C-TPAT UNDERSTANDING AND IMPLEMENTATION TRAINING

Course Title: C-TPAT Understanding and Implementation Training

Course Validity: 2 Days

Validity: Not Applicable

HRD Corp Scheme: Claimable

INTRODUCTION:

This training provides participants with practical knowledge of the Customs-Trade Partnership Against Terrorism (C-TPAT) requirements and how to implement them effectively across supply chain operations. It covers the Minimum Security Criteria, risk assessment, facility security, cargo integrity, documentation and validation processes. Participants will learn how to establish, maintain and improve C-TPAT compliance through structured controls and continual security enhancements.

OBJECTIVE(S):

- Understand the purpose, structure and requirements of C-TPAT.

- Learn the Minimum Security Criteria (MSC) for all business partners.

- Strengthen knowledge of supply chain security risks and mitigation measures.

- Implement C-TPAT controls for cargo, containers and conveyances.

- Apply physical, personnel, IT and facility security requirements.

- Develop documentation, procedures and evidence for C-TPAT validation.

- Conduct internal security assessments and prepare for audits.

- Support continual improvement in supply chain security operations.

TARGET GROUP(S):

- Logistics and supply chain personnel

- Manufacturers, exporters and importers

- Warehouse, distribution and transport teams

- Security, compliance and risk management officers

- Procurement and vendor management staff

- Quality, safety and regulatory personnel

ENTRY REQUIREMENT(S):

- Able to read and communicate in Malay/English

TOPIC(S):

1. Introduction to C-TPAT and Global Supply Chain Security

2. Understanding the Minimum Security Criteria (MSC)

3. Risk Assessment and Supply Chain Threat Analysis

4. Cargo, Container and Conveyance Security Controls

5. Facility Access, Physical Security and Personnel Security

6. IT Security, Cybersecurity and Data Protection Requirements

7. Documentation, Record Keeping and Validation Requirements

8. Implementation Planning, Internal Assessments and Continual Improvement

LIST OF REFERENCE BOOK(S):

- C-TPAT Minimum Security Criteria Guidelines

- Supply chain security and risk management references

- Customs and border protection advisories

LIST OF TEACHING AID(S):

- LCD projector
- Computer
- Whiteboard with accessories
- Flip chart with accessories
- C-TPAT templates and security checklists

METHODOLOGY(S):

- Lecture
- Case studies
- Group discussions
- Scenario analysis
- Documentation and checklist review

TRAINING SCHEDULE

Day 1

Time	Activity / Topic
8:30 am – 9:00 am	Registration and Introduction
9:00 am – 10:15 am	Topic 1: C-TPAT Overview and Security Framework
10:15 am – 10:30 am	**Morning Tea Break**
10:30 am – 12:30 pm	Topic 2: Minimum Security Criteria (MSC)
12:30 pm – 1:30 pm	**Lunch Break**
1:30 pm – 3:30 pm	Topic 3: Risk Assessment and Threat Identification
3:30 pm – 3:45 pm	**Afternoon Tea Break**
3:45 pm – 5:00 pm	Topic 4: Cargo, Container and Conveyance Security

TRAINING SCHEDULE

Day 2

Time	Activity / Topic
8:30 am – 9:00 am	Recap of Day 1
9:00 am – 10:15 am	Topic 5: Facility Access, Physical and Personnel Security
10:15 am – 10:30 am	**Morning Tea Break**
10:30 am – 12:30 pm	Topic 6: IT Security, Cybersecurity and Data Protection
12:30 pm – 1:30 pm	**Lunch Break**
1:30 pm – 3:30 pm	Topic 7: Documentation, Validation and Audit Readiness
3:30 pm – 3:45 pm	**Afternoon Tea Break**
3:45 pm – 5:00 pm	Topic 8: Implementation Workshop and Continual Improvement