

**MINUTES OF THE REORGANIZATION MEETING
OF THE BOARD OF DIRECTORS
OF THE BETHLEHEM AUTHORITY**

JANUARY 11, 2024

As provided for in the by-laws, the annual reorganization meeting of the Board of Directors of the Bethlehem Authority was held on January 11, 2024 at 3:30 PM, in Room B504 of the City Administration Building, 10 E. Church Street, Bethlehem, PA and remotely via Microsoft "Teams" and called to order by Mr. Dennis Domchek, Chair with the following also in attendance:

- Ms. Sharon Zondag, Vice Chair
- Mr. Thomas Donchez, Secretary
- Mr. Carlos Almeida, Treasurer
- Mr. John Tallarico, Assistant Secretary/Treasurer
- Mr. James Broughal, Esq., Broughal & DeVito
- Mr. John Filipos, CPA, Buckno & Lisicky
- Mr. Stephen Repasch, Executive Director
- Ms. Sandra Zapf, Administrative Assistant
- Mr. Eric Yeakel, Special Police Officer In Charge
- Mr. Ron Madison, PE, Colliers Engineering & Design
- Mr. Ed Boscola, City of Bethlehem, Director of Water and Sewer Resources
- Mr. Rankin Smith, Forester, Highlands Forest Management

D. Domchek nominated and S. Zondag seconded to appoint J. Broughal, Esq. as Temporary Chair to conduct the appointment of the Bethlehem Authority Chair for the year 2024. Motion passed unanimously. Control of the reorganization meeting will revert to the Chair once appointed.

Chair. J. Tallarico nominated **Mr. Dennis Domchek** to serve as Chair of the Bethlehem Authority. There were no other nominations. J. Tallarico, S. Zondag, T. Donchez and C. Almeida voted aye to appoint D. Domchek as Chair of the Bethlehem Authority for the year 2024.

D. Domchek, as newly appointed Chair, stated that upon J. Broughal's advice to simplify the process of approving officers, he can group the nominations and appointments.

D. Domchek requested a motion to appoint **Ms. S. Zondag** to serve as Vice Chair; **Mr. Thomas Donchez** to serve as Secretary; **Mr. Carlos Almeida** to serve as Treasurer; and **Mr. J. Tallarico** to serve as Assistant Treasurer of the Bethlehem Authority Board for the year 2024. J. Tallarico motioned and C. Almeida seconded to appoint the nominated Board for the year 2024. There were no other nominations. Motion passed unanimously.

D. Domchek requested a motion to re-appoint the current professional staff, consultants and advisors. C. Almeida motioned and S. Zondag seconded to re-appoint the following for 2024:

Solicitor. Mr. James Broughal, Esq., of the firm Broughal & DeVito;

Controller. Mr. John Filipos, CPA, of the firm Buckno, Lisicky & Co.;

Consulting Engineer. Mr. Ron Madison of Colliers Engineering & Design;

Financial Advisor. Public Resources Advisory Group ;

Bond Counsel. Ms. Laura Kurtz, of the firm Eckert, Seamans, Cherin & Mellott, L.L.C.;

Consulting Forester. Mr. Rankin Smith of Forest Highlands Forest Management, L.L.C.

Executive Director. Mr. Stephen Repasch;

Administrative Assistant. Ms. Sandra Zapf;

Special Police Officer. Mr. Eric Yeakel;

Part-Time Police Officers. Mr. Scott Meixell, Mr. Michael Leaser, Mr. Kevin Conrad and Mr. Jeffrey Fritz

Motion passed unanimously.

COURTESY OF THE FLOOR.

There was no other business or comments for Courtesy of the Floor.

ADJOURNMENT

C. Almeida moved and J. Tallarico seconded to adjourn the reorganization meeting at 3:33 pm. Motion passed unanimously.

Thomas Donchez
Board Secretary