

Food Handler Guidelines

Roles: Server, Runner, Kitchen Team. Following these health department guidelines will help prevent foodborne illness. Your station Leader may have additional instructions.

Before Arrival:

- If you are ill, contact your station Leader to let them know you will not be able to volunteer.
- Plan to arrive at least 10 minutes early to review procedures with your station Leader.
- Attire
 - Must: wear a short or long-sleeved shirt. NO sleeveless shirts. You may wear (and keep) your festival t-shirt.
 - Must: wear close-toed shoes (e.g., tennis shoes, flats, clogs, etc.). NO open toed shoes (e.g., sandals, flip flops).
 - Must: Secure hair and facial hair (beards, mustaches). Bring hair ties or clips to secure long hair. Bring a baseball cap (or plan to use a hairnet).
- We encourage you to bring a reusable water bottle!
- OTC medications will not be provided on-site.

Beginning of Volunteer Shift:

- Secure and completely cover your hair.
- Wash hands (very thoroughly)!
- Check in with your station Leader to confirm your schedule.
- Gather the designated festival apron for your station and gloves.
- Store purses, phones, drinks, and food (and access these items only on breaks).
- Schedule meal break(s) with your station Leader to ensure station coverage.

Serving Food Items:

- Wear the designated festival apron for your station and church supplied gloves.
- Remember: We wear gloves to protect our customers, not ourselves.
- Use gloved hands, serving tongs, or napkins to serve food. No bare hands!
- Must: change gloves at least every four hours. Feel free to change them more often.
- Must: discard gloves, wash hands, and re-glove immediately if:
 - A glove tears or becomes soiled by touching an unclean surface (ex: floor, iPhone, watch, after a cough or sneeze, after wiping eyes, mouth, nose).
 - Before beginning a new task (ex: cleaning tables to serving food, handling money to serving food).
- Never wash or reuse gloves. Never place new gloves over torn or soiled gloves.
- Serving lines: NO eating while serving customers. Beverage containers must have lids with straws (no bottles with caps). We encourage reusable water bottles.

Breaks:

- Take meal and restroom break(s) as planned with your station Leader so we can cover your role and ensure coverage during peak hours.
- Before breaks:
 - Remove the apron and save it at your station.
 - Remove and discard gloves.
 - Eat only in designated indoor/outdoor seating areas (not in serving lines or kitchen).
- If you buy festival food/pastries, please check out at the designated register.
- After all breaks:
 - Wash hands.
 - Check in with the station leader.
 - Put your apron and new gloves on.

End of Volunteer Shift:

- Check in with your station leader to let them know you are leaving for the day.
- Return the festival apron to your station leader.
- Make sure you have your purse, phone, etc. before you leave!



- A. Secure hair with a cap or hairnet.
- B. Wear a shirt with sleeves.
- C. Wear a clean festival apron each day.
- D. Wash hands (all surfaces, 20-30 seconds).
- E. Wear closed-toe shoes.