

**Hostess City Aviators, Inc.**  
Savannah, GA

**By-Laws**

Revised on 30 January 2019

**ARTICLE ONE**  
**MISSION STATEMENT**

The Hostess City Aviators, Inc. is a not-for-profit, equity based flying club that facilitates the ownership and operation of well-maintained aircraft by passionate aviators who wish to exercise their pilot certifications in a safe and cost-effective manner. The Hostess City Aviators, Inc. also takes special interest in energizing grassroots flying in the Savannah, GA region and exposing Gulfstream Aerospace employees to the general aviation environment supplement their technical knowledge with operational experience.

**ARTICLE TWO**  
**ORGANIZATION**

- A. The name of this organization shall be the Hostess City Aviators, Inc., hereafter referred to as the Club, HCA or by name.
- B. The Club shall use the following business address:  
PO BOX 835  
Pooler, GA 31322
- C. The Club shall use the following domain name as the official website:  
[www.hostesscityaviators.com](http://www.hostesscityaviators.com)
- D. The Club shall use the following logo(s) and branding:



- E. The Club maintains and operates aircraft at the Savannah/Hilton Head International Airport (KSAV) in Savannah, GA at the Signature Flight Support Fixed Base Operator (FBO) and surrounding airports where applicable.

**ARTICLE THREE**  
**MEMBERSHIP**

- A. Membership in the Club shall be limited to a ratio of fifteen (15) members per aircraft.
- B. Membership in the Club requires nomination by a current member and a two-thirds majority vote of approval by all current members.

- C. Members purchase a single share of the Club for an equity stake.
- D. All prospective members must fill out a Membership Application (Appendix) and submit it to the Executive Board before the current members vote.
- E. Member Certification Requirements:
  - 1. Each member desiring to operate a Club aircraft must have at a minimum a current FAA issued Private Pilot License, or Student Pilot Certificate. Student pilot membership shall be limited to two (2) student pilots in the Club per aircraft. The student pilots will receive instruction from a club-approved Certified Flight Instructor (CFI).
  - 2. Each applicant must pass a flight capability review and a written or oral test on the flying qualities and systems of the Club's applicable aircraft types, administered by the club-approved CFI before their application for membership is accepted. The Executive Board reserves the right to refuse membership to any applicant who does not demonstrate adequate flying skills or practical knowledge to ensure the safe operation of the Club's aircraft.
  - 3. Each member must have a Biennial Flight Review (BFR) conducted by a club-approved instructor to ensure continued proficiency in the Club aircraft as well as to meet FAA requirements.
  - 4. Each member must have a current medical certificate to operate the Club aircraft. Proof of a valid current medical is required for each applicant and the date for renewal is entered into the member's profile.
- F. Required Documentation:
  - 1. Documents required for membership include a completed insurance form, a copy of applicant's FAA issued pilots license, copy of current BFR signed off by an authorized CFI, copy of current medical certificate, and membership information form (Appendix). Once all documentation has been received along with the initial membership payments, the applicant must then schedule and successfully accomplish a check ride in the Club aircraft administered by the Club Operations Officer.
  - 2. In addition to required documentation, the member must obtain and maintain an active AOA badge from the Savannah/Hilton Head International Airport Badging office. New members who do not already hold an AOA badge may acquire the badge with Club sponsorship; however, with Club sponsorship, the AOA holder must meet routine reporting requirements through the Secretary/Treasurer of the Club to maintain their active AOA status.
- G. New members will be issued a key to the aircraft. The key is serialized and issued to the member. The member must control access to the keys to ensure no unauthorized use. If a member chooses to leave the club, or is dropped for non-payment, the key must be returned to the Secretary/Treasurer within 10 days of termination of membership. Members must report lost keys to the Secretary/Treasurer and will cover the cost of rekeying the cockpit and ignition, and reissuance of aircraft keys to all other club members. A new key will be issued to the member after rekeying is accomplished.
- H. All members of the Club are part owners or lessees of the aircraft. In addition to operating and maintaining the aircraft in a safe and lawful manner, all members will operate the aircraft in a way that is considerate to other Club members and/or aircraft

owner where applicable. Club members are expected to uphold the Mission Statement in all club functions.

- I. Members may choose to voluntarily leave the club at any time with the following caveats:
  - 1. Operating costs and monthly dues are non-refundable.
  - 2. Shares in the club can be sold or transferred to an incoming member following the provisions of this Article.
- J. All members must abide by the HCA, Inc. Operating Rules set forth by the Club. (See Attachment)
- K. Any violations of the Operating Rules & Regulations of the Hostess City Aviators, Inc. shall be subject to the review of the Executive Board.
- L. Any unsafe operation or violation of any of the operating rules by a member renders him liable either to temporary flight suspension, monetary fine or both, pending a decision by the Executive Board.
- M. Expulsion from the club will be recommended by the Executive Board in cases of extreme violation or recurring unsafe operation.
- N. Formal expulsion of the club will be determined by a unanimous decision of all members.
- O. Expelled member will not be reimbursed for initial buy-in, monthly dues or operating cost payments.

#### **ARTICLE FOUR EXECUTIVE BOARD**

- A. The HCA Executive Board will consist of three members:
- B. The current Executive Board members are:
  - 1. President/Operations Officer:
    - i. (Jawanza Bassue, jawanzabassue@gmail.com, (580) 678-0999)
  - 2. Vice President/Secretary/Treasurer:
    - i. (Member, Email, Phone)
  - 3. Maintenance and Safety Officer:
    - i. (Member, Email, Phone)
- C. The Operations Officer will direct overall club operations, including but not limited to approving major purchases and equipment upgrades, and leading club meetings. The Operations Officer will also function as the official spokesperson of the Club.
- D. The Secretary/Treasurer will oversee the online aircraft scheduling tool, manage new member dues and operating fees, schedule club meetings, and maintain the club website and social media accounts.
- E. The Maintenance Officer will oversee aircraft maintenance items, including but not limited to routine maintenance, annual inspections, major overhauls, and aircraft upgrades. The Maintenance Officer will also track and address maintenance squawks reported by club members.
- F. Executive Board terms will be one calendar year (1 January through 31 December).
- G. The Executive Board reserves the right to enlist general members to assist them in their duties.

#### **ARTICLE FIVE MEETINGS**

- A. HCA's annual organizational meeting will be held within 90 days of the end of each fiscal year. A quorum at any club meeting will be the members present.
- B. The Executive Board reserves the right to schedule a special meeting at any time in the event of an emergency or other urgent information that needs to be shared with all general members.
- C. Notice of all meetings will be sent at least 14 days before the meeting is scheduled.
- D. Meeting attendance by Executive Board Members is mandatory.
- E. Meeting attendance by general members is voluntary; however, all general members are encouraged to attend all club meetings in order to play a role in decision making.
- F. The Club will organize social events that involve members and non-members.

**ARTICLE SIX  
ELECTIONS**

- A. Executive Board elections will take place at HCA's annual meeting.
- B. Executive Board positions will be elected with a simple majority vote from all members.
- C. If any vacancy occurs on the Executive Board, the general members shall elect a successor to hold the office for the unexpired term.
- D. Amendments to the Bylaws and Operating Rules will be proposed by the Executive Board and accepted by a two-thirds majority of the general members.

**ARTICLE SEVEN  
DISSOLUTION**

- A. In the event of the dissolution of this corporation, or in the event that it shall cease to carry out the objectives and purposes herein set forth, all the business, property, and assets of the Club shall be distributed:
  - 1. To general creditors of the Club, including those holding long-term loans to the Club which will be paid back with interest to date,
  - 2. To Club members proportional to and not exceeding the amount of their refundable deposits, without interest,
  - 3. And to such non-profit charitable corporation, municipal corporation, or corporations, as may be selected by the board of directors of this corporation so that the business properties and assets of this corporation shall then be used for, and devoted to, the purposes of carrying on non profit aviation, and aviation safety, education. In no way shall any of the assets or property of this corporation, or the proceeds of any of the assets or property, in the event of dissolution, go or be distributed to members (except as stated above), either for the reimbursement of any sums subscribed, donated, or contributed by such members, or for any other such purpose, it being the intent in the event of the dissolution of this corporation, or upon its ceasing to carry out the object and purposes herein set forth, that the property and assets then owned by the corporation shall be devoted to the following nonprofit charitable purpose: Aircraft Owners and Pilots Association (AOPA) Safety Foundation.