



ISO 9001:2015 IMPLEMENTATION TRAINING



MTBM Group Sdn. Bhd. (1600656-M)

Level 8, MCT Tower, Sky Park, One City, Jalan USJ 25/1, 47650 Subang Jaya, Selangor

Course Title: ISO 9001:2015 Implementation Training

Course Validity: 2 Day

Validity: Not Applicable

HRD Corp Scheme: Claimable

INTRODUCTION

This training program is designed to guide participants through the practical steps of implementing the ISO 9001:2015 Quality Management System (QMS) within their organization. It covers the principles, requirements, and processes needed to establish, document, and maintain an effective QMS that enhances operational performance and customer satisfaction.

OBJECTIVE(S):

- Understand the requirements and principles of ISO 9001:2015.
- Learn the process of establishing and maintaining an effective Quality Management System (QMS).
- Develop skills for identifying organizational needs and documenting QMS processes.
- Gain knowledge on risk-based thinking and continual improvement practices.
- Prepare for ISO 9001:2015 certification and compliance audits.

TARGET GROUP(S):

- Managers and supervisors.
- Quality assurance and quality control personnel.
- Team leaders and process owners.
- Employees involved in ISO 9001:2015 implementation and compliance.

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ENTRY REQUIREMENT(S):

- Able to read, write, and communicate verbally in Malay/English.

TOPIC(S):

1. Introduction to ISO 9001:2015 and Its Benefits.
2. Understanding ISO 9001:2015 Requirements and Clauses.
3. Gap Analysis and QMS Planning.
4. Developing and Documenting QMS Processes.
5. Risk-Based Thinking and Continual Improvement.
6. Preparing for Certification and Compliance Audits.

LIST OF REFERENCE BOOK(S):

- ISO 9001:2015 Standard.
- Guidelines for Implementing a Quality Management System.

LIST OF TEACHING AID(S):

- LCD projector.
- Computer.
- Whiteboard with accessories.

METHODOLOGY(S):

- Lecture.
- Group discussions.
- Practical exercises and process mapping.
- Case study reviews and implementation planning.

TRAINING SCHEDULE

Day 1

Time	Activity/Topic
8:30 am - 9:00 am	Registration and Introduction
9:00 am - 10:30 am	Topic 1: Introduction to ISO 9001:2015 and Its Benefits
10:30 am - 10:45 am	Morning Tea Break
10:45 am - 12:30 pm	Topic 2: Understanding ISO 9001:2015 Requirements and Clauses
12:30 pm - 1:30 pm	Lunch Break
1:30 pm - 3:30 pm	Topic 3: Gap Analysis and QMS Planning
3:30 pm - 3:45 pm	Afternoon Tea Break
3:45 pm - 5:00 pm	Group Exercise: Identifying Gaps in Current Processes

TRAINING SCHEDULE

Day 2

Time	Activity/Topic
8:30 am - 9:00 am	Recap of Day 1
9:00 am - 10:30 am	Topic 4: Developing and Documenting QMS Processes
10:30 am - 10:45 am	Morning Tea Break
10:45 am - 12:30 pm	Topic 5: Risk-Based Thinking and Continual Improvement
12:30 pm - 1:30 pm	Lunch Break
1:30 pm - 3:30 pm	Topic 6: Preparing for Certification and Compliance Audits
3:30 pm - 3:45 pm	Afternoon Tea Break
3:45 pm - 5:00 pm	Practical Assessment and Feedback