



Southside Community Center

Facility and Rental Rates

SCC is a non-profit organization 501(c)(3)

3151 E. 27th Ave, Spokane, WA 99223 / (509) 535-0803 / Email: events@southsidecenter.com

BALLROOM RENTAL

- Room Rental: \$250 per hour
- Decoration time: \$125 per hour
- Rental Fee Includes:
 - ✓ Tables and chairs
 - ✓ Coffee & tea
 - ✓ State-of-the art sound system/Mics.
 - ✓ Our Baby Grand piano
 - ✓ A lectern, if desired
 - ✓ Bar set up, if desired (*need banquet permit*)

Ballroom Amenities

- 300 people seated/650 theater-style.
- Renovated floating wood dance floor
- New modern sound system
- Central air conditioning/heating
- Patio & garden area
- Light dimmers/ceiling tulle with fairy lights
- Room dimensions: 72ft x 64ft = 4,608 SqFt
- Center dance floor: 47ft x 40ft = 1,880 SqFt

Washington Trust Room

- \$175 per hour
- Decoration time: \$75 per hour
- Maximum capacity: 50
- Conference room meeting system
- Room dimensions: 23ft x 46ft = 1,058 SqFt
- 2 counters each with sink

Schultz Room

- \$75 per hour
- Decoration time: \$40 per hour
- Maximum capacity: 25
- Room dimensions: 23ft x 16ft = 368 SqFt
- Counter with sink

Gates Room

- \$50 per hour; great for bridal room
- Maximum capacity: 15
- Room dimensions: 23ft x 14ft = 322 SqFt

Staffing fees:

- Staff Bartender \$30.00/hour for a minimum of three hours
- Staff setup and tear-down, \$30.00/hour

Reservations

- \$500. damage deposit due at time of reservation (*\$100 non-refundable*)
- Balance due 30 days prior to event
- Visa, MC, check, cash accepted.
- Member rate: 15% room rental discount for members (*Must be a member for nine months prior to the event*) & non-profit organizations.

Facility Amenities

- Ample onsite and overflow parking
- Conference rooms
- State-of-the-art sound system
- Portico entrance
- Outdoor patio
- Wheelchair accessibility
- Accessible bathroom facilities
- Wireless internet
- Next to Thornton Murphy Park
- Easy freeway access

ADDITIONAL SERVICES

Commercial Kitchen *

- Full use of our kitchen and equipment: \$250 (*caterer will need proof of liability insurance*)

* Kitchen cleanup fee: \$100

- Only Use of warming ovens, refrigerator/freezer: \$30 p/hr
- Chafing dishes (up to 6), \$50 (must purchase Sterno)

Linen information

- Choice of color tablecloths: \$5 each
- White chair covers: \$2 p/chair
- Choice of color napkins \$.50

Thank you for considering us as your venue & supporting a local nonprofit organization.