

**BETHLEHEM AUTHORITY  
BETHLEHEM, PA**

**RESOLUTION NO. 518**

**APPROVAL OF ADMINISTRATIVE, PROFESSIONAL,  
PROPERTY/SECURITY AND OPERATING/CAPITAL RESERVE EXPENSES AND TRANSFERS**

**DECEMBER 11, 2025**

**RESOLVED, that the following items are hereby approved for payment:**

**EMBASSY BANK - OPERATING/ADMINISTRATIVE CHECKING ACCOUNT**

11/14 ADP - Payroll Services for 11/4 Payroll	67.23	**
11/14 HRA Administration - E. Yeakel HRA/FSA Fee for November	50.00	**
11/20 Capital Blue Cross - Health insurance for E. Yeakel for December 2025	2,800.08	**
11/21 PP&L - WC office electric, 9/19 - 10/20	105.53	**
11/30 Blue Ridge - WC internet service, 11/17 - 12/16	100.90	**
12/1 Lincoln Financial Group - Life Insurance for December 2025	106.88	**
12/2 Stephen Repasch - Monthly Salary (December)	9,006.83	**
12/2 Sandy Zapf - Monthly Salary (December)	3,125.00	**
12/2 Eric Yeakel - Monthly Salary (December)	6,724.00	**
12/2 Kevin Conrad - Monthly Wages (November)	380.88	**
12/2 Jeffrey Fritz - Monthly Wages (November)	529.92	**
12/2 Michael Leaser - Monthly Wages (November)	198.72	**
12/2 Scott Meixell - Monthly Wages (November)	529.92	**
12/2 Payroll Taxes - Month of December 2025	1,560.23	**
12/3 Verizon Wireless - Police laptop, 11/10 - 12/9	40.01	**
12/4 Nationwide Life Ins. Company - E. Yeakel 457b Plan Contribution-December	1,958.00	**
12/8 Bank of New York - Admin. Fee for '98 Bonds	1,375.00	
12/8 Broughal & DeVito - Solicitor's Billing for November	342.00	
12/8 Buckno Lisicky & Company - Accounting Fee for November	415.00	
12/8 Cantelmi's Hardware - Impact wrench	299.00	
12/8 City of Bethlehem - Room Rental for December	112.00	
12/8 City of Bethlehem - Fuel charges for 3rd Qtr. 2025	1,773.55	
12/8 Colliers Engineering - Engineering for Nov. & Annual Report 38.39% compl.	2,095.18	
12/8 Highlands Forest Mgmt. - Forestry charges for November	958.89	
12/8 PA Municipal Retirement System-Repasch & Yeakel's Contribution (Dec.)	550.57	
12/8 Patriot Workwear - Shirts and embroidered patches	983.50	
12/8 Star Buick GMC - 2024 GMC truck repairs	815.78	
12/8 Warehouse Battery - batteries	186.48	
12/8 Wentz Car Care - wiper transmission & tire pressure sensor	358.70	
12/8 Witmer Public Safety - Uniforms	372.50	
12/8 Sandy Zapf - mileage reimbursement - 2nd half 2025	47.09	
12/9 Dennis Domchek - Chair Board Fee 2025	1,950.00	
12/9 Sharon Zondag - Board Fee 2025	195.00	
12/9 Boys & Girls Club of Bethlehem (Carlos A. Almeida donated board fee)	180.00	
12/9 Ian von Halem - Board Fee 2025	120.00	
12/9 Northeast Community Center (Ronald Donchez donated board fee)	165.00	
12/10 Transfer funds to Capital Reserves for end of year	60,000.00	
12/11 R & D Honda - deposit for new UTV (credit card)	500.00	**
12/11 PMAA - webinar (credit card)	49.00	**
12/11 Lunch Meeting (credit card)	44.94	**
12/11 Google - extra storage (credit card)	21.19	**
12/11 SimpliSafe - November 2025 (credit card)	21.99	**
12/11 Microsoft "Teams" for October (credit card)	31.52	**
Subtotal - Operating/Administrative Checking Account	<u>101,248.01</u>	

**EMBASSY BANK - CAPITAL RESERVE CHECKING ACCOUNT**

12/8 Colliers Engineering - GIS Services	8,135.22
12/8 Pioneer Pole Buildings - Garage, due on delivery	14,121.00
12/8 Pioneer Pole Buildings - Garage, final payment	1,000.00
Subtotal - Capital Expense Checking Account	<u>23,256.22</u>

**Total For Resolution No. 518**

**\$ 124,504.23**

(X) Ratification of Payment  
(\*\*) Electronic Payment

Presented By 

**APPROVED AND ADOPTED BY THE BOARD OF THE BETHLEHEM AUTHORITY**

**CHAIR (VICE CHAIR)** \_\_\_\_\_

**ATTEST** \_\_\_\_\_