

2025 Home Repair Intake Application

Mail completed forms to:
Housing Programs Specialist
1357 North River Street
Spooner, WI 54801

This application is for (Please check one):

- ☐ Home Preservation: Exterior work that includes painting, patching, minor repair, landscaping, or replacement of exterior building materials for maintaining good and sound condition.
- ☐ Critical Home Repair: Extensive interior or exterior work performed to address health and safety issues. This includes a change or repair of materials, reconfiguration of a space, or modification for accessibility on an existing structure.
- ☐ Weatherization: Work done to improve the energy efficiency and indoor air quality of a structure.

Please note, the Habitat for Humanity Home Repair Program is not designed to provide immediate emergency repairs. The program operates on a scheduled basis and prioritizes projects based on health, safety, accessibility, and available resources. If you are in need of urgent repairs that pose an immediate threat to the health, safety, or accessibility of your home, it is recommended that you seek alternative resources for emergency assistance.

Homeowner Information

Legal Name of Homeowners	Date of Birth	Social Security #	Tribal Affiliation

Property Address	City	Zip Code	County
Mailing Address	City	Zip Code	County

Administrative Office 1357 North River Street, Spooner, WI 54801 ■ phone 715.939.1390

ReStore 1357 North River Street, Spooner, WI 54801 ■ phone 715.635.4771

Contact Information

Home Phone	Cell Phone	Email Address

Additional People Living in the Household

Name	Date of Birth	Relationship to Homeowner

Has anyone in the household served or is currently serving in the U.S. Military? ☐ Yes ☐ No

If Yes, please specify who and provide a copy of their DD214.

Name	Branch	Dates of Service

Is anyone in the household disabled? ☐ Yes ☐ No

If Yes, please specify who and provide proof. (example: handicap car placard)

Name	Type of Disability

Does anyone in the household require interpretation? ☐ Yes ☐ No

If Yes, please specify who and what type.

Name	Type of Interpretation Required

Household Income and Mortgage Information

Total combined income for ALL persons in the household is: \$_____ per year

You must provide verification of all income sources for all persons living in the household and listed on the deed. This may include: copies of the most recent income tax return, monthly social security statements, other retirement income statements, three months of employment check stubs, unemployment statements, child support, alimony, and Veterans Affairs Disability Income Statements.

You must provide proof of homeownership and verification of identification for all persons living in the household and listed on the deed. This may include: copies of a state issued driver's license or ID card, or student ID card if currently enrolled as a full time student.

Are you still making mortgage payments? ☐ Yes ☐ No
If Yes, please specify how much: \$_____ per month

Are you current on your property tax payments? ☐ Yes ☐ No ☐ N/A
Are you exempt from paying property taxes because your home is located on land leased from a Tribal Trust? ☐ Yes ☐ No

You must provide a copy of the current property tax receipt and be current with your tax payment in order to partner with Wild Rivers Habitat for Humanity.

Is your homeowners insurance policy current? ☐ Yes ☐ No
You must provide a current copy of your homeowner's insurance policy and you must have current homeowner's insurance in order to partner with Wild Rivers Habitat for Humanity.

Declarations

Have you applied for home repair assistance from the Tribal Housing Authority for the repairs requested on this application? ☐ Yes ☐ No ☐ N/A

If Yes, please explain if the Tribal Council is aware that you are applying for assistance from outside agencies: _____

I have presented this application to the Tribal Council and they agree to partner with Wild Rivers Habitat for Humanity if my application is approved. ☐ Yes ☐ No ☐ N/A

If no, please explain: _____

Do you have any notifications for cancelation of homeowners insurance? ☐ Yes ☐ No

If Yes, please explain and provide copies of citation or notification: _____

Do you have any debt because of a court action against you or are you currently involved in a lawsuit? ☐ Yes ☐ No

If Yes, please explain: _____

Have you had a property foreclosed on in the last 7 years or have you declared bankruptcy in the past 7 years? ☐ Yes ☐ No

If Yes, please explain: _____

Application History

Have you applied for programs with Habitat for Humanity in the past? ☐ Yes ☐ No

If Yes, please specify which programs and when: _____

Personal Statement

Please write a brief explanation of why you feel you should be selected and how it will help you.

House Information

Year you moved into your home: _____

Year your house was built: _____

Dwelling Type: ☐ Single Family ☐ Multi-family ☐ Mobile Home

Requested Repairs: Check below and briefly describe the type of work you would like done on your home. Attach a separate sheet of paper if there is not enough space to list all repairs. Remember that the items listed below will be considered for repair, but the final decision on what work can be done with our time and financial resources will be made at the discretion of Wild Rivers Habitat for Humanity. The work performed by Wild Rivers Habitat for Humanity will focus on health, safety, improving accessibility, and may be completed by volunteers who are not skilled contractors.

☐ Exterior

- ☐ Siding
- ☐ Windows
- ☐ Doors
- ☐ Roof
- ☐ Painting
- ☐ Other: _____

☐ Interior

- ☐ Bathroom / Plumbing
- ☐ Painting
- ☐ Electrical
- ☐ Carpentry
- ☐ Other: _____

☐ Accessibility Improvements or Modifications

- ☐ Handrails / grab bars
- ☐ Wheelchair Ramps
- ☐ Other: _____
- ☐

☐ Weatherization

- ☐ Insulation
- ☐ Weather stripping
- ☐ Other: _____

Sharing Your Personal Information

If your application is a more appropriate fit with other, similar programs may we share it with them?

☐ Yes ☐ No

Unless you give us permission to share your information with other organizations, your application will be kept confidential. If you check yes, you give Wild Rivers Habitat for Humanity your consent to share the information you provide on this application with similar organizations if Wild Rivers Habitat for Humanity is not able to assist you. Please sign below to confirm your answer.

Name	Signature

Media and Publicity

Where did you learn about Habitat for Humanity?

- ☐ TV
☐ Radio
☐ Newspaper Flyer: _____
☐ Friend / Family: _____
☐ Social Worker
☐ Website / Social Media: _____
☐ Other: _____

If Wild Rivers Habitat for Humanity selects your house to be repaired, pictures of you and your home may be taken. Are you willing to be interviewed by media reporters? ☐ Yes ☐ No

May we bring elected officials to your home? ☐ Yes ☐ No

Did you complete all sections of this application yourself? ☐ Yes ☐ No

If No, who assisted you and what is their relationship to you?

Name	Relationship

Tribal Council Approval ☐ Yes ☐ No ☐ N/A

Name	Signature

Homeowner's Agreement

I/We certify that the information on this application is accurate and I/We own the property at the address given on this application. I/We certify that verification may be obtained from any source named in this application. I/We understand that this application can be rejected at any time if information provided is incorrect or untrue. **I/We have no present intention to move or offer my/our home for sale for at least five years.** I/We authorize Wild Rivers Habitat for Humanity (WRHFH) to examine my/our income, residency, and any other requirements throughout the application process. I/We confirm that, except for the conditions listed above, my/our home is a safe place for staff, contractors, and volunteers. Additionally, I /We certify that no members of our household are currently or will be involved in the future in any type of illegal activity and I/We authorize WRHFH to investigate my/our criminal history. As an applicant I/We acknowledge WRHFH has obtained non-public and public information for the application to be processed. I/We understand that WRHFH will keep this information in a secure place and it will not be shared with any unauthorized parties. To the extent permitted by law and without affecting the coverage provided by the required homeowner's insurance, I agree to sign the release and waiver of liability.

Name	Signature of Homeowner	Date

Some houses have issues beyond repair and must be rejected during the application process. Wild Rivers Habitat for Humanity relies heavily on volunteers to complete projects. The following may make an application ineligible for our Home Repair Programs: overly high debt to income ratio, home in need of repairs not covered by Wild Rivers Habitat for Humanity, gross household income too high or too low, poor credit history.

Please include a check for \$29.30 written out to Wild Rivers Habitat for Humanity for each applicant. This is required for the background check and to run a credit report. This application will not be processed until payment is received.

Authorization for a Criminal Background Check (Required for each adult in household)

Please include a check for \$29.30 written out to Wild Rivers Habitat for Humanity for each applicant. This is required for the background check and to run a credit report. This application will not be processed until payment is received.

By signing below I acknowledge that I have applied for the Home Repair Program with Wild Rivers Habitat for Humanity (WRHFH). As part of the process, WRHFH may perform a Criminal and Sexual Offender Background Check on any adult 18 years or older who resides in the home.

Name	Signature	Date of Birth

Home Repair Program General Release of Information

I/We have applied for a loan/grant and hereby authorize you to release to Wild Rivers Habitat for Humanity the requested information below but not limited to:

- ☐ Previous and past employment history including employer, period employed, position or title, income and hours worked
- ☐ Disability payments, social security, pension fund, maintenance support, child support, and unemployment verification
- ☐ Any information deemed necessary in connection with a consumer credit report or real estate transaction
- ☐ Any information in regards to loans, grants, or mortgage liens on property
- ☐ Any other information deemed necessary

This information will be for the confidential use of Wild Rivers Habitat for Humanity in determining my/our eligibility for a mortgage loan, home repair loan and/or grant, or to confirm information I/We have provided. Please confirm acknowledgement by signing below.

Name	Signature	Social Security #

This notice to you is required by the Right to Financial Privacy Act of 1978. The Department of Housing and Urban Development, Federal Housing Administration or Veterans Affairs have a right of access to financial records held by financial institutions in connection with the consideration or administration of assistance to you. Financial records involving your transaction will be available to HUD, FHA, or VA without further notice or authorization but will not be disclosed or released by this institution to another government agency without your consent except as required by law.

Home Repair Program Photo and Media Release

For good and valuable consideration, the receipt and sufficiency of which I hereby acknowledge, the undersigned and (in the case of a minor), the parent having legal custody and/or the legal guardian of the below named individual, hereby grant to Wild Rivers Habitat for Humanity ("WRHFH") and their successors and assigns, full authorization and the absolute right and permission to record my appearance, performance and voice, and to use, in edited or unedited form, the results and proceeds thereof in connection with the filming, videotaping and/or audio taping of this event. I also grant WRHFH the absolute right to sell, assign, convey, reproduce, copyright, use or publish photographic and/or audio reproductions, portraits, or pictures of me, motion picture or video tape pictures of me, in any manner, in any broadcast or non-broadcast media, including electronic computer media, in perpetuity, or in which I may be included in whole, in part or in composite, in conjunction with my own or any other picture, product, person or reproduction, in color or otherwise, made through any media at its studios or elsewhere, for art, advertising, commerce, business or trade or any other lawful purpose whatsoever. I hereby waive any right that I may have to inspect or approve the finished product or the advertising copy which may be used in connection therewith, or the use to which it may be applied. I hereby release, discharge and agree to hold harmless WRHFH, its nominees, designees, successors and assigns, or others for whom they are acting, from any liability of any nature or description by virtue of any use whatsoever, whether intentional or otherwise, from any change that may occur or be produced in the taking of said picture or pictures, in any processing tending towards the completion of the finished product, unless it can be shown that said use or change is solely for the purpose of subjecting me to conspicuous ridicule, scandal, reproach, scorn and indignity.

Name	Signature	Date of Birth