



ISO 17043 INTERNAL AUDITING TRAINING



MTBM Group Sdn. Bhd. (1600656-M)

Level 8, MCT Tower, Sky Park, One City, Jalan USJ 25/1, 47650 Subang Jaya, Selangor

Course Title: ISO 17043 Internal Auditing Training

Course Validity: 2 Days

Validity: Not Applicable

HRD Corp Scheme: Claimable

INTRODUCTION

This training provides participants with practical skills to plan, conduct and report internal audits for proficiency testing providers based on ISO 17043 requirements. It focuses on auditing management and technical processes, evaluating PT scheme controls, identifying nonconformities and driving improvements. Through discussions, simulations and audit exercises, participants will learn how to perform internal audits effectively and support compliance with ISO 17043 accreditation expectations.

OBJECTIVE(S):

- Understand ISO 17043 internal audit requirements.
- Learn audit principles, ethics and auditor responsibilities.
- Develop audit planning, programme and checklist preparation skills.
- Conduct process audits for management and technical requirements.
- Evaluate PT scheme design, sample handling and statistical processes.
- Identify nonconformities, risks and improvement opportunities.
- Strengthen interviewing and evidence-gathering techniques.
- Prepare clear audit findings, reports and follow-up actions.

TARGET GROUP(S):

- Internal auditors
- Proficiency testing providers
- Laboratory personnel (ISO/IEC 17025 or ISO 15189)
- Quality assurance and accreditation teams
- PT coordinators and technical managers
- Anyone responsible for PT scheme compliance

ENTRY REQUIREMENT(S):

- Able to read, write and communicate verbally in Malay/English

TOPIC(S):

1. ISO 17043 Internal Audit Concepts and Requirements
2. Audit Principles, Ethics and Auditor Competence
3. Understanding ISO 17043 Clauses as Audit Criteria
4. Audit Planning, Programme Development and Checklists
5. Conducting Internal Audits for PT Providers
6. Identifying Nonconformities and Assessing Effectiveness
7. Audit Reporting, Corrective Actions and Verification
8. Practical Audit Simulation and Improvement Exercises

LIST OF REFERENCE BOOK(S):

- ISO 17043 Standard
- ISO 19011:2018 Auditing Guidelines
- ISO/IEC 17025 and PT statistical design references

LIST OF TEACHING AID(S):

- LCD projector
- Computer
- Whiteboard with accessories
- Flip chart with accessories
- Audit checklists and PT documentation templates

METHODOLOGY(S):

- Lecture
- Case studies
- Group discussions
- Audit simulation and role-play
- Documentation review

TRAINING SCHEDULE

Day 1

Time	Activity / Topic
8:30 am – 9:00 am	Registration and Introduction
9:00 am – 10:15 am	Topic 1: ISO 17043 Internal Audit Overview
10:15 am – 10:30 am	Morning Tea Break
10:30 am – 12:30 pm	Topic 2: Audit Principles, Ethics and Auditor Competence
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 3:30 pm	Topic 3: Understanding ISO 17043 Clauses and Audit Criteria
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Topic 4: Audit Planning, Programme and Checklist Development

TRAINING SCHEDULE

Day 2

Time	Activity / Topic
8:30 am – 9:00 am	Recap of Day 1
9:00 am – 10:15 am	Topic 5: Conducting Internal Audits for PT Processes
10:15 am – 10:30 am	Morning Tea Break
10:30 am – 12:30 pm	Topic 6: Identifying Nonconformities and Assessing Effectiveness
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 3:30 pm	Topic 7: Audit Reporting and Corrective Action Follow-Up
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Topic 8: Final Audit Simulation and Improvement Workshop