

**BETHLEHEM AUTHORITY
BETHLEHEM, PA**

RESOLUTION NO. 494

**APPROVAL OF ADMINISTRATIVE, PROFESSIONAL,
PROPERTY/SECURITY AND OPERATING/CAPITAL RESERVE EXPENSES AND TRANSFERS**

JANUARY 11, 2024

RESOLVED, that the following items are hereby approved for payment:

BONY MELLON ACCT.#255847 - Construction Fund

1/11 City of Bethlehem - Requisition #34, Water Capital Expenses \$ 8,008.98

EMBASSY BANK - OPERATING/ADMINISTRATIVE CHECKING ACCOUNT

12/15	ADP - Payroll Service for 12/5/23 Payroll	60.97	**
12/15	HRA Administration - E. Yeakel HRA/FSA Fee for December	6.95	**
12/20	PP&L - WC office electric, 10/18 - 11/16	117.07	**
12/20	Transfer funds to Capital Reserve (Peoples Bank)	100,000.00	X
12/20	Dennis Domchek - Chairperson Board of Director Fee	1,800.00	X
12/20	Thomas Donchez - Board of Director Fee	180.00	X
12/20	John Tallarico - Board of Director Fee	165.00	X
12/20	Sharon Zondag - Board of Director Fee	180.00	X
12/20	Boys & Girls Club of Bethlehem - C. Almeida donated board of director fee	180.00	X
12/20	Buckno Lisicky & Co. - Accounting for December 2023&2022 Annual Review	1,435.00	X
12/20	City of Bethlehem - 4th Qtr. Storm Water Fees	480.00	X
12/20	Stephen Repasch - 4th Qtr. Mileage Reimbursement	398.44	X
12/20	Sandy Zapf - 2nd Half of 2023 Mileage Reimbursement	37.13	X
12/21	Capital Blue Cross - Health Insurance for E. Yeakel for January 2024	2,504.59	**
12/30	Blue Ridge - WC internet service, 12/17 -1/16	100.90	**
1/2	Lincoln Financial Group - Life Insurance for January 2024	106.88	**
1/3	Verizon Wireless - Police laptop, 12/10 - 1/9	40.01	**
1/3	Stephen Repasch - Monthly Salary (January)	8,660.42	X
1/3	Sandy Zapf - Monthly Wages (December)	2,311.51	X
1/3	Kevin Conrad - Monthly Wages (December)	278.28	X
1/3	Jeffrey Fritz - Monthly Wages (December)	278.28	X
1/3	Michael Leaser - Monthly Wages (December)	340.12	X
1/3	Scott Meixell - Monthly Wages (December)	216.44	X
1/3	Eric Yeakel - Monthly Salary (January)	6,465.33	X
1/3	Payroll Taxes - Month of January 2024	1,411.47	X
1/4	Nationwide Life Ins. Company - E. Yeakel 457b Plan Contri. for January	1,916.67	**
1/9	Broughal & DeVito - Solicitor's Billing, December	190.00	
1/9	City of Bethlehem - Office Rental for January & Telephone for 4th Qtr. '23	334.84	
1/9	Colliers Engineering - Engineering Services for December	3,887.50	
1/9	Dietrick Group - appraisal on Buttonwood Rd, Allen Twp. property	1,000.00	
1/9	Highlands Forest Mgmt. - Forestry charges for December 2023	2,415.10	
1/9	PMAA - 4th Qtr. 2023 UC Fund Tax	92.77	
1/9	PA Municipal Retirement System - S. Repasch & E. Yeakel for January 2024	529.39	
1/9	PA Municipal Authorities Association - 2024 Membership Dues	1,200.00	
1/9	Saxon Securities - 4th Qtr. 2023 Investment Mgmt. Fee	154.66	
1/11	SimpliSafe - December 2023 (credit card)	19.99	**
1/11	Microsoft "Teams" for December (credit card)	16.01	**
1/11	Google - Drive storage (credit card)	21.19	**
1/11	U.S. Postal - postage (credit card)	17.65	**
1/11	Safelite - new windshield (credit card)	450.46	**
1/11	GoDaddy - domains (5) for website (credit card)	132.66	**
1/11	HSA Fund - 1/3 funding of E. Yeakel's deductible for 2024	1,433.33	**
	Subtotal - Operating/Administrative Checking Account	<u>141,567.01</u>	

EMBASSY BANK - CAPITAL RESERVE CHECKING ACCOUNT

12/20	Riley Riper Hollin & Colagreco - Penn Forest legal fees	3,060.00	
12/20	Wire transfer funds to BRIF Account	150,000.00	X
	Subtotal - Capital Expense Checking Account	<u>153,060.00</u>	

Total For Resolution No. 494

\$ 302,635.99

(X) Ratification of Payment
(**) Electronic Payment

Presented By _____

APPROVED AND ADOPTED BY THE BOARD OF THE BETHLEHEM AUTHORITY

CHAIR (VICE CHAIR) _____

ATTEST _____