



INTEGRATED EHS COMPLIANCE & INCIDENT MANAGEMENT TRAINING



MTBM Group Sdn. Bhd. (1600656-M)

Level 8, MCT Tower, Sky Park, One City, Jalan USJ 25/1, 47650 Subang Jaya, Selangor

Course Title: Integrated EHS Compliance & Incident Management Training

Course Validity: 2 Days

Validity: Not Applicable

HRD Corp Scheme: Claimable

INTRODUCTION

This training provides participants with comprehensive knowledge on integrating Environmental, Health and Safety (EHS) compliance with effective incident management systems. It covers regulatory requirements, organisational responsibilities, hazard controls, incident reporting, investigation methods and corrective action management. Participants will learn how to establish an integrated EHS compliance framework, conduct systematic incident investigations and strengthen organisational readiness for risk prevention, monitoring and continual improvement..

OBJECTIVE(S):

- Understand key EHS legal and regulatory requirements
- Learn how to integrate environmental, health and safety compliance systems
- Strengthen capability in incident reporting, investigation and root cause analysis
- Improve skills in developing corrective and preventive actions (CAPA)
- Understand roles, responsibilities and communication during incidents
- Enhance ability to manage risks and prevent recurrence of incidents
- Support organisations in maintaining continuous EHS compliance
- Build readiness for audits, inspections and enforcement activities

TARGET GROUP(S):

- EHS managers, officers & coordinators
- Supervisors, team leaders & operational personnel
- Compliance, safety committee & emergency response members
- ESG, sustainability & risk management teams
- Organisations aiming to strengthen EHS governance

ENTRY REQUIREMENT(S):

- Able to read and interpret basic regulations
- Basic understanding of ISO 14001 is helpful

TOPIC(S):

1. Overview of Integrated EHS Compliance Frameworks
2. Key EHS Legal & Regulatory Requirements
3. Roles & Responsibilities in EHS Compliance & Incident Response
4. Incident Reporting, Classification & Notification Procedures
5. Incident Investigation Techniques & Root Cause Analysis
6. Corrective & Preventive Actions (CAPA) Development
7. Documentation, Evidence & Compliance Record Management
8. Developing an Integrated EHS Compliance & Incident Management Plan

LIST OF REFERENCE BOOK(S):

- OSHA 1994 & OSH (Amendment) Act 2022
- Environmental Quality Act 1974 & Regulations
- ISO 45001:2018 & ISO 14001:2015 Standards
- Incident Investigation & EHS Compliance Guidelines

LIST OF TEACHING AID(S):

- LCD projector
- Computer
- Whiteboard with accessories

METHODOLOGY(S):

- Lecture
- Case studies
- Group discussions
- Incident simulation exercises
- Practical investigation & CAPA workshops

TRAINING SCHEDULE

Day 1

Time	Activity / Topic
8:30 am – 9:00 am	Registration and Introduction
9:00 am – 9:45 am	Topic 1: Integrated EHS Compliance Framework
9:45 am – 10:30 am	Topic 2: Key EHS Legal & Regulatory Requirements
10:30 am – 10:45 am	Morning Tea Break
10:45 am – 11:30 am	Topic 3: Roles & Responsibilities in EHS Compliance
11:30 am – 12:30 pm	Topic 4: Incident Reporting & Classification Procedures
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 2:30 pm	Case Study: Incident Scenarios & Compliance Failures
2:30 pm – 3:30 pm	Workshop: Reporting & Notification Flow Mapping
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Practical Exercise: Incident Categorisation & Documentation

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TRAINING SCHEDULE

Day 2

Time	Activity / Topic
8:30 am – 9:00 am	Recap of Day 1 & Q&A
9:00 am – 9:45 am	Topic 5: Incident Investigation & Root Cause Analysis
9:45 am – 10:30 am	Topic 6: Corrective & Preventive Actions (CAPA)
10:30 am – 10:45 am	Morning Tea Break
10:45 am – 11:30 am	Topic 7: Documentation, Evidence & Compliance Records
11:30 am – 12:30 pm	Practical: Developing CAPA for Real Incident Cases
12:30 pm – 1:30 pm	Lunch Break
1:30 pm – 2:30 pm	Topic 8: Building an Integrated EHS Incident Management Plan
2:30 pm – 3:30 pm	Group Exercise: EHS Compliance & Incident Response Planning
3:30 pm – 3:45 pm	Afternoon Tea Break
3:45 pm – 5:00 pm	Final Review, Q&A & Closing