



ISO 31000 PRINCIPLES AND GUIDELINES TRAINING



MTBM Group Sdn. Bhd. (1600656-M)

Level 8, MCT Tower, Sky Park, One City, Jalan USJ 25/1, 47650 Subang Jaya, Selangor

Course Title: ISO 31000 Principles and Guidelines Training

Course Validity: 2 Days

Validity: Not Applicable

HRD Corp Scheme: Claimable

INTRODUCTION

This training provides participants with practical knowledge on ISO 31000 principles and guidelines for effective risk management. It focuses on understanding key concepts, establishing a structured risk management framework and applying systematic tools to identify, assess and treat risks. Through discussions, case studies and practical exercises, participants will learn how to implement ISO 31000 to support informed decision-making and strengthen organisational resilience.

OBJECTIVE(S):

- Understand ISO 31000 principles, framework and processes.
- Identify organisational risks using structured approaches.
- Apply risk assessment and evaluation techniques effectively.
- Develop risk treatment strategies and action plans.
- Strengthen risk communication and consultation skills.
- Integrate risk management into organisational processes.
- Monitor and review risk performance indicators.
- Support continual improvement in risk management practices.

TARGET GROUP(S):

- Managers and executives
- Risk management personnel
- Safety, quality and compliance teams
- Project and operation managers
- ISO implementation committee members
- Anyone involved in organisational risk management

ENTRY REQUIREMENT(S):

- Able to read, write and communicate verbally in Malay/English

TOPIC(S):

1. Introduction to ISO 31000 and Risk Management Principles
2. Understanding the ISO 31000 Framework and Governance
3. Establishing the Risk Management Context
4. Risk Identification Tools and Techniques
5. Risk Analysis and Evaluation Methods
6. Risk Treatment, Control Measures and Decision-Making
7. Monitoring, Review, Communication and Reporting
8. Practical Application and Integration into Organisational Processes

LIST OF REFERENCE BOOK(S):

- ISO 31000:2018 Standard
- Risk management best practice guides
- Governance, compliance and organisational resilience references

LIST OF TEACHING AID(S):

- LCD projector
- Computer
- Whiteboard with accessories
- Flip chart with accessories
- Risk assessment templates and worksheets

METHODOLOGY(S):

- Lecture
- Case studies
- Group discussions
- Practical risk assessment activities
- Scenario exercises

TRAINING SCHEDULE

Day 1

Time	Activity / Topic
8:30 am – 9:00 am	Registration and Introduction
9:00 am – 10:15 am	Topic 1: ISO 31000 Principles and Key Concepts
10:15 am – 10:30 am	Morning Tea Break
10:30 am – 12:30 pm	Topic 2: ISO 31000 Framework and Governance
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 3:30 pm	Topic 3: Establishing the Organisational Context
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Topic 4: Risk Identification Tools and Techniques

TRAINING SCHEDULE

Day 2

Time	Activity / Topic
8:30 am – 9:00 am	Recap of Day 1
9:00 am – 10:15 am	Topic 5: Risk Analysis and Evaluation Methods
10:15 am – 10:30 am	Morning Tea Break
10:30 am – 12:30 pm	Topic 6: Risk Treatment and Control Measures
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 3:30 pm	Topic 7: Monitoring, Review, Communication and Reporting
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Topic 8: Practical Risk Management Application