



ECOVADIS ETHICS & ANTI-CORRUPTION COMPLIANCE TRAINING



MTBM Group Sdn. Bhd. (1600656-M)

Level 8, MCT Tower, Sky Park, One City, Jalan USJ 25/1, 47650 Subang Jaya, Selangor

Course Title: EcoVadis Ethics & Anti-Corruption Compliance Training

Course Validity: 1 Day

Validity: Not Applicable

HRD Corp Scheme: Claimable

INTRODUCTION

This training provides participants with a clear understanding of the Ethics and Anti-Corruption expectations under the EcoVadis sustainability rating system. It covers ethical business practices, anti-bribery controls, whistleblowing mechanisms, compliance documentation and transparency measures required to strengthen organisational ethics performance. Participants will learn how to build or enhance an ethics compliance programme aligned with EcoVadis methodology and international best practices.

OBJECTIVE(S):

- Understand EcoVadis Ethics & Anti-Corruption requirements
- Learn key compliance controls for anti-bribery, integrity and transparent conduct
- Understand documentation, policies and procedures needed for evidence submission
- Identify common gaps and weaknesses in Ethics scoring
- Strengthen organisational ethics and anti-corruption governance

TARGET GROUP(S):

- Compliance and ethics teams
- Sustainability and ESG personnel
- HR and administrative staff
- Procurement and supply chain teams
- Managers, executives and project leaders
- Any personnel responsible for compliance and integrity programmes

ENTRY REQUIREMENT(S):

- Able to read, write, and communicate in Malay/English

TOPIC(S):

1. Overview of EcoVadis Ethics & Anti-Corruption Theme
2. Anti-Bribery & Corruption Controls (ABC)
3. Gifts, Hospitality & Conflict of Interest Management
4. Whistleblowing Channels & Protection Measures
5. Ethics Policies, Procedures & Documentation Requirements
6. Ethics Risk Assessment & Monitoring Processes
7. Training, Communication & Internal Awareness Programs
8. Common Ethics NCs & Strengthening Techniques
9. Evidence Preparation for EcoVadis Ethics Theme

LIST OF REFERENCE BOOK(S):

- EcoVadis Methodology Documentation
- Anti-Corruption & Integrity Guidelines
- Whistleblower Protection Frameworks
- Ethical Business Conduct Standards

LIST OF TEACHING AID(S):

- LCD projector
- Computer
- Whiteboard with accessories

METHODOLOGY(S):

- Lecture
- Group discussions
- Case studies

TRAINING SCHEDULE

Day 1

Time	Activity / Topic
8:30 am – 9:00 am	Registration and Introduction
9:00 am – 9:45 am	Topic 1: EcoVadis Ethics Requirements Overview
9:45 am – 10:30 am	Topic 2: Anti-Bribery & Anti-Corruption Controls
10:30 am – 10:45 am	Morning Tea Break
10:45 am – 11:30 am	Topic 3: Gifts, Hospitality & Conflict of Interest Policies
11:30 am – 12:30 pm	Topic 4: Whistleblowing Mechanisms & Protection
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 2:30 pm	Topic 5: Ethics Policy, Procedures & Documentation
2:30 pm – 3:30 pm	Topic 6: Risk Assessment, Monitoring & Internal Awareness
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Topic 7: Common NCs, Evidence Preparation & Q&A