

MINUTES OF MEETING

BLESS Foundation Quarterly Meeting – Q1

Date:	January 10, 2026	Schedule Time:	4:00 PM
Location:	Elgin, IL	Actual Start Time:	4:00 PM
Host:	Louie Mayubay, Archimedes Flores, Emil Yumol	Total Attendees:	17
Present:	Physically - Bridget Baker, Mar Louie Mayubay, Archimedes Flores, Chad Long, Chad Wright, Christian Quevedo, Emil Yumol, Bridget Baker, Kevin Jiang, Lisa Ito		

1. Mision and Vision

Mission

To support and empower students by providing access to education, mentorship, and opportunities that create a better future for themselves, their families, and their communities.

Vision

A future where students are given the opportunity to succeed and are inspired to create lasting impact in their families and communities.

2. Officers and Governance

The Foundation confirmed its 501(c)(3) nonprofit status.

Officers

President: Mar Louie Mayubay
 Secretary: Archimedes Flores
 Treasurer: Levi Ledesma
 Assistance Treasurer: Bridget Baker

3. Additional Roles

The following roles were discussed for future staffing and volunteer engagement:

- Scholarship Coordinator
- Marketing & Communications Lead
- Selection Committee Members
- Donor & Sponsorship Liaison
- Tax & Compliance Support
- Legal Advisor
- Event / Recruitment Lead

4. Financials

Cash and Contributions

- 2024 total collected: \$1,750
- Cash on hand as of 2025: \$2,040
- Estimated pledges: \$6,945 (some pledges did not yet have confirmed duration or frequency)
- One in-kind donation (laptop) has been provided to the current scholar.



Treasury Operations - The Treasurer will manage all remittances and financial transfers moving forward to ensure segregation of duties and transparency.

Long-Term Funding Direction

- The Foundation will aim to add one new scholar per year
- The board discussed moving toward an endowment-style sustainability model

5. Marketing and Visibility

Brand Direction

The logo should include:

- A book (education)
- Hands or people (community and giving)
- An infinity or cycle element (pay-it-forward continuity)

Website

A website is helpful but not required immediately. Social media will launch first.

Social Media and Email

- Platforms approved: Facebook and Instagram
- Official email: N/A

Facebook

Invitations to like and follow the BLESS Foundation page were sent as of 19:00 CDT.

6. Scholarship Program

Current Scholar - Justin Tacderan, BS Nursing

Eligibility Framework

To keep the process fair and manageable:

- One town
- Six schools
- One nominee per school

Priority will be given to students with higher financial need, including:

- Single-parent households
- Orphaned students
- Elderly or disabled parents
- Limited family income

The scholarship supports living and school-related expenses, not tuition.

Verification

Schools will nominate and verify candidates.

Application Components

- Application form
- Two short essays
- One recommendation letter

Scholars must remain in good academic standing, verified directly by their school.

7. Selection Process

- Six Nominees will be reviewed by the Selection Committee
- Live interviews will not be required for this cycle
- Optional short video introductions may be used for visibility
- Selection will be discussion-based for this small cohort

Selection Committee (Current)

- Chad Wright
- Chad Long
- Christian Quevedo
- Lisa Ito
- Bridget Baker
- Emil Yumol

8. Funding Strategy

The Foundation will pursue:

- Corporate matching programs
- Filipino community outreach
- Social media campaigns
- Fundraising events
- Sports leagues and marathon fundraising
- Silent auctions

Target major fundraising event: June or July 2026

Target attendance: 50–100 guests

9. Educational Services

The Foundation will expand beyond scholarships into:

- Virtual career fairs
- Professional speakers
- Mentorship programs
- Resume and career guidance

10. Action Items

Action	Owner
Create pledge form & tracker	Levi Ledesma
Providing treasury governance support	Bridget Baker
Build student application form	Levi Ledesma & Archimedes Flores
Maintain social media	Archimedes Flores
Manage foundation email	Secretary
Confirm Selection Committee	President
Begin corporate matching outreach	All board members
Plan June/July fundraiser	President & team

Adjournment

The President thanked all attendees for their commitment to the Foundation's mission.

The meeting was adjourned with a shared commitment to long-term impact and sustainability.