
- Strengthen worker welfare, equality, grievance management and responsible recruitment.
- Establish documentation, controls and monitoring mechanisms for social compliance.
- Integrate SIRIM 50 into corporate governance, ESG and continuous improvement efforts.
- Prepare for internal and external assessments related to social accountability.
- Enhance organisational credibility, ethical reputation and stakeholder trust.

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TARGET GROUP(S):

- Human resources and administrative teams
- Compliance, governance, CSR and ESG personnel
- Production and operations supervisors
- Supply chain, procurement and vendor management personnel
- Internal auditors and risk management officers
- Anyone involved in social responsibility or ethical compliance programmes

ENTRY REQUIREMENT(S):

- Able to read, write and communicate verbally in Malay/English

TOPIC(S):

1. Introduction to SIRIM 50 and Social Accountability Framework
2. Human Rights, Labour Practices, Worker Protection and Ethical Conduct
3. Social Risk Identification, Assessment and Control Measures
4. Workplace Conditions, Equality, Welfare and Responsible Recruitment
5. Supply Chain Social Responsibility, Ethical Procurement and Monitoring
6. Governance, Roles, Responsibilities and Social Accountability Structures
7. Documentation Requirements, Grievance Mechanisms and Corrective Actions
8. Implementation Strategies, Monitoring, Evaluation and Audit Readiness

LIST OF REFERENCE BOOK(S):

- SIRIM 50 Social Accountability Guideline
- Malaysian labour laws and regulatory requirements
- International social responsibility and labour standards

LIST OF TEACHING AID(S):

- LCD projector
- Computer
- Whiteboard with accessories
- Flip chart with accessories
- Social accountability templates and assessment tools

METHODOLOGY(S):

- Lecture
- Case studies
- Group discussions
- Practical implementation workshops
- Scenario-based exercises

TRAINING SCHEDULE

Day 1

Time	Activity / Topic
8:30 am – 9:00 am	Registration and Introduction
9:00 am – 10:15 am	Topic 1: Introduction to SIRIM 50 and Social Accountability Framework
10:15 am – 10:30 am	Morning Tea Break
10:30 am – 12:30 pm	Topic 2: Human Rights, Labour Practices and Ethical Conduct
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 3:30 pm	Topic 3: Social Risk Identification, Assessment and Controls
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Topic 4: Workplace Conditions, Equality and Responsible Recruitment

TRAINING SCHEDULE

Day 2

Time	Activity / Topic
8:30 am – 9:00 am	Recap of Day 1
9:00 am – 10:15 am	Topic 5: Supply Chain Social Responsibility and Ethical Procurement
10:15 am – 10:30 am	Morning Tea Break
10:30 am – 12:30 pm	Topic 6: Governance Structures, Roles and Responsibilities
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 3:30 pm	Topic 7: Documentation, Grievance Management and Corrective Actions
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Topic 8: Implementation Strategies, Monitoring and Audit Readiness