



## **ECOVADIS ENVIRONMENTAL MANAGEMENT REQUIREMENTS TRAINING**



MTBM Group Sdn. Bhd. (1600656-M)

Level 8, MCT Tower, Sky Park, One City, Jalan USJ 25/1, 47650 Subang Jaya, Selangor

**Course Title:** EcoVadis Environmental Management Requirements Training

**Course Validity:** 1 Day

**Validity:** Not Applicable

**HRD Corp Scheme:** Claimable

## **INTRODUCTION**

This training provides participants with a detailed understanding of the Environmental Management requirements under the EcoVadis rating system. It covers environmental policies, operational controls, regulatory compliance, KPIs, data recording, and evidence preparation necessary to support EcoVadis scoring. Participants will learn the expectations for managing environmental impacts, monitoring performance, and strengthening sustainability practices.

## **OBJECTIVE(S):**

- Understand EcoVadis environmental management criteria and expectations
- Learn how to prepare environmental policies, procedures and operational controls
- Understand environmental KPIs, data collection and reporting requirements
- Identify common gaps and non-compliances affecting environmental scoring
- Strengthen organisational environmental performance to meet EcoVadis standards

**TARGET GROUP(S):**

- Environmental and sustainability teams
- HSE and facility personnel
- Compliance and CSR teams
- Operations and maintenance staff
- Managers, supervisors and project leaders
- Anyone involved in environmental monitoring or reporting

**ENTRY REQUIREMENT(S):**

- Able to read, write, and communicate in Malay/English

**TOPIC(S):**

1. Overview of EcoVadis Environmental Requirements
2. Environmental Policy, Objectives & Governance Expectations
3. Waste & Scheduled Waste Management Controls
4. Air Emissions, Noise & Environmental Monitoring Requirements
5. Chemical, Hazardous Substances & Effluent Management
6. Energy, Water & Resource Efficiency KPIs
7. Documentation, Records & Evidence for Submission
8. Common Environmental Gaps & Improvement Techniques

**LIST OF REFERENCE BOOK(S):**

- EcoVadis Methodology Documentation
- Environmental Compliance Guidelines
- Chemical & Hazardous Waste Management Frameworks
- Sustainability Reporting Manuals

**LIST OF TEACHING AID(S):**

- LCD projector
- Computer
- Whiteboard with accessories

**METHODOLOGY(S):**

- Lecture
- Group discussions
- Case studies

## TRAINING SCHEDULE

### Day 1

Time	Activity / Topic
8:30 am – 9:00 am	Registration and Introduction
9:00 am – 9:45 am	Topic 1: Overview of EcoVadis Environmental Requirements
9:45 am – 10:30 am	Topic 2: Environmental Policies, Governance & KPIs
10:30 am – 10:45 am	<b>Morning Tea Break</b>
10:45 am – 11:30 am	Topic 3: Waste, Chemical & Effluent Management Controls
11:30 am – 12:30 pm	Topic 4: Air Emissions, Noise & Environmental Monitoring
12:30 pm – 1:30 pm	<b>Lunch Break</b>
1:30 pm – 2:30 pm	Topic 5: Energy, Water & Resource Efficiency Requirements
2:30 pm – 3:30 pm	Topic 6: Documentation, Evidence & Data Preparation
3:30 pm – 3:45 pm	<b>Afternoon Tea Break</b>
3:45 pm – 5:00 pm	Topic 7: Common NCs, Gaps & Environmental Improvement Planning