

**MINUTES OF THE REORGANIZATION MEETING
OF THE BOARD OF DIRECTORS
OF THE BETHLEHEM AUTHORITY**

JANUARY 16, 2025

As provided for in the by-laws, the annual reorganization meeting of the Board of Directors of the Bethlehem Authority was held on January 16, 2025, at 12:00 PM, in Room B504 of the City Administration Building, 10 E. Church Street, Bethlehem, PA and remotely via "Teams" and called to order by Mr. Dennis Domchek, Chair with the following also in attendance:

- Ms. Sharon Zondag, Vice Chair
- Mr. Carlos Almeida, Assistant Secretary/Treasurer
- Mr. Ian van Halem, Member
- Mr. James Broughal, Esq., Broughal & DeVito
- Mr. John Filippos, CPA, Buckno & Lisicky
- Mr. Stephen Repasch, Executive Director
- Ms. Sandra Zapf, Director of Administration
- Mr. Eric Yeakel, Special Police Officer In Charge
- Mr. Ron Madison, PE, Colliers Engineering & Design
- Mr. Ed Boscola, City of Bethlehem, Director of Water and Sewer Resources

D. Domchek nominated and S. Zondag seconded to appoint J. Broughal, Esq. as Temporary Chair to conduct the appointment of the Bethlehem Authority Chair for the year 2025. Motion passed unanimously. Control of the reorganization meeting will revert to the Chair once appointed.

Chair. S. Zondag nominated **Mr. Dennis Domchek** to serve as Chair of the Bethlehem Authority. There were no other nominations. S. Zondag, C. Almeida and I. van Halem voted aye to appoint D. Domchek as Chair of the Bethlehem Authority for the year 2025.

Vice Chair. D. Domchek nominated **Ms. Sharon Zondag** to serve as Vice Chair of the Bethlehem Authority. There were no other nominations. D. Domchek, C. Almeida and I. van Halem voted aye to appoint S. Zondag as Vice Chair of the Bethlehem Authority for the year 2025.

Secretary. D. Domchek nominated **Mr. Ian van Halem** to serve as Secretary of the Bethlehem Authority. There were no other nominations. D. Domchek, S. Zondag, and C. Almeida voted aye to appoint I. van Halem as Secretary of the Bethlehem Authority for the year 2025.

Treasurer. D. Domchek nominated **Mr. Carlos Almeida** to serve as Treasurer of the Bethlehem Authority. There were no other nominations. D. Domchek, S. Zondag, and I. van Halem voted aye to appoint C. Almeida as Treasurer of the Bethlehem Authority for the year 2025.

Assistant Secretary/Treasurer. Seat for Assistant Secretary/Treasurer is open.

D. Domchek nominated the reappointment of the professionals and staff as listed below for the year 2025. C. Almeida motioned and S. Zondag seconded to reappoint the professionals and staff as listed below for the year 2025:

Solicitor. Mr. James Broughal, Esq., of the firm Broughal & DeVito, as Solicitor for the Bethlehem Authority for the year 2025.

Controller. Mr. John Filipos, CPA, of the firm Buckno, Lisicky & Co., as Controller for the Bethlehem Authority for the year 2025.

Consulting Engineer. Mr. Ron Madison, P.E. of the firm Colliers Engineering & Design as Consulting Engineer for the Bethlehem Authority for the year 2025.

Financial Advisor. Public Resources Advisory Group as Financial Advisor for the Bethlehem Authority for the year 2025.

Bond Counsel. Ms. Laura Kurtz, of the firm Eckert, Seamans, Cherin & Mellott, L.L.C., as Bond Counsel for the Bethlehem Authority for the year 2025.

Consulting Forester. Mr. Rankin Smith of Forest Highlands as Consulting Forester for the Bethlehem Authority for the year 2025.

Executive Director. Mr. Stephen Repasch as Executive Director of the Bethlehem Authority for the year 2025.

Director of Administration. Ms. Sandra Zapf as Director of Administration of the Bethlehem Authority for the year 2025.

Special Police Officer. Mr. Eric Yeakel as Special Police Officer In Charge of the Bethlehem Authority for the year 2025.

Part-Time Police Officers. Mr. Scott Meixell, Mr. Michael Leaser, Mr. Kevin Conrad and Mr. Jeffrey Fritz as PT Deputies of the Bethlehem Authority for the year 2025.

Motion passed unanimously to approve the reappointment of the professional and staff listed above.

COURTESY OF THE FLOOR.

There was no other business or comments for Courtesy of the Floor.

ADJOURNMENT

C. Almeida moved and I. van Halem seconded to adjourn the reorganization meeting at 12:04 pm. Motion passed unanimously.

Ian van Halem
Board Secretary