



FSC CONTROLLED WOOD (CW) TRAINING



MTBM Group Sdn. Bhd. (1600656-M)

Level 8, MCT Tower, Sky Park, One City, Jalan USJ 25/1, 47650 Subang Jaya, Selangor

Course Title: FSC Controlled Wood (CW) Training

Course Validity: 1 Day

Validity: Not Applicable

HRD Corp Scheme: Claimable

INTRODUCTION

This training provides participants with a clear understanding of the FSC Controlled Wood (CW) system, designed to prevent the use of unacceptable wood sources in FSC-labelled products. It covers the five CW categories, risk assessment requirements, due diligence systems, supplier verification and documentation controls. Participants will learn how organisations can meet FSC-STD-40-005 requirements and strengthen supply chain assurance for responsible sourcing.

OBJECTIVE(S):

- Understand the purpose and scope of FSC Controlled Wood requirements
- Learn the five categories of unacceptable wood sources under FSC
- Understand due diligence system development and risk assessment
- Learn documentation, supplier verification and monitoring requirements
- Strengthen compliance with FSC-STD-40-005 for responsible sourcing

TARGET GROUP(S):

- Procurement and supply chain personnel
- Compliance and sustainability teams
- Quality assurance staff
- Certification and documentation personnel
- Managers, supervisors and project leaders
- Anyone involved in sourcing or FSC compliance activities

ENTRY REQUIREMENT(S):

- Able to read, write, and communicate in Malay/English

TOPIC(S):

1. Introduction to FSC Controlled Wood & Its Purpose
2. The Five Controlled Wood Categories
3. FSC Due Diligence System (DDS) Requirements
4. Risk Assessment: National, Regional & Company-Level
5. Supplier Verification, Evaluation & Evidence Gathering
6. Material Handling, Segregation & Volume Control
7. Documentation, Record-Keeping & Traceability Requirements
8. Audit Requirements & Common Non-Conformances
9. Strengthening CW Compliance & Best Practices

LIST OF REFERENCE BOOK(S):

- FSC Controlled Wood Standard (FSC-STD-40-005)
- FSC Risk Assessment Documents
- Responsible Forestry & Supply Chain Guidelines

LIST OF TEACHING AID(S):

- LCD projector
- Computer
- Whiteboard with accessories

METHODOLOGY(S):

- Lecture
- Group discussions
- Case studies

TRAINING SCHEDULE

Day 1

Time	Activity / Topic
8:30 am – 9:00 am	Registration and Introduction
9:00 am – 9:45 am	Topic 1: Overview of FSC Controlled Wood Requirements
9:45 am – 10:30 am	Topic 2: The Five CW Categories & Their Risks
10:30 am – 10:45 am	Morning Tea Break
10:45 am – 11:30 am	Topic 3: FSC Due Diligence System (DDS) Requirements
11:30 am – 12:30 pm	Topic 4: Risk Assessments & Supplier Verification
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 2:30 pm	Topic 5: Material Control, Segregation & Volume Tracking
2:30 pm – 3:30 pm	Topic 6: Documentation, Records & Traceability
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Topic 7: Common CW NCs & Strengthening Compliance