



## DDR MANAGEMENT OUTSOURCING SERVICES

[www.ddrmanagement.com](http://www.ddrmanagement.com)

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Services available at: Mumbai, Delhi-NCR, Lucknow, Varanasi.

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**There is no need to purchase software or pay software AMC; all services are included in the rates listed below.**

### **1-Rate Chart -Monthly Payroll Processing based on selected pack**

Services	Basic Pack (up to 100 employee)	Rate per employee if employee count>100 & <=500	Rate per employee if employee count >500
Payroll Processing “ <b>Silver Pack</b> ”	₹8000+Taxes	₹70.00 Including Taxes	₹60.00 Including Taxes
Payroll Processing “ <b>Gold Pack</b> ”	₹10000+Taxes	₹90.00 including Taxes	₹80.00 Including Taxes
Payroll Processing “ <b>Platinum Pack</b> ”	₹15000+Taxes	₹130.00 Including Taxes	₹120.00 including Taxes
Verification of TDS declaration proof submitted by employee	₹100.00 per employee per year		
“Platinum Pack” Implementation charges	Onetime software implementation charges ₹7500.00 for “Platinum Pack”		
“Silver Pack” =Without ESS & Compliance	“Gold Pack” =Without ESS with compliance	“Platinum Pack” =With ESS& Compliance	

### **2-Rate Chart For – Monthly Payroll Compliance(Without Payroll Processing)**

Services	Up to 30 employees	Up to 50 employees	Up to 100 employees	Employee count>100 then per employee.
<u>Monthly PF Return filing</u>	₹3999+Taxes	₹5999+Taxes	₹9999+Taxes	₹85.00 per employee
<u>Monthly ESIC Return filing</u>	₹3999+Taxes	₹5999+Taxes	₹9999+Taxes	₹85.00 per employee
<u>Yearly PT Return filing</u>	₹4999+Taxes	₹5999+Taxes	₹9999+Taxes	₹70.00 per employee
<u>Monthly PT Return filing</u>	₹1999+Taxes	₹2999+Taxes	₹3999+taxes	₹50.00 per employee
<u>Half yearly LWF Return filing</u>	₹2999+Taxes	₹3999+Taxes	₹4999+Taxes	₹50.00 per employee

**We Support employees for PF transfer/ withdrawal, Prepare and reply of Notices, Member's KYC Updation, Wages Register**

### 3-Rate Chart For- Quarterly TDS Return Filing With TDS Certificate

Services	Deductee Transaction up to 100 Per quarter	Deductee Transaction>100 &<500 Per quarter	Deductee Transaction>500 & up to 5000 Per quarter
TDS return filing-24Q(Q1,Q2, Q3)	<u>₹1999+Taxes</u>	<u>₹2999+Taxes</u>	<u>₹4999+Taxes</u>
TDS return filing-26Q(Q1,Q2,Q3&Q4)	<u>₹1999+Taxes</u>	<u>₹2999+Taxes</u>	<u>₹4999+Taxes</u>
TDS return filing-27Q(Q1,Q2,Q3&Q4)	<u>₹1999+Taxes</u>	<u>₹2999+Taxes</u>	<u>₹4999+Taxes</u>
TDS return filing-27EQ(Q1,Q2,Q3&Q4)	<u>₹1999+Taxes</u>	<u>₹2999+Taxes</u>	<u>₹4999+Taxes</u>
<b>TDS Return filing of quarter four- 24Q</b>	<u>₹5999+Taxes</u>	<u>₹8999+Taxes</u>	<u>₹9999+Taxes</u>

After digital signing, we can deliver the TDS certificate directly to the employee/party's email address.

### 4-Rate Chart For- Asset Data Depreciation & Report Management

Billing Period	Up to 200 Asset data	Asset count >200 & <=500	Asset count >500
<u>Monthly Recurring</u>	<u>₹5500.00</u>	<u>(Asset count*25)</u>	<u>(Asset count*20)</u>
<u>Quarterly Recurring</u>	<u>₹16500.00</u>	<u>(Asset count*25)</u>	<u>(Asset count*20)</u>
<u>Half Yearly</u>	<u>₹33000.00</u>	<u>(Asset count*25)</u>	<u>(Asset count*20)</u>
<u>Yearly</u>	<u>₹66000.00</u>	<u>(Asset count*25)</u>	<u>(Asset count*20)</u>

Asset tagging and verification services are available at an additional cost.

The rates mentioned in the chart are designed to provide you with cost-effective solutions for your payroll and compliance needs. We understand that every business is unique, so we offer flexible packages tailored to your specific requirements. Please contact us for a customized quote or to discuss any questions you may have regarding the services. We're here to help you streamline your payroll and compliance processes with efficiency and accuracy

**Thanks**

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