

**BETHLEHEM AUTHORITY  
2026 OPERATING BUDGET  
REVENUE**

	<b>ACTUAL 24 FULL YEAR</b>	<b>BUDGET 25 FULL YEAR</b>	<b>ACTUAL 25 AS OF 10/31/25</b>	<b>PROJ. 25 FULL YEAR</b>	<b>BUDGET 26 FULL YEAR</b>
<b>Revenues and Transfers</b>					
City of Bethlehem - Operating Funds	\$365,000	<b>\$365,000</b>	\$365,000	\$365,000	\$365,000
Carbon Credit Revenue	0	<b>500,000</b>	0	0	600,000
Interest Income	49,087	<b>43,000</b>	36,200	42,000	35,000
Miscellaneous Income	0	<b>18,000</b>	0	4,980	6,000
Silviculture (Timbering) Income	18,177	<b>30,000</b>	0	0	35,000
Rental Income - Agricultural Leases:					
Pocono Organics (Long Pond)	8,742	<b>8,742</b>	8,742	8,742	8,742
Hurlock (Lehigh Township)	1,750	<b>1,750</b>	1,750	1,750	1,750
Rental Income - Hunting Clubs:					
Bear Swamp Hunting Club (Moretz)(October)	2,400	<b>2,400</b>	2,400	2,400	2,400
Buck Rub Hunting Club (August)	2,000	<b>2,000</b>	2,000	2,000	2,000
Daniel Boone Hunting and Fishing (October)	1,240	<b>1,240</b>	0	1,240	1,240
McMichaels Hunting Club (May)	3,130	<b>3,130</b>	3,130	3,130	3,130
Penn Forest Hunting Club (December)	2,500	<b>2,500</b>	0	2,500	2,500
Rocky Ridge Hunting Club (January)	2,300	<b>2,060</b>	0	2,060	2,060
Kettle Creek Hunting Club	6,000	<b>7,200</b>	6,600	7,200	7,200
Rental Income - Cell Towers					
AT &T Mobility Corp.	2,000	<b>2,000</b>	2,000	2,000	2,200
Crown Castle (William Street)	23,922	<b>24,639</b>	20,482	24,636	25,379
T-Mobile (Hecktown Road)	30,507	<b>31,423</b>	26,134	31,420	32,366
Zayo (ROWs, 2 Sites)	4,860	<b>5,445</b>	4,992	5,461	5,618
<b>Total Revenues</b>	<b>\$523,615</b>	<b>\$1,050,529</b>	<b>\$479,430</b>	<b>\$506,519</b>	<b>\$1,137,585</b>

**BETHLEHEM AUTHORITY  
2026 OPERATING BUDGET  
EXPENSES**

See EXPENSE DETAIL for explanation of line items

	ACTUAL 24 FULL YEAR	BUDGET 25 FULL YEAR	ACTUAL 25 AS OF 10/31/25	PROJ. 25 FULL YEAR	BUDGET 26 FULL YEAR
<b>PROFESSIONAL SERVICES:</b>					
Audit Services	\$4,000	\$4,200	\$5,140	\$6,040	\$6,300
Consulting Engineer	25,110	22,500	15,716	20,000	25,000
Controller	5,565	7,000	6,170	7,000	7,000
Payroll Services	1,008	1,000	665	930	1,000
Financial Advisor	3,325	10,000	1,300	3,500	8,000
Forestry	21,612	23,000	13,026	17,000	20,000
Investment Fees	694	1,000	720	800	1,000
Legal Fees/Solicitor/Bond Counsel	7,408	10,000	3,642	5,500	8,000
Other Consulting	1,288	2,500	750	750	2,500
Trustee	5,125	5,125	3,500	5,125	5,125
<b>Total Professional Services</b>	<b>\$75,135</b>	<b>\$86,325</b>	<b>\$50,629</b>	<b>\$66,645</b>	<b>\$83,925</b>

<b>ADMINISTRATIVE EXPENSES:</b>					
Advertising - Legal	\$371	\$350	\$242	\$350	\$350
Conferences and Meetings	560	800	1,051	1,200	1,200
Contingencies	0	2,000	0	0	2,000
Contributions/Donations	181	300	802	850	600
Dues and Subscriptions	1,200	1,200	1,200	1,200	2,200
Insurance - Operating	6,961	7,050	8,224	8,800	8,100
Insurance - Personnel	47,853	49,160	29,570	45,200	50,000
Office Equipment	925	1,000	0	300	500
Office Supplies/Expense	1,196	2,000	1,938	1,938	1,500
Web Services	566	360	310	400	400
Postage	86	150	73	73	150
Rent	2,077	10,000	1,787	2,015	2,063
Salaries:					
Board Chairperson	1,950	1,800	0	1,950	1,800
Board Members	735	720	0	690	720
Director of Administration	33,490	37,500	34,171	40,421	39,375
Executive Director	103,925	108,082	90,068	108,082	112,946
Special Police Officer/Officer in Charge	83,501	80,687	67,740	81,188	83,914
Taxes - Payroll	19,208	21,000	16,906	21,000	22,000
Telephone	891	900	891	1,000	1,000
Travel, Meals, Etc.	2,066	1,700	1,605	2,000	1,800
<b>Total Administrative Expenses</b>	<b>\$307,742</b>	<b>\$326,759</b>	<b>\$256,578</b>	<b>\$318,657</b>	<b>\$332,618</b>

<b>PROPERTY &amp; SECURITY EXPENSES:</b>					
Miscellaneous Property Maintenance	\$21	\$2,000	\$0	\$500	\$2,000
Office Building Utilities	1,602	2,500	1,539	2,000	2,500
Silviculture Expenses	4,000	15,000	8,000	9,000	12,000
<b>Subtotal Property Expenses</b>	<b>\$5,623</b>	<b>\$19,500</b>	<b>\$9,539</b>	<b>\$11,500</b>	<b>\$16,500</b>
Certifications and Training	\$0	\$200	\$0	\$0	\$100
Equipment	6,927	3,500	3,147	3,500	3,000
Equipment Maintenance/Repairs	2,375	4,000	3,667	4,100	4,000
Firearms and Ammunition	0	300	230	230	400
Fuel Expense	6,925	7,500	3,259	4,950	7,000
Miscellaneous Supplies	531	750	115	250	500
Security Support	16,322	23,000	15,011	20,000	23,000
Uniforms	591	1,500	144	1,500	1,500
Wireless Services	5,043	5,200	4,473	5,700	5,730
Property Services (Real Estate, Surveys, etc.)	1,692	2,500	684	800	1,500
<b>Subtotal Security Expenses</b>	<b>\$40,406</b>	<b>\$48,450</b>	<b>\$30,730</b>	<b>\$41,030</b>	<b>\$46,730</b>
<b>Total Security and Property Expenses</b>	<b>\$46,029</b>	<b>\$67,950</b>	<b>\$40,269</b>	<b>\$52,530</b>	<b>\$63,230</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>\$428,906</b>	<b>\$481,034</b>	<b>\$347,476</b>	<b>\$437,832</b>	<b>\$479,773</b>
<b>TOTAL OPERATING REVENUES</b>	<b>\$523,615</b>	<b>\$1,050,529</b>	<b>\$479,430</b>	<b>\$506,519</b>	<b>\$1,137,585</b>
<b>NET REVENUES(EXPENSES)</b>	<b>\$94,709</b>	<b>\$569,495</b>	<b>\$131,954</b>	<b>\$68,687</b>	<b>\$657,812</b>
<b>TRANSFERS TO BRIF/CAPITAL FUNDS</b>	<b>\$75,710</b>	<b>\$249,104</b>		<b>\$68,687</b>	<b>\$657,812</b>



**BETHLEHEM AUTHORITY  
2026 OPERATING BUDGET  
EXPENSE DETAIL**

**PROFESSIONAL SERVICES**

Audit Services:	Audited Financial Statement (\$6,300)
Consulting Engineer:	Annual Report (\$12,000); Financial Certification (\$500); Insurance Certification (\$2,000); CapEx Review (\$1,000); Meeting Attendance (\$2,000); GIS Services (\$5,000); Misc. consulting, if required (\$2,500)
Controller:	Annual Controller Fee (\$5,000); Annual Financial Reports and meetings as required (\$2,000)
Payroll Services:	ADP Payroll (\$1,000)
Financial Advisor:	Advisory and Consulting Services as required
Forestry:	General Forestry and Silviculture Consulting
Investment Fees:	Management Fees for Saxon CD Program and BONY Mellon CD Issuance Fees (\$1,000)
Legal Fees:	Solicitor Meeting Fees, Legal Consulting and Advice as required
Other Consulting:	Miscellaneous Consulting Services as may be required
Trustee:	Annual Administration Fees (\$5,125)

**ADMINISTRATIVE EXPENSES**

Advertising:	Legal Advertisements for Meetings, Special Meetings, Bidding, etc. (\$350)
Conferences and Meetings:	Miscellaneous Conferences, Industry Meetings, Workshops and Webinars
Contingencies/Reserve:	Miscellaneous and Unanticipated Expenses (\$2,000)
Contributions/Donations:	Volunteer Fire Companies (\$200); Other Misc. Donations (\$600)
Dues/Subscriptions:	Annual PMAA dues (\$1,200); Quickbooks Annual Subscription (\$1,000)
Insurance - Operating:	Auto (\$3,877); UAV (\$350); Crime (\$473); WC (\$3,400)
Insurance - Personnel:	Life (1,300); Pension Plan MMO (\$13,245); Med/Rx/Dental/Vision/HSA (\$35,455)
Office Equipment:	Misc. Equipment/Furniture as necessary (\$500)
Office Supplies/Expense:	Paper, Toner for Computers and Printers; Misc. Office Supplies/Services (\$1,500)
Web Services:	Web Consulting Services as needed (\$400)
Postage:	Usual and Priority Mailings as needed (\$150)
Rent/Stormwater Fees:	Office (\$1,350); State Game Lands ROW (\$85); RR Pipe Lease (\$628)
Salaries:	Chairman Board Members and Staff; An Average 4.0% Salary Increase is Included for Staff
Taxes - Payroll:	Employer paid FICA & Medicare (\$20,100); PMAA Unemployment Fund Tax (\$1,900)
Telephone:	Office Telephone Charges (\$1,000)
Travel/Meals:	Mileage and Meal Reimbursements for Work Related Activity
Contribution to BRIF:	Revenue devoted to BRIF and Water System Infrastructure Improvements
Transfer to Capital Reserve Fund:	Revenue Transferred to BA Capital Reserves for BA Projects, Legal Fees etc.

**SECURITY AND PROPERTY EXPENSES:**

<b>Property:</b>	
Misc. Property Maintenance:	Contracted Maintenance, if required, for Watershed Office and Hatchery Road Property (\$2,000)
Office Building Utilities:	Electrical service to watershed office (\$2,500)
Silviculture Expenses:	Invasive Plant Control Treatments (\$7,000)
<b>Security:</b>	
Certifications and Training:	Training as required for FT and PT Officers (\$100)
Equipment:	Miscellaneous Equipment as needed (\$3,000)
Equipment Maintenance/Repairs:	Miscellaneous Equipment Repairs, Inspections, etc. (\$4,000)
Firearms and Ammunition:	As required for Duty, Training and Certification (\$400)
Fuel Expense:	Patrol Trucks and UTV/ATV (\$7,000)
Miscellaneous Supplies:	Miscellaneous Supplies as required for Security and Watershed Office (\$500)
Security Support:	Part-Time Deputy Officers' Compensation (\$23,000)
Uniforms and Supplies:	Patrol Uniforms and Other Personal Supplies as necessary (\$1,500)
Wireless Services:	Cell Phones (Blue Ridge & AT&T = \$4,700); Computer (Verizon \$530); Security (SimpliSafe & Spypoint \$500)
Property Services:	Survey Work and Legal Property Services as may be required (\$1,500)

**BETHLEHEM AUTHORITY  
2026 CAPITAL BUDGET  
EXPENSES AND SOURCE OF FUNDING**

<b>CAPITAL EXPENSES</b>	<b>ACTUAL 24 FULL YEAR</b>	<b>BUDGET 25 FULL YEAR</b>	<b>ACTUAL 25 AS OF 10/31/25</b>	<b>PROJ. 25 FULL YEAR</b>	<b>BUDGET 26 FULL YEAR</b>
Transfer to Operating/Reserve Fund	\$75,710	\$0	\$0	\$0	\$0
Wind Project Development					
Legal Fees (1)	0	10,000	21,618	25,000	10,000
Property Improvements					
GIS Mapping Upgrades	14,384	2,000	4,533	7,500	0
Watershed /Office Improvements (2)	11,700	25,000	9,500	32,000	5,000
Property Purchases	0	30,000	0	0	0
Special Capital Planning Project	0	0	0	0	30,000
Security Expenses (New Patrol Vehicle 2024, UTV 2025)	59,890	25,000	0	25,000	4,000
Palmerton Fishing & Hunting Boundary Dispute					
Legal Fees	399	0	0	0	0
<b>Total Capital Expenses</b>	<b>\$162,083</b>	<b>\$92,000</b>	<b>\$35,651</b>	<b>\$89,500</b>	<b>\$49,000</b>

  

<b>SOURCE OF FUNDING</b>					
Wind Energy Project					
Reserves	0	10,000	21,618	25,000	10,000
Property Improvements/Purchases/Planning					
Reserves	101,794	82,000	14,033	39,500	35,000
Security Expenses					
Reserves	59,890	0	0	25,000	4,000
Palmerton Fishing & Hunting Boundry Dispute					
Reserves	399	0	0	0	0
<b>Total Source of Funding</b>	<b>\$162,083</b>	<b>\$92,000</b>	<b>\$35,651</b>	<b>\$89,500</b>	<b>\$49,000</b>

- (1) Legal fees associated with ZHB Appeal to PA Court.  
(2) Wild Creek office garage addition to be completed in 2025.



## CASH FLOW BUDGET

<b>Operating Fund Balance on Jan. 1, 2025</b>	<b>\$ 123,597</b>	<b>2025</b>	<b>2026</b>
<b><u>Revenues &amp; Transfers</u></b>		<b>Projected</b>	<b>Budget</b>
City of Bethlehem - Operating Funds		\$ 365,000	\$ 365,000
Carbon Credit Revenue		-	600,000
Miscellaneous Income, including Interest		46,980	41,000
Silviculture (Timbering) Income		-	35,000
Rental/Lease Income		94,539	96,585
<b>Total Revenues</b>		<b>506,519</b>	<b>1,137,585</b>
Transfer from Capital Reserve Fund		-	-
<b>Total Revenues &amp; Transfers</b>		<b>\$ 506,519</b>	<b>\$ 1,137,585</b>
<b><u>Expenses &amp; Transfers</u></b>			
Professional Services		66,645	83,925
Salaries and Benefits		298,531	310,755
Misc. Administrative Expenses		20,126	21,863
Contribution to City Water Capital Fund/BRIF			
Security and Property Expenses		52,530	67,950
<b>Total Expenses</b>		<b>437,832</b>	<b>484,493</b>
Transfer to Capital Reserve Fund		\$68,687	\$657,812
<b>Total Expenses &amp; Transfers</b>		<b>\$ 506,519</b>	<b>1,142,305</b>
Projected Balance on Dec. 31, 2025:		<b>\$ 123,597</b>	
Projected Balance on Dec. 31, 2026:			<b>\$ 118,877</b>
<b>Capital Fund Balance on Jan. 1, 2025</b>	<b>\$ 1,144,401</b>	<b>2025</b>	<b>2026</b>
<b><u>Revenues &amp; Transfers</u></b>		<b>Projected</b>	<b>Budget</b>
Transfer from Operating Fund		\$ 68,687	\$ 657,812
Property Sale		-	
<b>Total Revenues &amp; Transfers</b>		<b>\$ 68,687</b>	<b>657,812</b>
<b><u>Expenses &amp; Transfers</u></b>			
Wind Project Development		\$ 25,000	\$ 10,000
Penn Forest Fishing & Hunting Boundry Dispute		-	-
Property & Security Improvements and Purchases		64,500	9,000
Risk Assessment		-	30,000
Alternate Source Water Study		-	-
Palmerton F&H Assoc. Boundary Issue Legal Fees		-	-
<b>Total Expenses</b>		<b>89,500</b>	<b>49,000</b>
Transfer to Operating Fund		-	-
<b>Total Expenses &amp; Transfers</b>		<b>\$ 89,500</b>	<b>\$ 49,000</b>
Projected Balance on Dec. 31, 2025:		<b>\$ 1,123,588</b>	
Projected Balance on Dec. 31, 2026:			<b>\$ 1,732,400</b>
<b>Total Cash Balance Both Funds:</b>		<b>\$ 1,247,185</b>	<b>\$ 1,851,277</b>